



# Franklin Public Schools

Transportation Office  
355 East Central Street, Suite 212  
Franklin, Massachusetts 02038

## TRANSPORTATION ELIGIBILITY NOTIFICATION

Dear Parent/Guardian:

According to the 2019 – 2020 transportation policy, your child is not eligible for free bus transportation. The policy is:

1. All students in grades K through 6 who reside more than 2.0 miles from their assigned schools will be bused free of charge.
2. Students in grades 7 through 12 are not eligible for free bus transportation.

**The cost per child is \$360.00 with a cap of \$1,080.00 per family. Applications must be received before June 17, 2019. First payment (½ or full) will be due at the time of enrollment. The second payment (balance) will be due by July 19, 2019.**

The Pay To Ride Program enrollment period is available now thru June 17, 2019. Students who enroll during this time period will be guaranteed bus seats. The only exceptions to this deadline will be for families who move into Franklin (or relocate within Franklin after June 17, 2019). Parents who do not meet the June 17<sup>th</sup> regular enrollment deadline will be placed on a waiting list and will have a second opportunity to enroll their child/children on a space available basis as of September 27, 2019.

Acceptable forms of payment include:

1. Check or Money Order (payable to "Town of Franklin"). Please include Student ID in the memo line.
2. Franklin's Online Payment Center where you can pay by credit card or electronic check. To pay online go to: <https://unipaygold.unibank.com/Default.aspx?customerid=756>
  - a. **Credit Card:** We accept MasterCard, American Express, and Discover for credit card payments. There will be a convenience fee for each online payment. The credit card service provider charges the fee to your credit card.
  - b. **Electronic Check:** There will be a \$0.25 processing fee for all ACH payments.

The transportation office is located on the 2nd floor of the School Administration Office at 355 East Central Street. For any questions, please contact Denise Johnson, Coordinator of Transportation at johnsonde@franklinps.net or 508-553-4815. Transportation office hours are Monday – Thursday, 8:30 am – 3:00 pm.

Bus passes may be picked up at your child's school the week of August 19–23. Bus routes will be posted on the district's website mid-August.

**Please note that refunds are only issued on a case-by-case basis only prior to the start of the school year.**

Sincerely,

Miriam Goodman  
School Business Administrator



To enroll by mail, tear off form here and return with payment to:

**Pay To Ride Program**  
**Attn: Denise Johnson**  
**355 East Central Street**  
**Franklin, MA 02038**

Please make check payable to "Town of Franklin"

**2019 – 2020 School Year**

2019 – 2020 School: \_\_\_\_\_

2019 – 2020 Grade: \_\_\_\_\_

Check if applicable:  I may qualify for free transportation and I have completed a lunch application and returned it to my child's school.

### Contact Information

Student ID# (if known): \_\_\_\_\_

Student Name: \_\_\_\_\_

Student Address: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

### Office Use Only

Bus Number: \_\_\_\_\_

Payment: \_\_\_\_\_

Payment: \_\_\_\_\_

Transfinder: \_\_\_\_\_