

**Franklin School Committee
Minutes
March 12, 2019
Municipal Building – Council Chambers**

Meeting are recorded by Franklin TV and shown on Comcast Channel 11 and Verizon Channel 29

Chris Sterns of Franklin TV was present
No one present from the Milford Daily News

Call to order: 7:00 pm

Dr. Bergen

Attendance: Mrs. Dianne Feeley; Mrs. Cindy Douglas; Mrs. Mary Jane Scofield; Dr. Anne Bergen; Dr. Monica Linden; Mrs. Denise Schultz; Mr. Lucas Giguere; Dr. Sara Ahern; Mrs. Miriam Goodman; Dr. Joyce Edwards. The Franklin High School representatives were not present.

Pledge of Allegiance -

We proudly introduce Molly McKinnon as tonight's Keller Kid who will lead us in the Pledge of Allegiance.

Molly is a third grader at Keller and is in Ms. Fishman's class. Molly LOVES school! Molly has strong connections to her school and peers. What Molly loves best about Keller School is her teacher, Ms. Sarah Fishman. She also loves school because she gets to be around others.

In school, Molly has a passion for reading. The last time Mr. Stark checked, Molly was reading Annika Riz, Math Whiz. Molly also loves writing. Molly thrives academically, but is also polite, kind, hard-working and inclusive of others. Molly also has strong connections to her community. Outside of school, Molly swims, participates in gymnastics, and plays basketball. Molly defines what it means to be a Keller Kid.

Together, with her parents, Lisa and Tom we are very proud of her.

Moment of Silence

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Franklin School Committee
March 12, 2019
Final

1. Routine Business

a. Review of Agenda

b. Citizen's Comments i. In the spirit of open communication, "the School Committee will hear public comment not related to an agenda item at the beginning of each regular School Committee Meeting. The Committee will listen to, but not respond to any comment made. A Committee member may add an agenda item to a future meeting as a result of a citizen comment" – from Policy BEDH

c. FHS Student Representative Comments - No one present

d. Superintendent's Report

Dr. Ahern – I have some exciting things going on in the district. I did have some pictures from today's visitor by Commissioner Jeff Reilly. We had a good time going around the district. We could only spend one hour and we took him to a complex of elementary and middle school. He was impressed with tying the student's awareness of SEL for recess and how that works. He shared how important it was to have physical activities along with schoolwork. I want to thank our hosts at Keller and Annie Sullivan Middle School. Mr. Reilly participated in zones of regulation during recess at the elementary level. We went to ASMS and they had 20 peer leaders that he met with and they told him how they serve as peer leaders and how it affects the 6th graders as well as themselves. It was a delightful visit.

We have a lot of exciting things for students at FHS. Mr. Peri sent out something about students at FHS at the end of the weekend. For the first time the math team is the champs of the Mathlete. We congratulate them. We qualified for the New England championships. Over 130 teams competed in Mock trial and FHS is in the final eight. Over 40 of the DECA students went to Boston, and eight of the student qualified for nationals and will travel to Orlando, FL. Part of the Math Labs STEM competition, two teams developed fit trackers apps and took first and second place. They will go to Mathworks in Natick. Drama had a performance of Shaken and received four awards. We had several students at the EAE, and two students received awards. We

had one student advance to the finals in the poetry out loud contest. The FHS jazz band earned a gold medal. MICCA showcases are this week.

We had three students earn all state honors and perform at symphony hall.

In sports we had FHS cheer won regionals; girls basketball are in the state championship; the wrestling team won division one.

Lastly, I want to welcome the class of 2032, we have leap into Kindergarten night at 7:00 pm at HMMS complex coming up.

2. Guests / Presentations

a. Elementary School Improvement Plan Update

Ms. Kelty – Thank you for having me. Wow to the FHS students. I would like to start with the strategic objectives that we work on.

The first is SEL of student and staff. One of our committees actually wrote a grant to the Big Y and they did not get it but the Big Y were so impressed and funded it at \$5,000.00 to create chill zones in the classrooms. The occupational therapist and school psychologist wrote this.

We participated in staff development, and discussed temperament in their teaching. We will have a similar presentation to families on April 1st. Last thing is something fun; I challenged the staff on how they fill their well. And it was wonderful to see the selfies and what they are doing is recognizing what they do outside the classroom.

We are engaging in rigorous curriculum we have five of the eight units that we are using. They are excited for this and encourage learning through play. We don't feel the report card tells the story and we will develop a new report card and will bring that to you for approval. Our tech team did a vision statement and what technology is in use and we utilize them the best we can.

We would like high quality instruction to meet academic and SEL needs – we reached out to the literacy teacher at Keller and she coached them through some crosswalks with MA frameworks. We are working on ASD

accommodations. We are working on one unit and working on the second. The team chair is working on taking an idea and going with it putting together a support team. We want to make sure we are aware if any students are struggling

Effective two-way communication, we have blogs and the quality and quantity is improving. We have a School Council and they have decided to develop core values.

Dr. Bergen – Any questions?

Mrs. Zub - On the chill zone, have you started that yet?

Ms. Kelty - The team has already started implementing the strategies. We didn't have \$\$ to get the tools we needed.

Mrs. Zub - Using what you have, how are they interacting with this?

Ms. Kelty - They are identifying what they need and the occupational therapists are using the yogi balls for the kids and this has helped. There will be additional training to use this site. Students are identifying the zones they are in and we want to help them get the tools to use them to get them back to learning.

Dr. Bergen - Given what has happened with using screening; how does that affect talking and communicating?

Ms. Kelty - We encourage yes and no questions. We developed ways to talk to the students. We have the students introduce themselves to Ms. Sara when she came to visit.

Elementary Schools

Mrs. Wasik – We are looking at SEL for the students at the elementary schools. Jessica Minehan has visited all the schools to help with this. We have had meetings on how to improve attendance. We have collaborated with SEL leadership, we have partnered with the Franklin Food Pantry to provide food over the weekend. We have over 80 students participating.

Within the same objective at Davis Thayer, Parmenter, Kennedy and Oak we have DESSA. We screened all the students in the fall. We identified students who needed additional support and had full DESSA assessments.

Mr. Hendrixson - We have the SEL practices at Oak and participated in the William James pilot and we continue with that work. We want to take some of these practices around the school with students and staff. We have meetings highlighting the practices we have in the building to help students. Also another part is staff culture we had a pay it forward, taking care of each other and foster that within the staff. We are collecting data with teacher practices and how prepared they are to implement SEL for students.

Mr. Stark -We have the Zone of Recess at Keller; it is one aspect of the district. In the classroom we are teaching SEL competencies. We are teaching self-regulating and self-management. We have been able to create an experience of zones beyond the classroom. We have the students identify where they are in the zones and practice techniques to help them. The impact you can see is easy with the ways we are applying these zones to the students. We have decreased behavior issues.

We have engaging in rigorous curriculum and this year we focused on literacy and science. We are working with Dr. Edwards on the literacy part of this. We also have the revisions of assessments in literacy and we can see the student mastery in literacy. Also we have focused on science curriculum and Dr. Edwards developed this. We have developed new standards and curriculum.

Mrs. Barca - we had some school specific initiations at Parmenter, we have personalized learning and instruction practices. 100% of our staff has their smart goals through personalized-based learning. We are integrating the STEAM standards. We have newly developed units in all subject areas across K-5 with a focus on rigor and personalized standards. We have launched stage three this year after completing stage one and two.

We have ongoing collaboration at Davis Thayer for literacy and math. Our next objective is high quality instruction to meet the needs of each learner. All the schools have revised their learning with different ways to help the students. We have also been refining the instructional practices.

Ms. Klim– Through some work we did last year, we wanted to have common learning --ICE which is intervention correction enrichment -- which we are using. We identify the students through math; literacy specialist and we look to group those students on what skills they have. We revamped the instructional support team.

We have site-based funds at each school. We also look at integration of STEAM and we all use responsive classroom. At Jefferson, we had a gender identity training this year and it was valuable for the staff.

Mr. Hendrixson -Our last area is effective two-way communication; school council, how to use communication effectively, updates through social media and newly designed websites, use the PCC to communicate information.

Ms. Ashley– We are doing whole staff PD and we are going back to think about inclusion model and pull the staff together on how to work smarter. We are looking how to meet the needs of all students in new and creative ways. We want to provide the best education for all the students. We are looking at different models. We want to use the staff the best we can and maximize their time to help the students efficiently and effectively. We are looking to share information with parents and what else we can do.

In general we revised our curriculum nights to make them parent friendly.

Dr. Bergen - Any questions? We could hone in on each objective then shift to each one.

Are there any questions on SEL?

Mrs. Zub - What have you seen with improving attendance?

Mrs. Barca - We started to have meetings about this and I have analyzed the data. I have increased my communication with families. This month was not good. We don't have all the data. I wanted to look at some other data and the students who are currently here and out of 39 had excessive absences, we're getting better. We are working on solutions to help these families out.

Dr. Bergen - The DESSA pilot, what are the issues you are seeing?

Ms. Wasik - I can speak for DT, but is it similar for all the elementary schools. It varies by grade level and by age. We do see areas for growth. On the initial screen, we can identify what students we need to look at.

Dr. Bergen - You are not seeing dominant areas?

Ms. Wasik - It is highly dependent on their age levels. Social skills are one of the biggest areas.

Dr. Bergen – Are the teachers responding to this?

Ms. Wasik - We just talked with the SEL team and we talked about the enthusiasm they have for this. Teachers are sharing practices and their work.

Dr. Bergen – The next one is engaging in rigorous learning.

Mrs. Feeley - What are the examples of rigorous learning?

Mrs. Barca - One is the integration of STEAM into some literacy units. They are doing this across the board.

Dr. Bergen – Hypothetically you have a high performance reader; what does that workshop look like?

Ms. Klim - The whole purpose was so that we could better tap into the needs of this level of readers and provide them to ensure they have books at their level.

Dr. Bergen – Librarians are gone, do they get to go to the library?

Mrs. Barca – Yes. We have an ESP that covers the library.

Dr. Bergen – The next one is high quality instruction.

Mrs. Schultz - What is genius hour? What was the identity gender training; will we have this at all the schools?

Mrs. Barca – Genius hour, this came from Google and allows students to solve a problem or invent something. One of the things they did was take apart a computer and see what it does.

Mrs. Schultz - Is that one-hour a week?

Mrs. Barca – No, they try to weave this in when they can.

Ms. Klim -The gender identity came from cultural proficiency. Things are changing and we have more students celebrating holidays and speaking different languages. This is a difficult topic and it was a great way to learn more about this and how they can apply this with issues of the students with race or culture.

Dr. Ahern - You will hear more about this in the district update. We are looking at cultural responsiveness.

Mrs. Zub - That seems to be a shift from diverse to inclusiveness.

Dr. Bergen - Any questions on two-way, effective communication?

Mrs. Feeley - When you talked about communication, do you have any difficulties reaching families?

Mr. Hendrixson - We try to reach out many different ways, we do electronic and send home papers, information on the school website.

Mrs. Ashley - we do get things translated for students for communication.

Mr. Stark– We also have students not living with both parents and we work with those as well to communicate with them.

Dr. Bergen - I loved that you revised curriculum night, what feedback did you get?

Mrs. Ashley - We had curriculum afternoon, so we changed that. We now have curriculum night.

Mr. Stark - We got feedback from the staff and families and I tried to plan a wonderful speech that night and that was not what they liked. They wanted to learn more about the classrooms and how they worked.

Mrs. Barca – We received feedback from PCC that they did not like the format. They would go to the classroom and get packets then hear what was in the packets. We did a survey. The staff helped with changes as well.

Dr. Bergen – Any other questions? Thank you.

b. District Improvement Plan - Curriculum & Instruction

Dr. Ahern we have the Central office team presenting the District Improvement Plan.

Dr. Ahern – We will streamline the presentation for you. There is a future presentation for 1 and 4.

Dr. Edwards – We want to expand on rigorous standards based curriculum units with focus on the 21st Century unit.

Middle School and FHS working on Illustrative Math model. They are using the middle schools as the model for the State.

Beta implementation for Algebra 1 and 2 is going well at FHS.

Elementary school SIP's and middle schools and FHS continue implementation plan of the new standards and doing common assessments.

We have the elementary science team working together on this.

We have a social studies team working on mapping what this will look like for next year.

Mr. Giguere - The digital learning committee was developed to help and prioritize standards. We want to have the standards that give us the biggest bang for the buck. We want to practice strategies and we will share more about that.

Dr. Ahern – The Portrait of a Graduate, the work here is about essential skills is underway and the process has begun with the administrative team. We want to put together a package about this to present. Also we want to examine our current curriculum. We are starting to identify opportunities with working on student voice and choice. The MS science teachers worked with MASS SAVE and worked with them on some projects.

Dr. Edwards – We are looking at homework practices as indicated by research. Our proposed guidelines have been presented to the SC and we are reaching out to parents and staff to gather the feedback on this and how we may need to change this policy. We want to have the revised guidelines for next year.

Dr. Ahern - Number three is an area I am concerned about because of budget implications about this. One of the areas is intervention and critical needs budget and we couldn't support at this time. There is more work to do here. There are some models to work towards and ideal system

Mr. Giguere - The SEL committee is working towards this goal and we are working on this to roll out for the schools. We are looking at protocol and the practices that are occurring across the district. We want to assess our strengths and make recommendations based on that. There will be more to report.

Ms. Marano - We are looking at our counseling services. We are trying to expand this. We have an outside agency to look at our services to get a feel of what is going on in the district. They are analyzing the data. Stay tuned.

Dr. Ahern - We are focusing on interventions. We had PD on gifted and talented learners. We need to address their needs.

Ms. Marano - I meet with each of the principals each month and we were able to talk about what is going on in the buildings and their needs. We are communicating with the teachers and to get them to collaborate together. But we need to work on allowing them time to do this.

Dr. Edwards - Other ways on number 3, we belong to the MAPLE. We have been working with them to gain support on personalized learning

opportunities. We attended their summer conference. We have the need to use this to maximize their potential.

Dr. Ahern - The last one is around inclusivity, we attended a series on this in the fall designed for Superintendents and as I do my spring visits and we will talk about equity. We are looking at gender equity and materials in the classroom. It is part of a larger policy at the State level. We have some grants tied to this. We will focus on this at the summer retreat.
That is it for 2 and 3

Dr. Linden - What are you prioritizing with digital literacy?

Mr. Giguere - We are trying to unpack that now and which standards do we want to find an entry point, and what are we currently doing, but then what would have the greatest impact on students. It will vary from grade to grade. We want to start small and then build from there. We want to show them how to use digital tools effectively.

Dr. Linden - I am pleased you are looking at advanced learners, is there anything you are bringing back?

Dr. Ahern - We are taking into consideration about the different areas they excel at, are they above or below grade level and being discreet about that and hone in on that standards based implication.

Mrs. Zub – Please clarify social studies and the mapping underway, does that include civics?

Dr. Edward – Yes.

Dr. Bergen - This was wonderful. The amount of time that is spent is incredible.

We will take a 5-minute break at 8:49 pm

3. Discussion / Action Items

a. Salary Budget Vote

I recommend adoption of the FY 2020 Salary Budget of \$57,129,259.00 as part of the total FY 2020 Budget of \$66,826,115.00 as discussed.

Motion: Ms. Douglas

Second: Mrs. Schultz

Approve: 6

Oppose: 0

Mrs. Feeley had to recuse herself from the vote.

b. Expenditure Budget Vote

I recommend adoption of the FY2020 Expenditure Budget of \$9,696,856.00 as part of the total FY 2020 Budget of \$66,826,115.00 as discussed.

Motion: Mrs. Schultz

Second: Ms. Douglas

Approve: 7

Oppose: 0

c. Policy First Reading IJOAB – Extended Field Trips Administrative Procedures for Student Travel

I recommend moving Policy IJOAB – Extended Field Trips to a second reading.

Motion: Mrs. Schultz

Second: Ms. Douglas

Approve: 7

Oppose: 0

d. Appointment

I recommend the appointment of Mrs. Paula Marano as Director of Student Services for Franklin Public Schools.

Motion: Mrs. Schultz

Second: Ms. Douglas

Approve: 7

Oppose: 0

4. Discussion Only Items

a. Budget discussion at Town Council - preview 3/13/19

Dr. Ahern - In your packet are a couple of memos and I greatly appreciate your support for the critical needs of the Principals. At the legislative forum, and we know that this will be a hard budget year and that is coming true. The Town is having the budget meeting tomorrow night. We will have to reduce the budget as to what the Town is looking to support. There are a lot of conversations to be had about this. We have more complex needs from the students. We have higher needs with mental health for some of the students, one in five suffer from this. We talk about how schools are seen as social organizations providing assistance. The charter school expansion is not the only reason but it has tipped the balance. We are expecting 100 more students to attend this school. We will have a decrease from the State aid for having a charter school.

5. Information Matters

a. School Committee Sub-Committee Reports (e.g. Budget; Community Relations; Policy; Transportation; Public Schools Advocacy; Ad Hoc Superintendent's Evaluation)

b. School Committee Liaison Reports (e.g. Joint PCC; Substance Abuse Task Force; School Wellness Advisory Council [SWAC]; School Start Times Advisory Committee [SSTAC], MASC)

BUDGET Dr Bergen - We met last Monday, February 4. We are going to Town Council on 3/13 for budget meeting on 3/21

COMMUNITY RELATIONS Mrs. Zub - We had a coffee talk and there were not a lot of attendees. Next meeting April 27.

PUBLIC SCHOOL ADVOCACY Mrs. Schultz - We need to schedule a meeting. MASC has divisions, and we are 3. They met and talked about budgets.

AD HOC Dr. Bergen - Nothing to report at this time.

POLICY Mrs. Scofield - We need to set our next meeting.

JOINT PCC - Dr. Bergen and Mrs. Douglas - Next meeting is April 1..

SUBSTANCE ABUSE - The next meeting is March 26.

SCHOOL START TIMES Dr. Linden - The next meeting is 3/14 at FHS. We will do a presentation at the next meeting.

6. New Business

a. To discuss any future agenda items

7. Consent Agenda

Minutes

I recommend approval of the minutes of the February 26, 2019 School Committee meeting as detailed

FHS Scholarships

I recommend acceptance of two checks totaling \$8,115.00 for scholarships as follows:

\$7,500.00 from the Digital Federal Credit Union

\$615.00 from Sheila Lima

Parmenter Gift

I recommend acceptance of three checks totaling \$1,750.00 from Parmenter PCC for field trips as detailed.

FHS Gift

I recommend acceptance of a check for \$1.44 from K12 for in-house enrichment at FHS as detailed.

Motion for all: Mrs. Schultz
Approve: 7

Second: Ms. Douglas
Oppose: 0

8. Payment of Bills Dr. Bergen - All bills are in order.

9. Payroll Mrs. Douglas - All payroll is in order.

10. Correspondence

- a. Budget to Actual - Miriam Goodman
- b. Student Activity Accounts Report - Miriam Goodman
- c. Franklin Hall of Achievement - (Erin Miller) Dr. Anne Bergen
Erin Miller talked about a FHS hall of achievement, this would be a community involvement. This would be for a place to have this.

11. Executive Session

- a. Pursuant to M.G.L. c. 30A, §21(a)(3) to discuss strategy with respect to collective bargaining with the FEA/RN unit as an open meeting may have a detrimental effect on the bargaining position of the School Committee and the chair so declares.

A roll call vote was taken to go into Executive Session

Roll call vote: Dr. Bergen-yes; Ms. Douglas-yes; Ms. Scofield-yes; Ms. Schultz-yes; Mrs. Linden-yes; Mrs. Zub-yes; Mrs. Feeley - not present..

12. Adjournment at 9:15 pm

Mrs. Douglas made a motion to adjourn, seconded by Mrs. Schultz. All were in favor.

Adjourned by 9:15 pm.

Respectfully Submitted,

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Beth Simon

SCAgenda 3-12-19.pdf
2018-19 ECDC SIP Update Presentation DRAFT.pdf
DIP 2 and 3 SC 3-12-19.pdf
Elem SIP Mid-Year Update Presentation 3-12-19.pdf
FY20 Budget Book.pdf
Administrative Procedures for Student Travel.docx.pdf
CURRENT - IJOAB - Extended Field Trips.pdf
Discussion ActionA = Salary Budget Vote.pdf
Discussion ActionB - Expenditure Budget Vote.pdf
Discussion ActionC - Policy.pdf
Discussion ActionD - Appointment.pdf
2019-03-13 Town Council Fiscal Forecast.pdf
FY20 Budget Update.pdf
Consent ActionA - Minutes.pdf
Consent ActionB - Scholarships.pdf
Consent ActionC - Parm Gift.pdf
Consent ActionD - FHS Gift.pdf
Payroll Warrant #1917 summary.pdf
Payroll Warrant #1917.pdf
FPS Summary * Sign Off 031219.pdf
SCWarrant022119.pdf
SCWarrant022819.pdf
ASMS SAF Oct Nov Dec 2018.pdf
ECDC SAF Oct Nov Dec 2019.pdf
FHS SAF Oct Nov Dec 2019.pdf
HMMS SAF Oct Nov Dec 2019.pdf
RMS SAF Oct Nov Dec 2019.pdf
B2A.pdf
franklin hall of ach.pdf
Enrollmentcompare-Feb2018-Feb2019.pdf
Pledge Student - Molly McKinnon 3-12-19.pdf