





Approve: 7

Oppose: 0

Dr. O'Malley welcomed Dr. Ahern.

Dr. O'Malley and Dr. Ahern signed the Superintendent Contract.

**a. School Safety Presentation - Mr. Light and Dr. Sabolinski - See powerpoint**

Dr. Sabolinski explained why School Safety Matters. If a student does not feel safe, then it impacts learning.

Mr. Light advised how Franklin creates safe environments.

Dr. Sabolinski commented that the District feels that emotional safety and an emotionally safe environment is a strong deterrent to having a physically unsafe environment. If students feel respected and supported in school and have adults they can connect with we believe that there will be less violence, less disrespect and less bullying.

Dr. Sabolinski explained that in creating a safe school environment, the first thing the Administrative team engages in is not just the development but the revision of our District and School Emergency Plans. For the past 3 years the District has been working with Synergy to review our emergency plans, our protocols, and our procedures, the District continually collaborates with the Franklin Police Department and the Franklin Fire Department. All our emergency plans and protocols are distributed to all faculty at the beginning of the school year and are a part of our mandated training each year. The protocols are reviewed and revised as often as needed. Dr. Sabolinski also advised that the District engages in systemic training and collaborate often with the Franklin Police Department and the Franklin Fire Department, etc.

Mr. Light gave an overview of the Safety Protocols in the schools. Mr. Light explained the types of lockdowns and protocols that are practiced in the schools.

Mr. Light gave an overview of the Safety Initiatives in our schools. The Building Use protocol was revised two years ago. It was done based on the ongoing relationship and partnership with Synergy which is a consulting firm for security. He explained that Synergy came in and did an audit. One recommendation from

Synergy is to have all school doors locked at all times. This is making sure that all of our community is safe. Mr. Light continued to explain the safety initiatives.

Dr. Sabolinski advised the Committee that some of the initiatives came about from capital expenditures, i.e. the badging system, the reconfiguring of the doors at Parmenter. Dr. Sabolinski advised that the District should be mindful of future capital initiatives with regard to school safety.

Dr. Sabolinski advised that the District will continue collaborating with Synergy and there may be another round of audits next year. They continue to work with the District to review our systems and protocols.

Mr. Light explained what happened during the security audit that took place two years ago.

Mr. Light advised that the District is in discussions again with Synergy to do a major revision to District's Emergency Procedures Manual which would be more in line with FEMA's guidelines for schools. Mr. Light advised that we are working with Synergy because if we did it ourselves it would be 18 months, this would accelerate the process. We are working with them on a Training Plan for our administrative team.

Dr. Sabolinski commented that the most essential part of a school safety plan is communication with all stakeholders to know what all the protocols are, communicate as quickly as possibly and effectively with parents, guardians and all of the stakeholders.

Mr. Light added that the dynamic with regard to communication has changed over the years, there is an increasing need to get ahead of the communication.

Dr. Bergen commented that the feedback received during the Superintendent search mentioned to stay on top of the good work with regard to school safety. Would there be a debriefing on something that happens somewhere else?

Dr. Sabolinski advised that it depends on the incident and yes it does happen at the school level.

Discussion ensued.

Ms. Schultz commented that she would like a point of clarification, about regroup, can it be added to the slide, to clarify that it could be an email, text or voice.

Dr. Sabolinski advised it used to be ConnectEd, it is email, text and voice. We determine what the method of communication is. For general announcements it is email. For more emergencies, it is voice and text and email.

Discussion ensued.

Ms. Billelo commented that the District has done a fabulous job of communication, there has been an increase this year. When a district is this large, so many school, HMMS/Oak and HS next door, could it be a focus to have a conversation from the District on how information is being shared from the District's lens out to the community vs. what we are going to allow people to hear over social media with perhaps the wrong information getting out there.

Discussion ensued.

Ms. Billelo asked if there is a district wide safety group or safety team that meet on a regular basis to meet with those officials. How you address different age levels in these situations.

Dr. Sabolinski advised that the Town does have townwide safety team. It is a strong Emergency Team and the Fire Chief is the 'quarterback' of the team.

Ms. Billelo commented from a budget perspective it would be best to put those safety items as first and foremost.

Dr. O'Malley commented that safety is number 1 issue in schools. It is wise to equate emotional safety to physical safety, when kids are feeling that they are in a safe place and also the parents, parents don't readily understand that the police are in charge. The effort put in is well worth it. It is a safe school system.

Dr. Jewell voiced what concerns him is at recess where the kids are out on the playground, it is an easy target. What do we do in those situations, what is the procedure, what do the kids know to do if something occurs?

Dr. Sabolinski we rely on staff training to know what to do, where to take kids,

the faculty and the individuals supervising recess know what to do.

Mr. Light commented that having staff know who is on the premises at all times is key. We say no to community members about being on the premises during the school day so that staff can recognize who should be on the premises and not.

Dr. Sabolinski advised that there was a lot of signage, no one on the premises during school days. Some community members have been asked to leave the campus for safety reasons.

Dr. Sabolinski also commented that with the locked doors with facilities, there were some hiccups a few years ago but all groups that use facilities have been great to work with and understand the need.

Discussion ensued.

### **3. Discussion Only Items:**

- **FY18 budget** - Dr. O'Malley advised that this will be addressed in the Action Items.
- **Bi-County Collaborative Quarterly Report**

Dr. Sabolinski advised that as per Massachusetts General Laws the Collaboratives are required to send the District a quarterly report and mandated to share it with the committee, she has BICO's and will be getting ACCEPT in a week. The noteworthy point in BICO's quarterly report is how their enrollment is growing. When we have a need they are able to provide placement when we have a need.

Ms. Schultz asked if all the students were from Franklin or are there others?

Dr. Sabolinski advised that they are students from the 30 communities that are a part of BICO.

- **Policy - First Reading**
  - **JJG - Community Sponsored Activities**

Ms. Scofield advised that this policy has been updated and has been in place for many years. She noted that it includes the updated nondiscrimination language and also includes a sentence about genetics.



of Massachusetts for in-house enrichment.

Motion: Dr. Jewell

Second: Ms. Douglas

Approve: 7

Oppose: 0

- g. I recommend acceptance of a check for \$250.00 from the Keller PCC for scholarship/memorial as detailed.

Motion: Dr. Jewell

Second: Ms. Douglas

Approve: 7

Oppose: 0

- h. I recommend moving Policy JJG – Community Sponsored Activities, to a second reading with noted changes.

Motion: Dr. Scofield

Second: Ms. Douglas

Approve: 7

Oppose: 0

- i. I recommend acceptance of a check for \$449.30 from the Jefferson PCC for supplemental supplies.

Motion: Dr. Jewell

Second: Ms. Douglas

Approve: 7

Oppose: 0

- j. I recommend acceptance of \$2,000.00 from Music Boosters for in house enrichment.

Motion: Dr. Jewell

Second: Ms. Douglas

Approve: 7

Oppose: 0

- k. I recommend acceptance of two checks totaling \$2,575.00 for FHS as follows:

1. \$1,000.00 from Special Olympics of MA for in-house enrichment

2. \$1,575.00 from various individuals for Robert Lima Scholarship

Motion: Dr. Jewell

Second: Ms. Douglas

Approve: 7

Oppose: 0

**5. Information Matters:**

● **Superintendent's Report:**

- a. Dr. Sabolinski advised that the Committee has been given the Metrowest Health Survey Key Indicator Report. We do not have

the report yet and will come back with a more lengthy, substantial presentation.

- b. Dr. Sabolinski advised that Committee that the Cheerleaders won the Nationals and congratulated them.
- c. Dr. Sabolinski noted that the Baseball team won their opening day game. It is exciting to have baseball and softball home games on the new fields.
- d. Dr. Sabolinski commented that the Theatre and Music Departments did an outstanding job with Once on the Island play.
- e. Dr. Sabolinski invited all to join in the Mr. K color run, it is a fundraiser for Mr. K's scholarship.
- f. Dr. Sabolinski wished a Happy Passover, Happy Easter and Spring Break to everyone.

Dr. Bergen reminded all about the trivia bee tomorrow night.

**6. School Committee - Sub-Committee Reports**

- **Policy** - Ms. Scofield advised that the Policy Sub-Committee will be meeting on April 26th at 7:00 p.m.

**7. School Committee Liaison Reports**

**a. Community Relations - Ms. Schultz**

Ms. Schultz asked her fellow Committee members to send information relative to their respective subcommittees so she can add them to her newsletter. She advised that there was a coffee last week and no one showed up. She will share the dates of the coffees at the next meeting.

**8. New Business: None**

**9. Adjourn:** Ms. Schultz made a motion to adjourn, seconded by Ms. Douglas.

**Adjourned: 8:20 p.m.**

Respectfully Submitted,

Susan Childers

SCAgenda 4-11-17.pdf  
Budget2Actual.pdf  
Payroll Warrant #1720 summary.pdf  
Payroll Warrant #1720.pdf  
FPS Summary & Sign Off.pdf  
SCWarrant031617.pdf  
SCWarrant032317.pdf  
SCWarrant033017.pdf  
ExecutiveSessionMinutes-3-23-17-DRAFT.doc  
March 23, 2017 SCMinutes-DRAFT  
March 28, 2017 SCMinutes-DRAFT.docx  
School Safety Update.pdf  
BICO Quarterly Information for Superintendents.3.31.17.pdf  
JIG - Community Sponsored Activities - DRAFT.pdf  
ActionA.pdf  
ActionB.pdf  
ActionC.pdf  
ActionD.pdf  
ActionE.pdf  
ActionF.pdf  
ActionG.pdf  
ActionH.pdf  
ActionI.pdf  
ActionJ.pdf  
ActionK.pdf  
ActionL.pdf  
2016 MWAHS Franklin Key Indicator Report.pdf  
Enrollmentcompare-March2016-March 2017.pdf  
Pledge Student.pdf





# School Safety Update

Franklin School Committee  
April 11, 2017

# Maslow's Hierarchy of Needs

## WHY SCHOOL SAFETY MATTERS

- Feeling Safe in School and Having Physiological Needs Met Creates the Foundation for Learning
- Students Are Not Able to Learn if the Environment Is Not Safe and Nurturing
- Learning Environment Impacts Achievement and School Culture

# How Do We Create a Safe School Environment ?

- Establish behavioral norms through an equitable code of conduct
- Establish district and school policies that are fair, equitable and enforceable
- Enforce the code of conduct fairly and reasonably- Handbooks
- Personalize the school learning environment
  - Connections Between Students and Adults
  - Wide Range of Programming To Meet Needs Of All Students
- Implement Research Based Programs
  - Responsive Classroom, Open Circle
  - Advisory
  - Social Emotional Learning

# Creating Safe School Environments

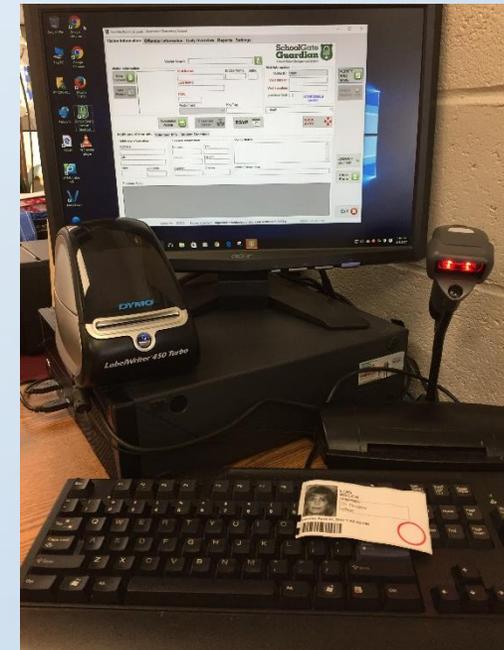
- Develop/ Revise District and School Emergency Plans
- Disseminate Plans to Stakeholders/ Faculty and Support Staff
- Review Protocols As Often As Needed
- Systemic Training
  - Drills
  - Table Top Activities
  - Debrief All Incidents and Recalibrate Plans
- Collaborate with Public Safety Officials to Conduct Drills
  - Fire, Police, Facilities, DPW, Technology and other agencies
  - Evacuation and Lockdown

# Safety Protocols

- Emergency drills- routine part of school operations and management
  - Fire Drills
  - Evacuation Drills
  - Lockdown / Shelter in Place
  - Bus Drills
- Lockdown
  - All Students and Staff Secured in Classrooms,
  - No Individuals Enter or Exit the Facility
- Administrative Lockdown
  - Students Move About School
  - No Individual Enters or Exits the Facility

# Safety Initiatives

- Building Use Protocol Revised
  - Doors Locked All the Time
  - Safety Coordinator Assigned by All User Groups
- Camera/ DVR upgrades on front and back doors at schools
- PA System Repairs and Speakers Installed
  - Café, Kitchens
- Parmenter School / Entry Reconfigured
- Badging/ ID System
  - Implementation District-wide Summer 2016



# Future Capital Initiatives

- Upgrade and update video cameras
  - Additional cameras in schools
- Reconfigure School Entry Doors
  - Video access from front office with buzzer access at secondary doors
    - ❖ Kennedy
    - ❖ Remington / Jefferson
    - ❖ Oak Street / HMMS
    - ❖ Davis Thayer

# Collaboration With Synergy

- Building Based Audits of Each Facility
- Review of Systems and Protocols
- 3 Visits Per School
  - Interviews with Administration
  - Assessment of Facility
  - Observations of School Activities
- Comprehensive Report with Action Steps/Recommendations
- Training Program

# Communication

- Regroup
- Twitter
- Debrief All Incidents with Public Safety Officials/Town Officials
- Discuss Recommendations and Implement
- Communicate with All Stakeholders
- Actively Engage All Stakeholders As We Address Issues

# Questions and Comments

