

**Franklin School Committee**  
**Minutes**  
**July 28, 2015**  
**Municipal Building – Council Chambers**

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This meeting's audio was recorded by Steve Sherlock for Franklin Matters*

Call to order: 7:00 p.m.

Mrs. Mullen

Mrs. Mullen read the Districts Vision Statement. The Vision Statement reads the Franklin Public Schools will foster within its students the knowledge and skills to find and achieve satisfaction in life as productive global citizens.

Pledge of Allegiance: Committee recited the Pledge of Allegiance.

Attendance: Mrs. Douglas, Mr. O'Malley, Mrs. Rohrbach, Mr. Clement, Mrs. Mullen, Mrs. Trahan and Mr. Jewell were present. Also present were Superintendent Maureen Sabolinski, Assistant Superintendent Sally Winslow, Miriam Goodman, School Business Administrator, and other invited guests. The FHS representatives are on summer recess.

Moment of Silence:

A moment of silence was observed.

**1. Routine Business**

- Citizens Comments: None
  
- Review of Agenda: Debbie Dixson will not present tonight but will come to introduce herself at the next meeting with the other new administrators.
  
- Minutes: I recommend approval of the minutes from the June 28, 2015 School Committee Meeting.

Motion: Mrs. Trahan

Second: Mrs. Rohrbach

Approve: 7

Oppose: 0

- Payment of Bills:

Motion: Mr. Clement

Mr. Clement

Second: Mrs. Rohrbach

Approve: 7

Oppose: 0

- Payroll:  
Mrs. Douglas reviewed the payroll, found it to be in order and recommended acceptance.
- FHS Student Representatives: The FHS Student Representatives are on summer recess.
- Correspondence: None

## **2. Guests/Presentations: None**

## **3. Discussion Only Items:**

- Policy – First Readings
  - o JT – Electronic Device Policy: Mrs. Winslow noted that there were two policies which needed to be reviewed in preparation for the student handbooks which will be presented to the Committee at the next meeting. Policy JT was last updated in 2012 – The Policy Sub-Committee consulted with legal counsel on the language. The last sentence was changed to put students on notice that they should have no expectation to privacy with respect to electronic devices used in school. This refers to school computers, chromebooks and personal devices in the event students are using them for bullying, cheating or other inappropriate activities..
  - o JKAA – Non-Violent Physical Crisis Intervention Policy: Mrs. Winslow reminded the Committee that restraint regulations were revised and will be effective January 2016. This revised policy contains language directly from the regulations specifying that physical restraint is used only in an emergency situation after all other less intrusive alternatives have been exhausted and with extreme caution. Although the new law does not go into effect until January, this revised policy will go into the handbooks for the beginning of the school year. On August 19th district administrators will receive full day of training regarding this policy, and then will move forward with staff training as appropriate
- Policy – Second Readings
  - o GCCD – Domestic Violence Leave Policy – Mrs. Winslow noted that we are required to put this policy in the staff handbooks, and all

staff are required to sign off that they have received this annually. It will also be included in the mandated training information available electronically that staff review and sign off on each year.

o KF – Community Use of School Facilities: Mrs. Winslow noted that there was an addition to this policy based upon the question raised by Mrs. Rohrbach at the last meeting. Language was added that animals are not allowed on school grounds or in school buildings with the exception of service animals that are trained to work with individuals with disabilities, consistent with district policy and the law. Additionally, based on advice by legal counsel, a sentence was added to the end of KF indicating that the Superintendent and/or Designee has the ultimate authority to approve or deny any request for use of school building or grounds. Mr. Jewel asked whether this change made to last sentence regarding Superintendent ultimately having final approval for use of building grounds applies to such things as a community gathering (July 4<sup>th</sup> celebration). Mrs. Sabolinski confirmed that it does.

Mrs. Winslow also noted that since the first read, the Policy Sub-Committee realized that they had not included language regarding use of the lecture hall at FHS. Similar language was added under KF-E2 to include the lecture hall, using the same language that is under the Theater.

Mrs. Mullen noted that because these changes were not significant in that it is just a repeat of language already in the policy, that the Policy Sub-Committee felt that this did not need to be brought back for a first read again.

- School Lunch Prices – Mrs. Sabolinski noted that Mrs. Goodman had sent the Committee a memo regarding the recommended increase in school lunch prices. Elementary prices will increase from \$2.30 to \$2.50; Middle School lunches will increase from \$2.75-\$3.00. High School lunches will remain at \$3.00. Mrs. Rohrbach asked if there are their guidelines involved with raising lunch prices? Mrs. Goodman explained that the federal regulations prescribe the

reimbursement rates to districts. The reimbursement rate increase is calculated as a percent difference between what the district charges and what the state sets as a reimbursement rate.

#### 4. Action Items:

1. I recommend adoption of the following policies as discussed:

1. GCCD – Domestic Violence Leave Policy
2. KF – Community Use of School Facilities
3. KF-E1 – Rules and Regulations
4. KF-E2 – FHS Building Use
5. KF-E3 – Facility Rental Fee Schedule
6. KF-E4 – FHS Facility Rental Fee Schedule
7. KF-E5—School Grounds

Motion: Mrs. Trahan  
Approval: 7

Second: Mrs. Rohrbach  
Oppose: 0

2. I recommend moving the following policies to a second reading:

1. JT – Electronic Device Policy
2. JKAA – Non-Violent Physical Crisis Intervention Policy

Motion: Mrs. Trahan  
Approval: 7

Second: Mrs. Rohrbach  
Oppose: 0

3. I recommend increasing school lunch prices as recommended:

1. Elementary – from \$2.30 to \$2.50
2. Middle – from \$2.75 to \$3.00
3. High School – stay at \$3.00

Motion: Mrs. Trahan  
Approval: 7

Second: Mrs. Rohrbach  
Oppose: 0

4. I recommend approval of the Budget Transfers as detailed.

Motion: Mrs. Trahan  
Approval: 7

Second: Mrs. Rohrbach  
Oppose: 0

5. I recommend acceptance of a check for \$1,421.20 from the Davis Thayer PCC for Supplemental Curriculum Materials.

Motion: Mrs. Trahan

Second: Mrs. Rohrbach

Approval: 7

Oppose: 0

6. I recommend acceptance of the donation of 1 year MATLAB software license valued at \$495.00 from Doug Newton for supplemental supplies at Franklin High School.

Motion: Mrs. Trahan

Second: Mrs. Rohrbach

Approval: 7

Oppose: 0

7. I recommend acceptance of a check for \$100.00 from the Keller PCC for Supplemental Supplies.

Motion: Mrs. Trahan

Second: Mrs. Rohrbach

Approval: 7

Oppose: 0

## **5. Information Matters:**

- Superintendent's Report: Mrs. Sabolinski spoke about the opening of the 2015-2016 school year. She stated that they were still working on class placements, that there were still new residents moving into the town and hiring of new personnel. Mrs. Sabolinski indicated that she will announce the date that placement letters will be going out at the next School Committee Meeting (August 11<sup>th</sup>).
- Mrs. Sabolinski shared a few emails that she had received from parents regarding the outstanding performances of staff members. She also noted the success of the professional development for Chemistry and Physics teachers. Assistant Principal Brenda Redding set up and facilitated this training which was hosted at Franklin High School.
- School Committee Sub-Committee Reports: No new information discussed at this time.

- School Committee Liaison Reports: No new information discussed at this time.

**6. New Business: Vice Chairman Roberta Trahan reminded the public about the Harlem Wizard's Game to support the FEF in November 2015.**

**7. Adjourn: 7:30 p.m.**

Mrs. Mullen made a motion to adjourn to go into Executive Session to discuss personnel with no intent to return to open session.

Second by Mrs. Trahan.

Mrs. Douglas: Yes

Mrs. Mullen: Yes

Mr. O'Malley: Yes

Mrs. Trahan: Yes

Mrs. Rohrbach: Yes

Mr. Jewel: Yes

Mr. Clement: Yes

Respectfully Submitted,

Diane Dearborn

SCAgenda 7-28-15.pdf

June 23, 2015 SCMinutes-DRAFT.pdf

Payroll Warrant #1526 earnings.pdf

Payroll Warrant #1526.pdf

Payroll Warrant #1527 earnings.pdf

Payroll Warrant #1527.pdf

Payroll Warrant #1601 summary.pdf

Payroll Warrant #1601.pdf

Franklin Public Schools summary & sign off.pdf

SCWarrant062515.pdf

SCWarrant063015#1.pdf

SCWarrant063015#2.pdf

SCWarrant063015#3.pdf

Franklin School Committee

Minutes – July 28, 2015

Final Minutes

SCWarrant071615.pdf  
JKAA Non-Violent Physical Crisis Intervention.pdf  
JT - Electronic Device Policy 7-14-15.pdf  
GCCD - Domestic Violence Leave Policy.pdf  
KF - Community Use of School Facilities.pdf  
KF-E1 Rules and Regulations.pdf  
KF-E2 FHS Building Use.pdf  
KF-E3 Rental Fee Schedule.pdf  
KF-E4 FHS Rental Fee Schedule.pdf  
KF-E5 FHS Grounds Fee Schedule.pdf  
OLD-JKAA - Non-Violent Physical Crisis Intervention-Physical Restraint.pdf  
OLD-JT - Electronic Device Policy.pdf  
OLD-KF Community Use of School Facilities.pdf  
4. Lunch Pricing FY16 sc.pdf  
ActionA.pdf  
ActionB.pdf  
ActionC.pdf  
ActionD.pdf  
ActionE.pdf  
ActionF.pdf  
ActionG.pdf  
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