

**Franklin School Committee**  
**July 25, 2023**  
**Municipal Building – Council Chambers**  
**7:00 P.M.**

*Meetings are recorded by Franklin TV and shown on Comcast channel 11 and Verizon channel 29  
Any individual who also wishes to record this meeting must notify the Chair*

□ Vision Statement □

The Franklin Public Schools will foster within its students the knowledge and skills to find and achieve satisfaction in life as productive global citizens.

*Members of the public are now welcome to attend committee meetings in person. Additionally, in an effort to ensure citizen engagement, citizens will be able to continue to view the public meeting using Zoom. We will use the Zoom Webinar feature. You may view the meeting with the link or phone numbers below. Participants wishing to speak during the Citizen's Comments portion of the agenda will be able to raise their hand to be recognized by the Chair. The webinar host will invite the attendee to unmute for comment.*

Please click the link below to join the webinar:

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## **MINUTES**

“The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.”

**At 7:00pm, Ms. Spencer called the meeting to order and said at the conclusion of the meeting, they will be adjourning to Executive Session and returning to Open Meeting for the purpose of adjournment.**

In attendance was: Ms. Camille Bernstein-Yes; Mr. David Callaghan-Yes; Mr. Al Charles-Yes; Mr. David McNeill-Yes; Ms. Denise Spencer-Yes; Ms. Elise Stokes-Yes; Ms. Meghan Whitmore-Yes

Also in attendance was: Mr. Lucas Giguere; Mrs. Paula Marano; Dr. Tina Rogers; Dr. Robert Dutch

## **Pledge of Allegiance**

## **Moment of Silence**

### **I. Routine Business**

- A. Review of Agenda** - reviewed and in order
- B. Payment of Bills** - reviewed and in order
- C. Payroll** - reviewed and in order
- D. FHS Student Representative Comments** - there were none

### **E. Superintendent's Report**

Mr. Giguere spoke about the recent Administrative Pretreat to reflect on the 2022/2023 school year. He noted that the Administrative Retreat is August 1-3 at Dean College. He said Katie Novak from the Novak Institute will be speaking and he thanked Dr. Rogers and Mrs. Marano for all of their planning.

Mr. Giguere welcomed Dr. Robert Dutch as Interim School Business Administrator.

He noted that he, Dr. Rogers, and Mrs. Marano recently attended the MASS Executive Institute.

He said the new elementary literacy materials have arrived at all of the elementary schools.

Mr. Giguere gave a Human Resources update and said there are currently about 30 openings, far less than at this time last summer.

He noted the following important dates:

- High School Experience - 8/8 and 8/9
- New teacher Orientation - 8/22-8/24
- First day for staff - 8/28
- PDD - 8/29
- First day for students grades 1-12 - 8/30
- First day for Kindergarten - 8/31
- First day for ECDC - 9/5

**Mr. Spencer asked the committee for any questions/comments from the committee?**

Mr. Callaghan welcomed Dr. Dutch and noted the improvement of staff openings from last year.

Mr. Charles asked how many openings are administrative?  
Mr. Giguere replied there are two openings for Assistant Principal.

Mr. McNeill also welcomed Dr. Dutch.

Ms. Stokes said congratulations on hiring an ECDC principal.

Ms. Whitmore also welcomed Dr. Dutch.

**II. Guests/Presentations** - there were none

**III. Discussion/Action Items**

A. Space Needs & Facilities Assessment Sub Committee

I recommend that the School Committee dissolve the Space Needs & Facilities Assessment Sub Committee as detailed

**Motion: Ms. Stokes; Second: Mr. McNeill**

**Approve: 7   Oppose: 0**

**Motion Carries 7-0**

B. School Facilities Master Planning Sub Committee

I recommend that the School Committee establish a School Facilities Master Planning Sub Committee as detailed

Ms. Bernstein said there was a concern from a citizen over the word master and the confusion with the town master plan also happening at the same time.

Ms. Spencer replied that during the Davis Thayer Analysis the consultant used the words master facilities plan and said surrounding towns use the same terminology.

Mr. Giguere also replied with context where the term originated and they added school facilities master plan.

Mr. Callaghan noted there could be confusion where the town master plan happening at the same time. Mr. Charles also agreed. Mr. McNeill said he is okay leaving it as is.

Ms. Stokes agreed it was confusing and provided a few examples other districts used in their terminology.

Mr. Steve Sherlock of Franklin Matters/Franklin Public Radio through the Chair, made a comment that long range or comprehensive both work well to avoid confusion.

Ms. Stokes made a motion to amend the title of the subcommittee to Comprehensive School Facilities Planning Committee.

**Motion: Ms. Stokes; Second: Mr. Callaghan**  
**Approve: 7   Oppose: 0**  
**Motion Carries 7-0**

Ms. Spencer asked for a motion to establish a Comprehensive School Facilities Planning Subcommittee as discussed.

**Motion: Ms. Stokes; Second: Mr. McNeill**  
**Approve: 7   Oppose: 0**  
**Motion Carries 7-0**

**IV. Discussion Only Items** - there were none

**V. Information Matters**

**A. School Committee Sub-Committee Reports**

- 1. Superintendent Evaluation** - have not met
- 2. Budget** - Joint Budget Subcommittee Meeting is 8/2/23
- 3. Policy** - have not met
- 4. Community Relations** - have not met

**B. School Committee Liaison Reports**

- 1. Joint PCC** - have not met.
- 2. School Wellness Advisory Council** - have not met
- 3. SEPAC** - have not met
- 4. Mental Health and Well-Being Task Force** - have not met
- 5. Diversity, Equity, and Inclusion** - have not met

**VI. Consent Agenda**

**A. Approval of Minutes**

I recommend approval of the minutes from your June 13, 2023 School Committee meeting as detailed.

**B. Transfers**

I recommend approval of the budget transfers as detailed.

**C. Recurring NH Primary Field Trip**

I recommend approval of the request to take FHS AP Government students to NH on February 12, 2024 for the Primary as detailed.

**D. Oak Street Gift**

I recommend acceptance of a check for \$190.62 from the Oak Street PCC for Field Trips as detailed.

**E. FHS Gift**

I recommend acceptance of a check for \$2,635.00 from the "Class of 1973" for supplemental supplies to offset Yearbook costs as detailed.

**F. Parmenter Gifts**

I recommend acceptance of two checks totalling \$592.46 from the Parmenter PCC for supplemental supplies as detailed.

**G. Remington Gift**

I recommend acceptance of a check for \$4,695.00 from the Remington PCC for field trips as detailed.

**H. Music Gift**

I recommend acceptance of a check for \$2,617.00 from music parents for in-house enrichment as detailed.

**I. Districtwide Gift**

I recommend acceptance of a check for \$265.00 from BJ's Wholesale Club for districtwide in-house enrichment as detailed.

**Motion: Ms. Stokes; Second: Mr. McNeill**

**Approve: 7   Oppose: 0**

**Motion Carries 7-0**

**VI. Good of the Order** - Mr. Callaghan spoke about the upcoming Joint Budget subcommittee meeting and the agenda is now posted online.

**VII. Citizen's Comments** - there was none

**VIII. New Business**

To discuss any future agenda items

Mr. Giguere shared the anticipated items for the 8/8/23 meeting:

- Draft of the annual report

- Summer learning programs
- Later in August - handbook approvals and new hire updates

**IX. At 7:28pm, Ms. Spencer asked for a motion to enter into Executive Session and return to open session only for the purpose of adjourning**

- A. Pursuant to M.G.L. c. 30A, Section 21 (a) (3) for the purpose of discussing strategy as it relates to collective bargaining with the Franklin Cafeteria Union, as an open meeting may have a detrimental effect on the bargaining position of the Committee, as declared by the Chair.

**Motion: Ms. Stokes; Second: Mr. McNeill**

**Roll call vote: Ms. Bernstein-Yes; Mr. Callaghan-Yes; Mr. Charles-Yes; Mr. McNeill-Yes; Ms. Stokes-Yes; Ms. Whitmore-Yes; Ms. Spencer-Yes**

**Motion Carries 7-0**

**X. At 7:44pm, Ms. Spencer called the meeting back to order and she asked for a motion to adjourn.**

**Motion: Ms. Stokes; Second: Mr. McNeill**

**Roll call vote: Ms. Bernstein-Yes; Mr. Callaghan-Yes; Mr. Charles-Yes; Mr. McNeill-Yes; Ms. Stokes-Yes; Ms. Whitmore-Yes; Ms. Spencer-Yes**

**Motion Carries 7-0**

**XI: Adjournment at 7:44pm**

Respectfully submitted,  
Christina Tocci, Secretary

SCAgenda 7-25-23  
Payroll Warrant #2326 Summary.pdf  
Payroll Warrant #2326.pdf  
Payroll Warrant #2326B Summary.pdf  
Payroll Warrant #2326B.pdf  
Payroll Warrant #2326M Summary.pdf  
Payroll Warrant #2326M.pdf  
Payroll Warrant #2401 Summary.pdf  
Payroll Warrant #2401.pdf  
FPS Summary & Sign Off 072523.pdf  
SC Warrant 060123.pdf  
SC Warrant 060823.pdf  
SC Warrant 061523.pdf  
SC Warrant 062223.pdf  
SC Warrant 063023.pdf  
SC Warrant 062923.pdf  
Discussion Action A - Dissolve Space Needs Committee.pdf

Discussion Action B - Establish Master Plan Committee.pdf  
Consent Action A - Minutes.pdf  
Consent Action B - Transfers.pdf  
Consent Action C - Recurring NH Trip.pdf  
Consent Action D - Oak St. Gift.pdf  
Consent Action E - FHS Gift.pdf  
Consent Action F - Parmenter Gifts.pdf  
Consent Action G - RMS Gift.pdf  
Consent Action H - Music Gift.pdf  
Consent Action I - DW Gift.pdf