

**Franklin School Committee
Minutes
February 26, 2019
Municipal Building – Council Chambers**

Meeting are recorded by Franklin TV and shown on Comcast Channel 11 and Verizon Channel 29

Chris Sterns of Franklin TV was present
No one present from the Milford Daily News

Call to order: 7:00 pm

Dr. Bergen

Attendance: Mrs. Dianne Feeley, was not present; Mrs. Cindy Douglas, arrived at 7:27 pm ; Mrs. Mary Jane Scofield; Dr. Anne Bergen; Dr. Monica Linden; Mrs. Denise Schultz; Mr. Lucas Giguere; Dr. Sara Ahern; Mrs. Miriam Goodman; Dr. Joyce Edwards. The Franklin High School representatives were not present.

Pledge of Allegiance -

Hannah LaFountain: Hannah consistently demonstrates Parmenter's core values of caring, inclusion, respect, courage, leadership, and effort. We commend Hannah's willingness to always go above and beyond what is expected of her and to take academic risks. Hannah is truly a model student for her peers and is an absolute pleasure to work with each day. She is a true asset to our school community!

Peter Gubka: Peter is a true role model at Parmenter School. Peter comes to school every day with a smile on his face ready to learn. He demonstrates many of Parmenter's core values such as caring, respect, and inclusion. He is kind and considerate to others and always demonstrates respect toward peers and staff members. It is a joy to have Peter in class every day as he is a true asset to our classroom and school community.

Emelia Chambers: Emelia is such an important part of our classroom community. In so many ways, she is the glue that binds us all together. Perhaps this is because she is unfailingly kind and helpful to EVERYONE, setting a wonderful example for all to follow. Further, she is a curious and thoughtful student, putting extra effort and care into all she does and consistently demonstrating her best. Fifth graders are expected to demonstrate leadership, and Emelia does that in the best way possible –

leading by example. It is a privilege and pleasure to have her in the classroom and school community.

Moment of Silence

1. Routine Business

a. Review of Agenda

b. Citizen's Comments i. In the spirit of open communication, "the School Committee will hear public comment not related to an agenda item at the beginning of each regular School Committee Meeting. The Committee will listen to, but not respond to any comment made. A Committee member may add an agenda item to a future meeting as a result of a citizen comment" – from Policy BEDH

c. FHS Student Representative Comments - No one present

d. Superintendent's Report

Dr. Ahern – A few things to share. I want to welcome everyone back. Thanks to the custodians for cleaning surfaces and making sure everything was cleaned. I want to let the School Committee know there is a national campaign where educators are shadowing students. I would like to do this shadowing, so tomorrow I will be shadowing a FHS sophomore and we have permission from his parents. I will meet him bright and early to ride the bus at 6:30 and the staff knows. My goal is to learn about the student experience. The teachers will treat me like a student and I promise to be participatory. I will share my experiences with you.

On Friday there is a professional development day, we have district-based professional development. Our educators at elementary will have professional development focused on district improvement goals and the homework guidelines, Social Emotional Learning, and portrait of a graduate. The middle school will do curriculum development. SPED has a special professional development day as well.

I want thank Franklin TV for covering two of the recent events the legislation forum and the parent/guardian education night. We will have the links on our website.

Dr. Bergen - They have been broadcasting this.

2. Guests / Presentations

a. FY 2020 Budget – Open Hearing

Dr. Bergen – We need a motion to open the budget hearing.

Motion: Mrs. Schultz
Approve: 5

Second: Ms. Douglas
Oppose: 0

Dr. Ahern - As we shared before, the FY 20 budget is aligned to Franklin mission statement and goals for district improvement.

The process to date is contained on this slide and shows the timeline of how this process began and how it has progressed.

Mrs. Goodman – The foundation budget, the State decides how much we need to spend to educate the student. They take a lot of factors into this.
The amount is \$10,640/ student

They use factors such as wealth, property and growth. Our Chapter 70 aid is the local contribution + state aid = required school spending
We have been over that school spending by \$6 million. We have a \$20 per pupil increase over last year.

Dr. Ahern - It would appear that our spending is the same but the budget also takes into consideration the revolving accounts. We end up spending 10% more. The town contributes maintenance, heat, ground care and we have an agreement on how to allocate those.

We want to be clear on that. The budget is \$67,076,078. This is an increase of 6.7%

Mrs. Goodman - We will use \$4.2 million, which is the amount we take in in revenue.

Dr. Ahern - We set as a goal to spend down the revolving account.

Mrs. Goodman - You will see fluctuation

Mrs. Schultz - The pre Kindergarten bucket is a big decrease.

Mrs. Goodman - We will use this for pre Kindergarten and we don't have that for next year. We hope not to use all of that.

Dr. Ahern - We are anticipating federal grants of \$1.4 million. We still are early in the budget process, the increase in the allocation was TBD from the Town, and there are some anticipated challenges. There will be a budget gap. The health insurance will increase, the out of district will increase and transportation will also increase.

We also have critical needs, we added 2.0 FTE for adjustment counselors at the elementary level, expansion of NECC partnership, Kindergarten support professionals, adjustment counselor at Middle school; IDEAS for Remington, STRIVE at ASMS and 4 FTE at FHS.

Dr. Bergen- Could you clarify for the public the IDEAS program?

Dr. Ahern – IDEAS is a language-based program.

Dr. Bergen - We want to keep kids here for both IDEAS and STRIVE?

Dr. Ahern - We want them to stay within the home community. They have inclusion opportunities and we have REACH and GOALS to help too. We could save money by housing them here

Mrs. Schultz – Are the four for FHS?

Dr. Ahern - Yes.

Mrs. Zub – They talk about that program and they engage in those programs.

Dr. Ahern – We included two positions for curriculum for K-8, van driver and substitute recruitment strategies.

Dr. Bergen - The pay of subs over the years, are we keeping up with surrounding areas?

Dr. Ahern - We are in the middle with the surrounding towns. Long-term subs are one of the areas we need to look at. We are competing with the minimum wage law. We will bring up the substitute wage.

Mrs. Goodman - So we are proposing an amount of \$6,706,078 with an increase of 6.07%. We will borrow some from the revolving account of 4.3 million. See the graph.

Dr. Ahern - How does this get broken down, salaries, health, out of district, other expenses, and transportation?

Mrs. Goodman - The tuition is an increase from students' we filed claims on. We have to spend that by next year. Plus transportation is going up.

Dr. Ahern - This data is from 2017, but we like to include the per pupil comparison, we were 12, 939 which is below the state average. Historically we are below.

The gap between the State and Franklin is significant.

Further breakdown of categories we are closer to the State average are classroom and specialists, supporting teachers for staff development, and close to operations and maintenance. Others we are low is critical needs, in instruction materials for technology, student services and insurance retirement.

To conclude we will go through the hearing portion and each line of the budget. On March 12, the School Committee will vote to adopt FY 20 budget

March 13, is town-wide forum with town council

March – April 20, we will identify any budget gap and propose strategies to close it.

We are looking at district improvement, school start times committee to change times, enrollment trends, additional housing units being occupied, further impact of BFCCPS move and expansion, seeking other funding opportunities, resolving unmet critical needs.

Dr. Bergen - Any questions?

Dr. Bergen began reading line by line the numbers.

Dr. Bergen - If you have a question, please say “hold” and we will address that at the end.

Mrs. Zub - Hold on distance learning.

Dr. Bergen – Hold on instructional coach.

Dr. Linden – Hold on instructional equipment.

Dr. Bergen – Let’s go back to the holds.

Mrs. Zub – What is distance learning?

Mrs. Goodman - It is software program for students at the high school. Life Long Learning used to do this but now the high school does it.

Dr. Bergen – What is difference with instruction coaches?

Mrs. Goodman - Instructional coaches get salaries for coursework, summer course work, presenting workshops to their colleagues.

Dr. Ahern – It is for a lot of work that goes to educators.

Dr. Linden – Instructional equipment is to move copiers.

Dr. Bergen - Homeless, why is that so low?

Mrs. Goodman - That is transportation for students who are homeless and need transportation. We are forecasting that the need for transportation for homeless students will decrease.

Mrs. Schultz – I am pleased we are increasing guidance and counselor

Dr. Bergen - Do we need a motion? Let's make a motion.

Motion: Mrs. Zub
Approve: 5

Second: Dr. Linden
Oppose: 0

3. Discussion / Action Items

a. Policy – 2nd Reading /Adoption

I recommend adoption of Policy DGA – Authorized Payroll Signatures as discussed.

Motion: Mrs. Schultz
Approve: 5

Second: Ms. Douglas
Oppose: 0

b. ASMS Save the Bay Field trip

I recommend approval of the request of Beth Wittcoff to take students to Colt's State Park, in Bristol, RI on April 30 & May 1, 2019 for the Introduction to Habitats Program as detailed.

Motion: Mrs. Schultz
Approve: 5

Second: Ms. Douglas
Oppose: 0

c. FHS All Eastern Music Festival Trip

I recommend approval of the request of Diane Plouffe to take students to Pittsburg, PA for the All Eastern Music Festival on April 4 – 6, 2019 as detailed.

Motion: Mrs. Schultz
Approve: 5

Second: Ms. Douglas
Oppose: 0

4. Discussion Only Items a. none

5. Information Matters

a. School Committee Sub-Committee Reports (e.g. Budget; Community Relations; Policy; Transportation; Public Schools Advocacy; Ad Hoc Superintendent's Evaluation) b. School Committee Liaison Reports (e.g. Joint PCC; Substance Abuse Task Force; School Wellness Advisory Council [SWAC]; School Start Times Advisory Committee [SSTAC], MASC)

BUDGET Dr Bergen - We need to set up a date for the next meeting. We will take a look at that.

COMMUNITY RELATIONS Dr. Bergen - Met last week and will put a calendar on the website. Our next coffee meeting will be March 9 and we will look at start times.

PUBLIC SCHOOL ADVOCACY Mrs. Schultz - The next meeting needs to be scheduled. Forum went well and we are in a holding pattern with legislation.

AD HOC Dr. Bergen - Nothing to report at this time.

POLICY Mrs. Scofield - Our next meetings will be February 27.

JOINT PCC - Dr. Bergen and Mrs. Douglas - Next meeting is March 4.

SUBSTANCE ABUSE - Met on 3/12, Mr. Giguere - We have seven goals and have met two of the goals; morning breakfast at the elementary schools and backpack drive.

SWAC Mrs. Douglas - Met on February 26.

SCHOOL START TIMES Dr. Linden - The next meeting is February 28.

6. New Business

a. To discuss any future agenda items

Dr. Ahern - We will meet early about portrait of a graduate. We have budget vote and elementary school update.

7. Consent Agenda

a. Minutes

I recommend approval of the minutes from your February 19, 2019 School Committee Meeting.

b. Transfers

I recommend approval of the budget transfers as detailed.

c. Keller Recurring Field Trip – Roger Williams Zoo

I recommend approval of the request of Beth Jensen (Keller Gr. 5 Teacher) to take 5th graders to Roger Williams Zoo, in Providence, RI on May 10, 2019 as detailed.

Motion for all: Mrs. Schultz
Approve: 5

Second: Ms. Douglas
Oppose: 0

8. Payment of Bills Dr. Bergen - All bills are in order.

9. Payroll Mrs. Douglas - All payroll is in order.

10. Correspondence - None

11. Executive Session

a. Pursuant to M.G.L. c. 30A, §21(a)(3) to discuss strategy with respect to collective bargaining with the FEA/RN unit as an open meeting may have a detrimental effect on the bargaining position of the School Committee and the chair so declares.

A roll call vote was taken to go into Executive Session

Roll call vote: Dr. Bergen-yes; Ms. Douglas-yes; Ms. Scofield-yes; Ms. Schultz-yes; Mrs. Linden-yes; Mrs. Zub-yes; Mrs. Feeley - not present..

12. Adjournment at 8:00 pm

Mrs. Douglas made a motion to adjourn, seconded by Mrs. Schultz. All were in favor.

Adjourned by 8:00 pm.

Respectfully Submitted,

Beth Simon

SCAgenda 2-26-19.pdf

00. Budget Hearing Presentation FY20.pdf

01. Executive Summary.pdf

02. DIP.pdf

03. Critical Needs.pdf

04. District Achievement Profile.pdf

05. Enrollment

06. Overview.pdf

07. ECDC.pdf

08. Davis Thayer.pdf
09. Jefferson.pdf
10. Kennedy.pdf
11. Oak Street.pdf
12. Parmenter.pdf
13. Keller.pdf
14. ASMS.pdf
15. RMS.pdf
16. HMMS.pdf
17. FHS.pdf
18. Central Office.pdf
19. Teaching & Learning.pdf
20. Student Services.pdf
21. Transportation.pdf
22. Special Revenue FY20.pdf
23. Revolving.pdf
24. FAQs FY20.pdf
Current DGA - Authorized Payroll Signatures.pdf
Discussion ActionA - Policy.pdf
Discussion ActionB - ASMS Trip.pdf
Discussion ActionC - Music Festival Trip.pdf
Consent ActionA - Minutes.pdf
Consent ActionB - Transfers.pdf
Consent ActionC - Keller Trip.pdf
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