

**Franklin School Committee
Minutes
September 11, 2018
Municipal Building – Council Chambers**

Meeting are recorded by Franklin TV and shown on Comcast Channel 11 and Verizon Channel 29

Chris Sterns of Franklin TV was present
No one present from the Milford Daily News

Call to order: 7:00 pm

Dr. Bergen

Attendance: Mrs. Dianne Feeley; Mrs. Cindy Douglas; Mrs. Mary Jane Scofield; Dr. Anne Bergen; Dr. Monica Linden; Mrs. Denise Schultz; Ms. Virginia Zub; Mr. Lucas Giguere; Dr. Sara Ahern; Mrs. Miriam Goodman; Dr. Joyce Edwards; two high school representatives were present; Bea Bondhus, Will Davis

Pledge of Allegiance - Caelyn Leonard, Grade 8 Horace Mann Middle School

Caelyn Leonard is an 8th grade student on the Eagles cluster at Horace Mann Middle School. She is an active member and leader on Student Council and enjoys her work as a Best Buddy.

Caelyn always has a smile on her face. She makes everyone feel welcome and never hesitates to help her community.

Outside of school, Caelyn plays basketball and lacrosse. She embodies everything that Horace Mann students strive to be: compassionate, hardworking, and well rounded

Moment of Silence

1. Routine Business

a. Review of Agenda - no changes

b. Citizen's Comments - None

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i. In the spirit of open communication, “the School Committee will hear public comment not related to an agenda item at the beginning of each regular School Committee Meeting. The Committee will listen to, but not respond to any comment made. A Committee member may add an agenda item to a future meeting as a result of a citizen comment” – from Policy BEDH

c. FHS Student Representative Comments -

Bea Bondhus is the President of FHS senior class.

Will Davis is the Vice President of the senior class.

Bea – The 2018/2019 has been a great start for all students and teachers.

Will - The football team won last Friday and the new concession stand was great. Clubs are beginning and there are over 70 clubs

Bea - Auditions for drama club are coming up.

Will - The new student parking system has been going smoothly

Bea - On behalf of Will and I, we are very excited to attend these meetings throughout the year. Thank you.

d. Superintendent’s Report

Dr. Ahern -

Dr. Ahern – This is our third week and picking up where Will left off, I want to thank the Franklin community that contributed to this. There is small amount of work to be done. There will a formal acceptance of the stand in the weeks to come.

I would like to give a shout out to all the committee work. The improvement plans are underway. Project interface is underway under the guidance of Mr. Giguere.

School start times will start next week. We are well underway and are off to a great start.

2. Guests/Presentations

a. Middle School & High School's School Improvement Plans

Dr. Ahern the first school imp plans and we will start with middle school. I would like to introduce Mr. Dupree, Mrs. Witcoff and Ms. Motte. We also have the Assistant Principals as well, Ms. Champagne, Ms. Cotillo and Ms. Morrison

Mr. Schlieffe and Mr. Procacini are doing their internships and are observing the meeting too.

Ms. Witcoff – We are going to skip the first three and move to SEL of students and staff.

We are entering year three for responsive classroom training. This is year two of the world of difference and we will continue to implement mental health awareness day at all three schools. We are monitoring student attendance trends and will work to develop systems.

We agreed that each of us would highlight what their own building is doing.

We surveyed our current student and one was to describe their experience. Horace Mann wants to share their message to the other students Reminding want to support a student culture

Ms. Motte - The second objective is the push for implementing new curriculum. Stem scopes is up and working and the new math curriculum is currently being implemented. We also, as a team, have come together with an enrichment program and created a shared experience. Last year we implement more technology and every students receive a chromebook throughout the day. It has been a great resource for the students and teachers. We will still have the Keys for Literacy and will weave in Illustrative Math into this. Mr. Duprey is new and he will work with us on this.

Mr. Duprey - I am excited to be here and would like to thank my two colleagues for being so supportive over the last few months. And thank Danielle Champagne and Ms. Lessard for carrying me through. We worked around for number three which is professional development reflection, feedback and conflict management. We will also work with the Keys to Literacy consultant. At Remington we will continue the Keys to Literacy at all the grade levels. Evaluate existing continuum of services and opportunities for personalized learning.

Ms. Witcoff - The fourth category is effective communication with multiple methods of ways to communicate and push people to the new website. It is easily accessible. We have school council meetings set up. Mr. Duprey is assessing who will be on his school council.

Any questions?

Ms. Feeley - How do you choose the peer leaders? Each school has different want and needs, how do you differentiate?

Mrs. Witcoff - Through an application process through AWOD. We worked with them and they were selected through this process. The peer leaders were trained by AWOD and worked with peer mentors. Dr. Ahern was able to see this is action and it was wonderful to see them have discussions about tolerance, hate and how to deal with it.

Mr. Duprey - It was nice to see all three schools participate in this and work together.

Ms. Feeley - Do have to decline students?

Ms. Motte - It is a pivotal year, we did generate a lot of excitement and we have a vibrant after school culture and students needed to make decisions on what they wanted to do. The 6th graders saw the excitement and time will tell as it continues. We are excited about growing.

Mrs. Witcoff - The peer leaders, they know how it worked last year. They know there is a process.

Ms. Feeley - That is great. They have to choose and follow through.

Dr. Bergen - The Responsive Classroom, what behaviors to do want to see or are you seeing changes?

Ms. Motte - Responsive Classroom stated in elementary level and we are in on the ground floor, anything pertaining to SEL helps the students and the teachers weave this into everyday curriculum. It is aligned with SEL.

Dr. Bergen - It works with stress?

Ms. Motte - Yes, it does. The teachers learn how to engage in discussions for their age group and how to deal with skills that they will need.

Mrs. Witcoff - If you went into a classroom you will see a lot of strategies applied throughout the day. It emphasizes collaboration for the students.

Mr. Duprey - I have had an opportunity to see the common language amongst the staff and it all works well.

Mrs. Witcoff - There is a lot of teacher buy-in to this and it works well for them.

Dr. Bergen - Is the Illustrative Math for all grades, 6 7 8?

Ms. Motte - Yes, for all grades.

Dr. Bergen - The kids who come in, does this allow for students who need acceleration in math?

Mr. Duprey - It is my understanding that it has that opportunity for intervention and enrichment. It will help you in different topics and utilizing the materials that exists. It is very adaptive.

Ms. Witcoff - It is tremendous buy-in from the teachers. That is what makes it work so well.

Dr. Bergen - Thank you

Dr. Ahern - Please let me introduce Mr. Peri and Mr. Klements. They will discuss the high school improvement plan.

Mr. Peri – We want to celebrate Bea and Will. they are two wonderful representatives from the high school.

There was a lot of work to streamline the process.

Objective one is about making connections. We want to expand the advisory program. We want to bring classes together and work with them, to hear what different classes want.

The AWOD is coming to the high school and the teachers have received the training. We are beginning the application process.

Our guidance department will refine the grade guidelines and parents are invited according to grade to come and see what the guidelines are.

We will continue our SEL learning at the high school.

We will continue to reach out to parents about student stress and anxiety.

Mr. Klements - The second objective is rigorous learning opportunities. We are working with Illustrative Math. It is infectious about math and what is happening. The students are also buying into this as well. We are excited to see the level of excitement.

There has been focus on A Portrait of a Graduate. That is an opportunity to getting this program into the high school. This will give us a global perspective. We want to develop a professional development series. We just had our first one on student engagement.

Mr. Peri - In objective three, we are looking for each student to be supported and challenged. We are looking at grading practices. The teachers are looking at how they grade and weight their grades. We had had 12 to 16 teachers last year join and have 50 this year to join to look at grading practices. We are examining the art and science of teaching. We want to look at this. We will expand our teacher academy and this has worked well and we

continue this throughout the year. We use the mentor/mentee program for this. We are exploring cultural diversity.

Mr. Klements - Our fourth centers on engaging two-way communication. We continue to focus on this for staff. We have had a great start of the year with this and will work on this throughout the year. See it, say it, share it. We will focus on core values. We use this throughout the culture of the high school. We are excited about school council meetings. Lastly, our two directional communication and we get out weekly staff memo out on time and communications out to the community. We also use our social platforms and would like to move and explore other avenues of social media.

Ms. Feeley - I appreciate all the thoughtfulness and care that you have taken to do this. Some of these items were brought up three years ago and you have taken these and worked them into your improvement plans.

Dr. Linden - Illustrative Math, are you going to support the parents and help them understand this?

Dr. Edwards - We will have a parent evening to show them Illustrative Math in algebra.

Mr. Klements - Our PCC meetings have had different department heads come in and help explain this to parents.

Ms. Feeley - The strategic initiative, when do the teachers have time to do this?

Mr. Klements - The excitement helps. We are proud that the teachers like doing this and they are working on getting this done.

Mr. Peri - The teachers work on this after hours. We need to take care of the whole teacher, we work hard to take care of them. We give them the gift of time.

Ms. Feeley - I want people to know the day doesn't end at 3. They work on other things to get done besides grading papers. I want to acknowledge them. It is the administrators too.

Mr. Klements - Dr. Ahern gave us the message of self care. We want teachers to care for themselves. It was a concern last year and a concern for one another.

Dr. Bergen - SEL, most at-risk students are one of the higher performing students, they work too hard and put too much on themselves. How do we handle that?

Mr. Peri We talk to students about laughing, smiling and enjoying high school. We want our students to not hurt themselves, we want to help them.

Dr. Bergen - AWOD is starting this year?.

Mr. Peri - Yes.

b. Lifelong Learning Presentation - Chris Nayler

Dr Ahern - We are joined by Chris Naylor and will share some of the highlights from summer and what they are planning to do. Pattie Gay Is also here tonight

Mr. Naylor – I would like to thank Pandora Carlucci for beginning this.

1. Solutions
2. Community learning
3. Music academy
4. Summer programs

All programs are self sustaining. Mission statement - The Lifelong Learning Institute contributes to the development of the Town of Franklin as a knowledge community through the implementation of a variety of courses, programs, and initiatives for participants of all ages.

We had over 100 FPS faculty who worked over the summer this year. We had 1,099 students and families over the summer.

Solutions – 18 dedicated staff, 99 students and average attendance of 54. They had waterslide Wednesdays, science adventures, New England aquarium. We had coverage options before and afters for families.

STAR – 20 plus staff, 31 courses offered, 404 registrants, 314 unique students.

We had many programs for all ages.

Extended school year worked with the STAR program and allowed them to attend some of the courses.

We announce the summer STEM institute, grades 1 -9 could work doing this. It included forensics, computer science, making programs.

Franklin High school had robotics.

ESY also had an opportunity to attend these courses as well.

The summer music program was for grades 3 – 12. They are instrumental.

We had a technical theatre course and were looking at working with how to run a show.

Summer Art Institute for grades 6 – 12, the output was terrific. They did digital photograph, drawing and painting.

High School Experience we had 344 students from the class of 2022 attend this. During this we work with synergy and work with hands-on activities. They did projects as well.

The class of 2019 were offered a college boot camp and focus on the common applications.

Lifelong has some summer health classes as well.

Lifelong institute works with SEL. We work to incorporate these strategies with Solutions. In community learning we offered yoga, dance, childcare

classes. Engaging and rigorous curriculum. Music will have a glee program this year.

We would like to look at project-based learning as well.

The music academy sends out communication to families. We maintain community partnerships, as well FDP and FCC.
We surveyed math academy families regarding the math institute and we will learn more about what you would like to learn.

Any questions?

Ms. Zub - I am a mom and my children did forensics and robotics, it was great. It was a wonderful experience and they got to see the high school and what it is like.

Mrs. Douglas - Thank you for all the programs to the Franklin Community.

Ms. Feeley - Great job on the alignment with district improvement plan.

Dr. Bergen - In the substance abuse task force, the kids most at-risk are the middle schools kids, do you have anything just geared for them? Keep them at the school doing something.

Mr. Naylor - Wwe are looking into that. Middle school needs to have some project based opportunities.

Dr. Bergen - The kids who do this, those who don't do this, is there a reach out to families who need scholarships.

Mr. Naylor - We do have that. We would continue to do that out.

Mrs. Zub - Some of themes you had might have benefited us and have you come to these meetings.

Dr. Bergen - Thank you.

3. Discussion / Action Items

a. Draft School Committee Presentation Schedule

Dr. Ahern - There is draft of the school committee presentation schedule. It is not an official agenda and we work on a biweekly basis. The School Committee should be able to anticipate what is coming throughout the year and plan for presentations. I used your input from the workshop in August.

I looked at what would be best as stand alone and what could be folded into other similar topics.

I will highlight a few. In December, there will be a report card presentation.

Dr. Linden – Mr. Peri was talking about that, could we hear some of that as well?

Dr. Ahern - Yes, we can.

I folded the DESE assessment in the first district improvement and it will impact in January.

In March we will have the second district improvement update.

APRIL – the third district improvement presentation along with enrichment and homework information.

MAY - the district school councils will share information and plans for the future.

I didn't include the legislative forum. These are not locked in.

Dr. Bergen - Thank you.

4. Discussion Only Items

a. None

5. Information Matters

a. School Committee Sub-Committee Reports (e.g. Budget; Community Relations; Policy; Transportation; Public Schools Advocacy; Ad Hoc Superintendent's Evaluation)

b. School Committee Liaison Reports (e.g. Joint PCC; Substance Abuse Task Force; School Wellness Advisory Council [SWAC]; School Start Times Advisory Committee [SSTAC]; MASC)

BUDGET Dr Bergen - We will have a meeting September 12 on joint budget. Please let me know what you would like to have us discuss and we will do so.

COMMUNITY RELATIONS Mrs. Zub - Our meeting is September 25 and Dr. Ahern will join us. Next newsletter will be coming soon. We will be at the Harvest Festival on October 13. Our next coffee meeting is September 14

PUBLIC SCHOOL ADVOCACY Mrs. Schultz - The meeting had to be rescheduled. I will be at Senator Spilka's event on September 12.

AD HOC Dr. Bergen - Nothing to report at this time.

POLICY Mrs. Scofield - Our next meetings will be September 12 and October 17. We review policy from Dr. Ahern and Mr. Giguere, that needs to be looked at first. We go systematically through the manual.

JOINT PCC - Dr. Bergen and Mrs. Douglas - The meetings will begin with the start of school.

SUBSTANCE ABUSE - This will be starting in November.

SWAC Mrs. Douglas - The next meeting is September 25.

SCHOOL START TIMES Dr. Linden - The steering committee will meet on September 17 and there will be a full meeting on September 20. We are

looking at all the different scenarios. We need to look at how we communicate this. It has a lot of parts to it.

6. New Business

a. To discuss any future agenda items

Dr. Ahern - At the September 25, meeting the elementary principals will share their improvement plans.

7. Consent Agenda

a. Minutes

I recommend approval of the minutes from your August 28, 2018 School Committee Meeting.

b. School Improvement Plans

I recommend adoption of the following School Improvement Plans as presented:

- Annie Sullivan Middle School
- Horace Mann Middle School
- Remington Middle School
- Franklin High School

c. Parmenter Gifts

I recommend acceptance of six checks totaling \$3,123.15 from Parmenter PCC as detailed:

\$390.15 Supplemental Supplies

\$150.00 Field Trip (Buses Gr. 2)

\$650.00 Field Trip (Kindergarten)

\$100.00 Field Trip (Bus Gr. 5)

\$933.00 Field Trip (2017-18)

\$900.00 Field Trip (Bus Gr. 3)

Motion for all: Mrs. Douglas
Approve: 7

Second: Mrs. Zub
Oppose: 0

8. Payment of Bills Dr. Bergen - All bills are in order

9. Payroll - Mrs. Douglas - Payroll is in order

10. Correspondence – Budget to actual - Miriam Goodman, School business Administrator - No transfers at this time

11. Executive Session

Strategy with respect to collective bargaining.

A roll call vote was taken to go into Executive Session

Roll call vote: Dr. Bergen-yes; Mrs. Feeley-yes; Ms. Douglas-yes; Ms. Scofield-yes; Ms. Schultz-yes; Mrs. Linden-yes; Mrs. Zub-yes.

12. Adjournment at 8:30 pm

Mrs. Zub made a motion to adjourn, seconded by Mrs. Schultz. All were in favor.

Adjourned by 8:30 pm.

Respectfully Submitted,

Beth Simon

SCAgenda 9-11-18.pdf
ASMS School Improvement Plan 2018-2019.pdf
FHS School Improvement Plan 2018-19.pdf
Horace Mann School Improvement Plan 2018-2019.pdf

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Final

RMS - School Improvement Plan 2018-2019.pdf
Middle School 2018-19 SIP Presentation.pdf
Summer 2018 presentation.pdf
Draft SC Presentation Schedules - 2018-2019.pdf
Consent ActionA-Minutes.pdf
Consent ActionB-MS-HS SIPs.pdf
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