

**Franklin School Committee**  
**August 8, 2023**  
**Municipal Building – Council Chambers**  
**7:00 P.M.**

*Meetings are recorded by Franklin TV and shown on Comcast channel 11 and Verizon channel 29  
Any individual who also wishes to record this meeting must notify the Chair*

□ Vision Statement □

The Franklin Public Schools will foster within its students the knowledge and skills to find and achieve satisfaction in life as productive global citizens.

*Members of the public are now welcome to attend committee meetings in person. Additionally, in an effort to ensure citizen engagement, citizens will be able to continue to view the public meeting using Zoom. We will use the Zoom Webinar feature. You may view the meeting with the link or phone numbers below. Participants wishing to speak during the Citizen’s Comments portion of the agenda will be able to raise their hand to be recognized by the Chair. The webinar host will invite the attendee to unmute for comment.*

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/83785863265?pwd=aVJ3SGF4ZHpiWDRvS21mUHdNekRhdz09>

Passcode: 004858

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 646 931 3860 US

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+1 689 278 1000 US

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Webinar ID: 837 8586 3265

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## **MINUTES**

“The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.”

**At 7:00pm, Ms. Spencer called the meeting to order and said at the conclusion of the meeting, they will be adjourning to Executive Session and returning to Open Meeting for the purpose of adjournment.**

In attendance was: Ms. Camille Bernstein-Absent; Mr. David Callaghan-Absent; Mr. Al Charles-Yes; Mr. David McNeill-Yes; Ms. Denise Spencer-Yes; Ms. Elise Stokes-Yes; Ms. Meghan Whitmore-Yes

Also in attendance was: Mr. Lucas Giguere; Mrs. Paula Marano; Dr. Robert Dutch, Dr. Tim Frasier, and Mr. Eric Stark

## **Pledge of Allegiance**

## **Moment of Silence**

### **I. Routine Business**

- A. Review of Agenda** - reviewed and in order
- B. Payment of Bills** - reviewed and in order
- C. Payroll** - reviewed and in order
- D. FHS Student Representative Comments** - there were none

### **E. Superintendent's Report**

Mr. Giguere shared some updates for the community. He said the FPS Leadership Retreat was last week. He said that there was some professional learning from Katie Novak.

He said that the High School Experience is this week at FHS for the class of 2027. He said that on 8/2/23, the Joint Budget Sub-Committee met.

Mr. Giguere offered a staffing update. He said the new teacher orientation is from 8/22-8/24. He said there have been around 31 hires due to open positions, some resignations, and movement across the district. He said there are 8 open teaching positions - 6 in Special Education, 1 in 6th grade science/math, and 1 FHS position. There are multiple ESP positions open across all levels.

He said there is a current offer for one of the open middle school AP positions. He said interviews are underway at FHS for an open AP position. He said they are in the reference stage for the open Assistant School Business Administrator position. He added there are 6 non-union positions open as well such as Applied Behavioral Analyst, Tutors, Activity Monitors, and Interventionists.

He noted the following key dates:

- 8/30 - First day Grades 1-12
- 8/31 - First day Kindergarten
- 9/5 - First day ECDC
- 8/28 - Staff first day
- 8/29 - PD day

Mr. Charles asked about the panorama roll out and if there is an agenda item upcoming to discuss?

Mr. Giguere said there are action steps regarding this and there will be a roll out and the steps listed out they plan to take.

## **I. Guests/Presentations**

### **A. 2022-23 Annual Report Draft**

Mr. Giguere said there is a draft included in their packet. He said he touched upon the state of the schools and what they would like to do moving forward.

**Mr. Spencer asked the committee for any questions/comments from the committee?**

Ms. Spencer told the committee and Mr. Giguere that she has a small change to make on her part of the report and will send it to Denise Miller.

### **B. Summer Curriculum Review - Mrs. Paula Marano; Mrs. Pattie Gay**

Mrs. Marano spoke about the extended school year program. This program runs from July 6-August 10 (Mon-Thurs). She said this year 296 students were recommended and 228 attended.

Mrs. Gay spoke about Solutions Summer Adventure which includes:

- STAR & Ready Set Kindergarten
- Summer STEM
- Summer Music & Private Music Lessons
- Summer Art
- High School Experience
- College Prep Classes
- Community Learning - basketball, badminton, yoga

Mrs. Marano spoke about the Summer Strength and Conditioning program which runs in July and August at FHS (Mon-Thurs). She said 385 students attended this.

### **C. Summer Learning Program Review - Dr. Timothy Frazier; Mr. Eric Stark**

Dr. Frazier and Mr. Stark spoke about summer working groups across the district:

- K-5 Literacy Implementation

- K-5 Digital Learning Computer Science (DLCS) Development
- 6-8 Genocide Curriculum Calibration
- 6-12 Advisory
- 9-12 Curriculum Calibration
- 9-12 Chemical Closet
- District Curriculum Accommodation Plan (DCAP)

**Mr. Spencer asked the committee for any questions/comments from the committee?**

Mr. Charles asked how they can grow the Lifelong Program even more?

Mrs. Gay said they are enrollment based and they put out proposals to staff and turn their interests into courses.

Mr. Charles asked about strength and conditioning and if students not playing sports can participate as well?

Mrs. Marano replied that it is open for any student.

Mr. Charles asked about the summer working group and how they make that work with less funding? He asked how they ensure they will have funding for this?

Dr. Frazier replied they are trying to work efficiently and focus their efforts.

Mr. Charles asked about grants and different options for funding?

Dr. Frazier replied that he and Mr. Stark look for opportunities. He said they apply when appropriate and try to build on the work they are doing.

Mr. McNeill asked how the Extended Program and Lifelong Learning supplement and improve upon what the students are already learning?

Mrs. Gay replied that their programs are geared for fun for the kids and gives them time to expand on their interests.

Mrs. Marano also replied the extended program ensures that skills are retained and children have not regressed.

Mr. McNeill asked about the process to receive feedback from students?

Mrs. Gay replied that a survey goes home to families once the class is complete.

Mrs. Marano replied they also receive feedback from the teachers that taught over the summer.

Mr. Giguere also replied that the college essay course and the common app course both were born from parents wanting to support their children and guidance counselors/English teachers.

Mr. McNeill asked about working groups reductions and any areas that could not be focused on due to the budget constraints?

Mr. Stark replied that the process looked different this year and could not have teachers included in expressing the topics they are interested in.

Ms. Stokes noted all of the staff who have been working hard all summer. She asked if they could continue to update the school committee on a DCAP rollout.

Ms. Spencer asked what are the reasons why not all the recommended ESY students attended the program?

Mrs. Marano replied that it is parent choice and some would like their child to have a break in the summer.

**II. Discussion/Action Items** - there were none

**III. Discussion Only Items** - there were none

**IV. Information Matters**

**A. School Committee Sub-Committee Reports**

1. **Superintendent Evaluation** - N/A
2. **Budget** - has not met; budget joint subcommittee met on 8/2. Mr. Charles asked when there is another upcoming meeting? Mr. McNeill said the Town Council is meeting on the 16th.
3. **Policy** - N/A
4. **Community Relations** - Harvest Festival planning coming soon

**B. School Committee Liaison Reports**

1. **Joint PCC** - Meeting schedule tentatively set for the year
2. **School Wellness Advisory Council** - N/A
3. **SEPAC** - N/A
4. **Mental Health and Well-Being Task Force** - N/A
5. **Diversity, Equity, and Inclusion** - N/A
6. **Comprehensive School Facilities Planning Committee** - Ms. Spencer said to let her know if any committee members are interested in serving on this new committee.

**V. Consent Agenda**

**A. Approval of Minutes**

I recommend approval of the minutes from your July 25, 2023 meeting as detailed.

**B. ECDC Surplus Books**

I recommend declaring the list of books as surplus for ECDC as detailed.

**Motion: Ms. Stokes; Second: Mr. McNeill**

**Approve: 5 Oppose: 0**

**Motion Carries 5-0; with 2 absent**

**VI. Good of the Order - N/A**

**VII. Citizen's Comments - there was none**

**VIII. New Business**

**To discuss any future agenda items**

Mr. Giguere shared the anticipated items for the 8/22/23 meeting:

- Handbooks
- Staff update
- Clubs and Activities

**IX. At 7:46pm, Ms. Spencer asked for a motion to enter into Executive Session and return to open session only for the purpose of adjourning.**

A. Pursuant to M.G.L. c. 30A, Section 21 (a) (3) for the purpose of discussing strategy as it relates to collective bargaining with the Franklin Cafeteria Union, as an open meeting may have a detrimental effect on the bargaining position of the Committee, as declared by the Chair.

**Motion: Ms. Stokes; Second: Mr. McNeill**

**Roll call vote: Ms. Bernstein-Absent; Mr. Callaghan-Absent; Mr. Charles-Yes; Mr. McNeill-Yes; Ms. Stokes-Yes; Ms. Whitmore-Yes; Ms. Spencer-Yes**

**Motion Carries 5-0; with 2 absent**

**X. At 7:53pm, Ms. Spencer called the meeting back to order.**

Mr. Giguere asked for a vote in support of a memorandum between the school committee and the cafeteria association as discussed.

**Motion: Ms. Stokes; Second: Mr. McNeill**

**Roll call vote: Ms. Bernstein-Absent; Mr. Callaghan-Absent; Mr. Charles-Yes; Mr. McNeill-Yes; Ms. Stokes-Yes; Ms. Whitmore-Yes; Ms. Spencer-Yes**

**Motion Carries 5-0; with 2 absent**

**XI: Ms. Spencer asked for a motion to adjourn the meeting.**

**Motion: Ms. Stokes; Second: Mr. McNeill**

**Approve: 5 Oppose: 0**

**Motion Carries 5-0; with 2 absent**

**XII: Adjournment at 7:54pm**

Respectfully submitted,  
Christina Tocci, Secretary

SCAgenda 8-8-23  
Errors PR Warrant #2402.pdf  
Payroll Warrant #2402 Summary.pdf  
Payroll Warrant #2402.pdf  
FPS Summary & Sign Off 080823.pdf  
SC Warrant 063023 #2.pdf  
SC Warrant 070623.pdf  
SC Warrant 071323.pdf  
SC Warrant 072023.pdf  
SC Warrant 072723.pdf  
FY23 Annual Report Draft.pdf  
August 2023 School Committee\_Summer Curriculum Work.pdf  
Consent Action A - Minutes.pdf  
Consent Action B - ECDC Surplus.pdf  
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