

PreK – Grade 8 REGISTRATION DOCUMENTATION CHECKLIST

☐ **Proof of Residence:** Proof of Residency can only be obtained, in person, by the parent/guardian of a student. You will need to bring the following documentation with you to register your child for Kindergarten:

Please provide documents in **ONE** box from Column A **AND ONE** box from Column B

**Please be advised that the Town Census is NOT considered proof of residence.*

IF YOU....	Column A <u>Evidence of Residency*</u>	Column B <u>Identification (Photo ID)</u>
Are a Home Owner	Record of recent mortgage payment and/or a current real estate tax bill. (Utility bills are unacceptable)	Valid Driver's License OR Valid Photo ID Card
	Signed HUD/Closing Disclosure Document (Purchase & Sale Agreements are not accepted)	Valid Passport
Are a Renter Are a Tenant at Will or have No Formal Lease	Copy of a Signed Current Lease (school district reserves the right to verify with landlord)	Other Valid Government issued Photo ID
	<u>Notarized Landlord Affidavit</u> stating you are a tenant at will and a copy of the landlord's real estate tax bill (verifying that they own the property). In addition, please bring evidence of a current rental payment.	
Live with someone	<u>Home Owner</u> must provide a recent mortgage statement or real estate tax bill and sign a <u>notarized document</u> verifying you are a member of their household. (Document available at Registration/Central Office)	<div data-bbox="1047 1050 1520 1100" style="background-color: #d3d3d3; text-align: center;">Misc. Information</div> <div data-bbox="1047 1100 1520 1568"> <p>There will be a Notary Public available at Kindergarten Registration AND at the Superintendent's office daily:</p> <p>Monday – Friday 7:30 a.m. – 4:00 p.m.</p> </div>
	<u>Lease Holder</u> must provide a current lease with your name listed, by the landlord, as additional tenant(s) at the rental property (which must comply with the existing lease agreement occupancy clause).	

☐ **Original Birth Certificate:** Please bring your child's original birth certificate (with official seal). Your child must be five years of age on or before August 31, 2019 to be eligible to attend Kindergarten in Franklin.

☐ **Custodial Parent Documentation:** Single parents/guardians must bring legal documentation verifying they have physical/custodial custody of the child/children (i.e. court orders, divorce documents or a notarized custody verification form provided by central office). This includes separations, shared and joint custody arrangements, foster children, caregivers, etc. Please call 508-553-4824 for any custody related questions or clarifications.

☐ **Current Physical and Immunization Records:** You must bring your child's current physical (on Doctor's letterhead) AND an original immunization record. **You will not be able to register your child without this required information.** All immunizations must be current.