

**Franklin School Committee**  
**February 28, 2023**  
**Municipal Building – Council Chambers**  
**7:00 P.M.**

*Meetings are recorded by Franklin TV and shown on Comcast channel 11 and Verizon channel 29  
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□ Vision Statement □

The Franklin Public Schools will foster within its students the knowledge and skills to find and achieve satisfaction in life as productive global citizens.

*Members of the public are now welcome to attend committee meetings in person. Additionally, in an effort to ensure citizen engagement, citizens will be able to continue to view the public meeting using Zoom. We will use the Zoom Webinar feature. You may view the meeting with the link or phone numbers below. Participants wishing to speak during the Citizen's Comments portion of the agenda will be able to raise their hand to be recognized by the Chair. The webinar host will invite the attendee to unmute for comment.*

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/82161983591?pwd=dDM4RTYzMTdjOG9MNHp3YlFWd3d0QT09>

Passcode: 867275

Or One tap mobile :

US: +13052241968,,82161983591#,,,,\*867275# or +13092053325,,82161983591#,,,,\*867275#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 646 558 8656 or +1 646 931 3860 or +1 301 715 8592 or +1 507 473 4847 or +1 564 217 2000 or +1 669 444 9171 or +1 689 278 1000 or +1 719 359 4580 or +1 720 707 2699 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 360 209 5623 or +1 386 347 5053

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## **MINUTES**

“The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.”

**Ms. Spencer called the meeting to order at 7:00pm.**

Roll Call Attendance: Ms. Camille Bernstein-Yes; Mr. David Callaghan-Yes; Mr. Al Charles-Yes; Mr. David McNeill-Yes(Zoom); Ms. Elise Stokes-Yes; Ms. Meghan Whitmore-Yes(Zoom); Ms. Denise Spencer-Yes

Also in attendance were: Mr. Lucas Giguere; Mrs. Paula Marano; Mrs. Miriam Goodman

### **Pledge of Allegiance**

February 28, 2023 School Committee Meeting - FINAL

Rachel Cronin is an 8th grader at Horace Mann Middle School who is hardworking, kind and respectful. Rachel has varied interests both inside and outside of school. Outside of school, Rachel participates in gymnastics, volunteers at the Franklin Public Library, and volunteers with Scouting for Food. She is involved in Scouts BSA in Troop 219, and is an assistant senior patrol leader in her troop. In school, Rachel is an honor roll student and an active, positive participant in her classes. She is a leader within our music program as well and stays after school on Tuesdays to help tutor 6th grade flutists. Rachel also participates in chess and games club.

Because of her leadership within the Horace Mann community, Rachel was selected to be Franklin's Project 351 Student Ambassador this year. She attended a day of service in January with other 8th grade ambassadors from across the Commonwealth. Rachel will begin a school service project to support Cradles to Crayons this spring.

It is with great pleasure that Mr. Healy and Ms. Motte recognize Rachel tonight and thank her for the positive impact she has on the Horace Mann Middle School community!

## **Moment of Silence**

### **I. Routine Business**

- A. Review of Agenda** - reviewed and in order
- B. Payment of Bills** -reviewed and in order
- C. Payroll** - reviewed and in order

### **D. FHS Student Representative Comments**

Ms. Shaw Downing said the FHS Theater Company is putting on a production of the Lord of the Flies, coming up on 3/3/23 and 3/17/23. She said the Freshman Banquet is Friday 3/3/23. Tickets can be purchased on Unipay. Class dues need to be paid before purchasing tickets.

She said that caps and gowns can now be ordered, as well as yearbooks.

She said volunteers are needed for the All Night Party and there is a meeting tomorrow at HMMS.

Mr. Ravin Chaudhury said the boy's basketball team's last regular season game was last Thursday. He said boy's hockey has an upcoming game vs. Andover and girl's hockey will face Pembroke.

He added that spring sports starts on 3/20/23 and registration is open on FamilyID.

### **E. Superintendent's Report**

Mr. Giguere said that the 2023 High School Journalist of the Year is Ryan Martin,

a senior at FHS. He will represent Massachusetts at the Journalist Education Association National Competition this spring.

He shared a redistricting update and said updated information was sent to families and staff on 2/28/23. He said the Advisory Committee meets monthly. He added that there are two forums that are upcoming. One is on 3/7/23 at FHS and one is on 3/13/23 which will be virtual. He said they will be holding staff forums on March 8, 2023.

Finally, he said that the Massachusetts Association of School Superintendents will be having a Legislative breakfast 3/3/23 that is hosted by the Tri County District.

**Ms. Spencer asked for any comments/questions from the committee?**

Mr. Callaghan said he appreciates the redistricting letter that was sent home.

Mr. Charles asked when the storybook that aligns all the scenarios will be sent out?

Mr. Giguere replied that it will be ahead of the forums at the end of the week. He said a survey will also be sent.

Ms. Stokes thanked him for sharing a variety of school highlights.

**II. Guests/Presentations**

**A. Horace Mann Highlights - Ms. Motte, Mr. Healy**

***\*See presentation slides for detailed information***

Ms. Motte spoke about the core values and six pillars of character at HMMS. She spoke about the middle school goals and how they align with the FPS district. She also spoke about social emotional learning.

Mr. Healy added that students are constantly engaged with each other. He spoke about the day and how it begins with advisory. He said this is an important time to make connections. He said the goal at HMMS is for all students to have at least one trusted adult.

Ms. Motte spoke about building literacy partnerships through author visits, partnerships with the Franklin Public Library, etc.

Mr. Healy spoke about Flex Block and tiered supports.

**Ms. Spencer asked for any comments/questions from the committee?**

Ms. Bernstein asked how parents can help the school with issues happening outside of the school?

Mr. Healy replied that there needs to be two-way communication between the

school and the parents.

Ms. Motte said it's good for parents to recognize that there needs to be limitations for students getting their first devices.

Ms. Bernstein asked what else they need to help students to return to pre-covid in terms of socialization.

Mr. Healy replied it will take time and support. He said continuing to ask questions of their student at home about their day.

Mr. Giguere also replied that addressing behavior in unstructured situations like buses, bathrooms, hallways, etc., it would be great if parents could speak with their students about the expectation at school.

Ms. Motte also added that they need to spend time addressing this because it will affect the students academically if they do not.

Mr. Callaghan said he appreciates communication coming home from the school on what behaviors are happening in the building so he is able to have a conversation with his student.

Ms. Motte said it's important for the school to share how they are responding to incidents in the building.

Mr. Callaghan asked how often the bathrooms are being checked out for any new occurrences?

Ms. Healy replied that they are very vigilant at this point.

Ms. Motte added they are in communication with the custodial staff as well to check the bathrooms. She said the building gets a lot of community use as well. She said students have also been reporting incidents.

Mr. Charles asked if they could speak to some of the routines they mentioned they have modified since Covid?

Ms. Motte replied they have had to modify transitions, walking in the hallways and no longer needing social distance. She mentioned that they now have a waterfall dismissal process where students dismiss by classroom. Another area has been assigned tables in the cafeteria based on below level expectations. She noted they have also modified the Horace Mann cup.

Mr. MacNeill asked about the Tier 2 support and implementing action steps.

Ms. Motte replied that they are always looking for ways to improve. She noted using flex time for tiered support.

Mr. MacNeil asked if they have any thoughts how the MTSS can be improved and what recommendations do they have for other school's to improve theirs based on their experiences?

Ms. Motte replied they are looking at their systems and trying out different things. She noted the experience of both Dr. Rogers and Mr. Frazier as well as

middle level curriculum leaders.

Ms. Stokes echoed the gratitude of all of her colleagues for the work and presentation. She appreciates the collaboration between HMMS and the other middle schools.

Ms. Spencer said it is important to note that not all students who require a check-in are coming in looking upset. She said kids are good at hiding emotions. She asked what they need to help better support social emotional learning?

Ms. Motte replied that the district is investing in more support and there is an additional counselor at the middle level. She said a social worker has been hired across the middle level as well. She noted the importance of investing in teachers.

Mrs. Marano also replied that they were having trouble filling a spot for a school psychologist at HMMS and filled it with a second counselor.

Ms. Spencer said it is unfortunate for students who are enrolled in music miss out in a flex block time.

Ms. Motte said they don't lose out entirely and it's about every other flex.

**B. Teaching & Learning UdL MTSS Focus - Dr. Rogers and Elementary Math Specialists**

***\*See presentation slides for detailed information***

Dr. Rogers spoke about Strategic Objective 3 High-Quality Instruction to Meet the Academic and SEL Needs of Each Learner and the FY23 outcomes which include the strategic initiative, the outcome and action steps.

Mr. Brian Kelley (Parmenter) spoke about what MTSS is and the 3 tiers of support. Tier 1 - Universal Support, Tier 2 - Targeted Support, and Tier 3 - Intensive Support.

Ms. Jamie Hulbig (Jefferson) spoke about Tier 2 instruction. She noted that all specialists and interventionists are trained in Bridges and Math Recovery. She explained how it is determined who needs targeted support. She said they also utilize progress monitoring data.

Ms. Kristen Rea (Oak) spoke about the cycle of support for the student, explained Tier 3 instruction and spoke about the impact the services have had on the students to help close learning gaps.

**Ms. Spencer asked for any comments/questions from the committee?**

Ms. Bernstein said she appreciates that acknowledgement that students can move up and down in an elevator when it comes to their math ability.

Mr. Callaghan asked about the 28% of students who have received Tier 2 and Tier 3 and if that is the ceiling based on staffing?

Ms. Hulbig replied that the 28% could even be higher because that is just what they are tracking and may not include some of the instruction happening in the classroom.

Mr. Kelley also replied that if they had more staffing, the number of students would be higher.

Mr. Charles said this is a great example of investing in the students.

Mr. McNeill asked if it is an indicator of success if the student goes back down a level and how is that determined?

Ms. Hulbig replied if a student is not responding to an intervention than they may need to change the intensity. She said it is very fluid and depends on what is being taught and the need.

Mr. McNeill asked how long the students receive support at each school at a given time?

Mr. Kelley replied that it is 2-3 days a week for 20-30 minutes so typically one hour per week per student who is receiving support.

Ms. Stokes asked about Strategic Initiative 3 and if they will hear the SEL portion of this?

Mr. Giguere replied that SEL presentation will be in May. He also spoke about the Math Specialists and Franklin is fortunate to have them.

Ms. Stokes asked if the term ESP is on the EduSpeak document?

Mrs. Marano replied that it is not but it is on a roles and responsibilities list.

Ms. Stokes asked how often all the math specialists meet together?

The specialists replied they meet once a week.

Ms. Stokes asked if Franklin didn't have the resources in place to offer Tier 2 or Tier 3 support, what would happen to those students?

Dr. Rogers replied that they would need to be serviced in the general education setting. Ms. Stokes also said they would be referred to special education.

Ms. Spencer asked what would be an answer to the community when they ask what the specialist's role in the school is?

Ms. Rea replied that elementary teachers are expected to be experts at all things and the specialists are there to model and co-teach and assist the teachers.

Mr. Kelley also added that they have their hands in many different areas.

Ms. Hulbig also replied that they do some enrichment in the buildings for students requiring support there as well.

Dr. Rogers also added that this work wouldn't be happening without the specialists. She said the general educators don't have the time or bandwidth to develop and do this work. She noted they have also successfully implemented ST math as well.

### **III. Discussion/Action Items**

#### **A. Policy – 2<sup>nd</sup> Reading/Adoption**

I recommend adoption of the following policies as discussed:

- EEB - Student Transportation Policy - Routing and Scheduling
- IE - Organization of Instruction
- IGA - Curriculum Development
- IGB - Student Services Program
- IGD - Curriculum Adoption

**Motion: Ms. Stokes; Second Mr. McNeill**

**Roll call vote: Ms. Bernstein-Yes; Mr. Callaghan-Yes; Mr. Charles-Yes; Mr. McNeill-Yes; Ms. Stokes-Yes; Ms. Whitmore-Yes; Ms. Spencer-Yes**

**Motion Carries 7-0**

#### **B. Adding Seekonk, MA to BICO Collaborative**

I recommend approval of the request of BICO to add Seekonk, MA to the BICO Collaborative.

Ms. Stokes asked if the BICO Director was invited to this meeting?

Mr. Giguere replied that she was but he was not able to coordinate it but she would like the opportunity to come to a future meeting.

**Motion: Ms. Stokes; Second Mr. McNeill**

**Roll call vote: Ms. Bernstein-Yes; Mr. Callaghan-Yes; Mr. Charles-Yes; Mr. McNeill-Yes; Ms. Stokes-Yes; Ms. Whitmore-Yes; Ms. Spencer-Yes**

**Motion Carries 7-0**

#### **C. BICO Amended Agreement Vote**

I recommend approval of the amended agreement with the Bi-County Collaborative as discussed.

**Motion: Ms. Stokes; Second Mr. McNeill**

**Roll call vote: Ms. Bernstein-Yes; Mr. Callaghan-Yes; Mr. Charles-Yes; Mr. McNeill-Yes; Ms. Stokes-Yes; Ms. Whitmore-Yes; Ms. Spencer-Yes**

**Motion Carries 7-0**

**D. Representatives for the Health & Safety Committee**

I recommend the appointment of Dr. Tina Rogers, Mr. Josh Hanna, and Mr. Michael Procacini as representatives on the Health & Safety Committee as discussed.

**Motion: Ms. Stokes; Second Mr. Callaghan**

**Roll call vote: Ms. Bernstein-Yes; Mr. Callaghan-Yes; Mr. Charles-Yes; Mr. McNeill-Yes; Ms. Stokes-Yes; Ms. Whitmore-Yes; Ms. Spencer-Yes**

**Motion Carries 7-0**

**E. School Committee Goals 2023-2025**

I recommend adoption of the School Committee Goals as discussed.

Mr. Charles asked under Facilities Goal for clarification on the wording of: *To accomplish this goal, the School Committee will initiate a Master Facilities Plan* in relation to the town Master Facilities Plan.

Ms. Spencer replied that to her understanding, they are two separate plans.

Mr. Giguere replied that there is a Master Facilities Plan for the whole town. Also, per the school committee's policy in regards to the specific schools and the school committee being its own governing body, it is then expected that they would be conducting their own assessment of the schools. He added there needs to be collaboration between the two.

Ms. Bernstein asked if a representative from the School Committee could be on their committee?

Ms. Spencer said that's a great idea.

Mr. Callaghan said that it is great whenever they can have students attend meetings to highlight what they are doing in the schools and be recognized.

Ms. Stokes noted that under: *Equitable Systems of support across district: Continuing to support the development of the Portrait of a Graduate*. She said she feels like they have developed it and are now implementing it.

**Motion: Ms. Stokes; Second Mr. Callaghan**

**Roll call vote: Ms. Bernstein-Yes; Mr. Callaghan-Yes; Mr. Charles-Yes; Mr. McNeill-Yes; Ms. Stokes-Yes; Ms. Whitmore-Yes; Ms. Spencer-Yes**

**Motion Carries 7-0**

**F. School Committee Norms and Protocols**

I recommend adoption of the School Committee Norms & Protocols as discussed.



Ms. Spencer said while they have their handbook, it doesn't cover as much as it should cover.

Mr. Callaghan asked about #13. There was a discussion to add a comma after the word *and* and after the word *unavailable*.

Mr. Callaghan asked about #34, if these are regular meetings or does it mean budget hearings?

Ms. Spencer said it is just regular meetings.

There was a discussion from the members on the wording and changing it from 7pm-10pm to 3 hours in case it started later than 7pm.

Ms. Stokes said there are links that look like their live but are not.

Mr. Giguere said it was for the packet but the real version has clickable links.

Ms. Stokes asked about #26 and if it means it is an open agenda item?

Ms. Spencer said yes.

Ms. Stokes spoke about #23 and said she felt student voices have been missing from the meetings.

**Motion: Ms. Stokes; Second Mr. Callaghan**

**Roll call vote: Ms. Bernstein-Yes; Mr. Callaghan-Yes; Mr. Charles-Yes; Mr.**

**McNeill-Yes; Ms. Stokes-Yes; Ms. Whitmore-Yes; Ms. Spencer-Yes**

**Motion Carries 7-0**

**IV. Discussion Only Items - there was none**

**V. Information Matters**

**A. School Committee Sub-Committee Reports**

- 1. Superintendent Evaluation** - no updates.
- 2. Budget** - next meeting is 3/1/23, Joint Budget Subcommittee is 3/8/23.
- 3. Policy** - next meeting is 3/22/23.
- 4. Community Relations** - next meeting is 3/2/23. Legislative forum is 3/27/23 and it will be hybrid.
- 5. Space, Needs, and Facilities Assessment** - no updates. Next Redistricting Advisory is 3/21/23. Upcoming community forums are 3/7/23 (in person) and 3/13/23 (online).

**B. School Committee Liaison Reports**

- 1. Joint PCC** - next meeting is 3/13/23.
- 2. School Wellness Advisory Council** - next meeting is 3/7/23.
- 3. SEPAC** - no updates. Ms. Bernstein asked about the inclusion checklist and at what point is it given out? Ms. Stokes said having a SEPAC member at

the JPCC meeting will be helpful. Mrs. Marano replied that they have it in a draft right now but it will be shared with building principals when it is finalized.

4. **Mental Health and Well-Being Task Force** - next meeting is 3/14/23.  
Critical Conversations is being postponed to April due to March being a busy month.
5. **Diversity, Equity, and Inclusion** - next meeting 3/22/23.

## VI. **Consent Agenda**

### A. Approval of Minutes

I recommend approval of the minutes from the February 14, 2023 School Committee meeting as detailed.

*This vote was taken separately due to three members being absent from the 2/14/23 meeting.*

**Motion: Ms. Stokes; Second Mr. Charles**

**Roll call vote: Ms. Bernstein-Yes; Mr. Callaghan-abstain; Mr. Charles-Yes; Mr. McNeill-abstain; Ms. Stokes-Yes; Ms. Whitmore-abstain; Ms. Spencer-Yes**

**Motion Carries 4-0; with 3 abstentions**

### B. Transfers

I recommend approval of the budget transfers as detailed.

### C. Oak St. Recurring Field Trip

I recommend approval of the request of Brad Hendrixson, Oak Street Elementary school to take 1st graders to the Providence Children's Museum on May 11, 2023 as detailed.

**Motion: Ms. Stokes; Second Mr. Callaghan**

**Roll call vote: Ms. Bernstein-Yes; Mr. Callaghan-Yes; Mr. Charles-Yes; Mr. McNeill-Yes; Ms. Stokes-Yes; Ms. Whitmore-Yes; Ms. Spencer-Yes**

**Motion Carries 7-0**

## VII. **Citizen's Comments** - there were none

## VIII. **New Business**

### **To discuss any future agenda items**

Mr. Giguere shared the anticipated items for the 3/14/23 meeting:

- School highlight from Parmenter
- FY24 superintendent's recommended budget

## IX. **Ms. Spencer asked for a motion to adjourn.**

**Motion: Ms. Stokes; Second Mr. Charles**  
**Roll call vote: Ms. Bernstein-Yes; Mr. Callaghan-Yes; Mr. Charles-Yes; Mr.**  
**McNeill-Yes; Ms. Stokes-Yes; Ms. Whitmore-Yes; Ms. Spencer-Yes**  
**Motion Carries 7-0**

**X. Adjournment at 9:41pm.**

Respectfully submitted,  
Christina Tocci, Secretary

SCAgenda 2-28-23  
FPS Summary & Sign Off 022823.pdf  
SC Warrant 020923.pdf  
SC Warrant 021623.pdf  
Payroll Warrant #2317.pdf  
Payroll Warrant #2317 Summary.pdf  
HMMS School Highlight 2022-2023.pdf  
Math Tiered supports Presentation.pdf  
BICO Memo and Old Agreement with Changes.pdf  
Discussion Action A - Policy 2nd Reading-Adoption.pdf  
Discussion Action B - Add Seekonk to BICO Collaborative.pdf  
Discussion Action C - BICO Amended Agreement.pdf  
Discussion Action D - SC Goals.pdf  
Discussion Action E - SC Norms & Protocols.pdf  
Consent Action A - Minutes.pdf  
Consent Action B - Transfers.pdf  
Consent Action C - Oak St. Recurring Field Trip.pdf  
Pledge of Allegiance Rep. HMMS 2.16.pdf