

**Franklin School Committee
Minutes
August 14, 2018
Municipal Building – Council Chambers**

Meeting are recorded by Franklin TV and shown on Comcast Channel 11 and Verizon Channel 29

Chris Sterns of Franklin TV was present
No one present from the Milford Daily News

Call to order: 7:00 pm

Dr. Bergen

Attendance: Mrs. Dianne Feeley; Mrs. Mary Jane Scofield; Dr. Anne Bergen; Dr. Monica Linden; Mrs. Denise Schultz; Ms. Virginia Zub; Mr. Lucas Giguere; Dr. Sara Ahern; Mrs. Miriam Goodman; Dr. Joyce Edwards. Mrs. Cindy Douglas; was not present.

Pledge of Allegiance

Moment of Silence

1. Routine Business

a. Review of Agenda - no changes

b. Citizen's Comments - None

i. In the spirit of open communication, "the School Committee will hear public comment not related to an agenda item at the beginning of each regular School Committee Meeting. The Committee will listen to, but not respond to any comment made. A Committee member may add an agenda item to a future meeting as a result of a citizen comment" – from Policy BEDH

c. FHS Student Representative Comments - Students have graduated

d. Superintendent's Report

Dr. Ahern - Things are getting busier as we see the beginning of school approaching. High school experience just wrapped up, 360 students in

attendance. The experience is getting to know the school and team building exercises. The chromebooks are coming and have been delayed. They will be here on Thursday.

We had day one of our administrative retreat today. This is a two-day retreat. We are working on items from last year and developing a draft for next year's school improvement plans.

The new website is launched and an announcement went out today. Update your bookmarks. Our former site will still be accessible in case you need it. We are thrilled it is user friendly and it works on mobile devices. We will send out a survey to see how it is working. Feedback has been positive and smooth.

We are closing in on hiring for our schools. We are working hard at getting all the schools staffed. We have candidates in the pool.

Another accomplishment is they are being recognized at the Red Sox game on Monday.

2. Guests/Presentations

a. Summer Curriculum Development Recap - Dr. Joyce Edwards

Dr. Ahern – We have a lot of educators working on projects over the summer and we use this as new opportunities for staff.

Dr. Edwards – Thank you for having me. The summer work is among the highest quality we have seen and I am thrilled to share it.

Funding amounts – We fund summer work for teachers to work together and they create a proposal of what they would like to do. This is a grant process, they apply and then we decide on what actually works to further our goals. We monitor that work until the product is seen and verified that it was done correctly. It must be done in the building and have attendance taken. We funded \$40,000 for general education work and \$11,000 for special education work.

Project highlights – There was health department work, they worked on vertical alignment of vaping for all grades. The high school teachers wanted to look at health lessons and make them more project-based and enhance the learning. At elementary grades, there was work done to change some of their learning.

Science:

- Creation of Maker Space at Parmenter an science lab at Kennedy
- Science unit development
- Biology unit guides
- Chemistry curriculum development
- AP Physics C curriculum development

Literacy/English Language Arts

- Elementary vocabulary work
- PD planning for elementary literacy
- MS health-Keys to Literacy work
- Poetry Out Loud unit development
- FAA integration of English and Arts

Other projects

- AP US history revisions
- AP Government revisions
- Computer Science
- French
- Spanish
- Music performance-based assessments

Special Education

- K-8 Strive
- HS created modified basic academic curriculum for students

Special Ed

- K-12 specialized program handbook development
- MS Music curriculum for Strive

PD plans for 2018-2019 – We have a link to the PD plan and this will be updated over the year.

Highlights

- Renew elementary literacy
- MS Algebra I and Algebra II - Illustrative Math
- Launch PS-12 Social Studies
- Continue homework study group
- Continue grading work at FHS

Dr. Bergen – I love this idea of staff making proposals. Is there an opportunity to share these ideas?

Dr. Edwards – Yes, during the professional development days. We also use GOOGLE and share in team drives.

3. Discussion / Action Items

a. School Handbooks

I recommend approval of the Franklin Public Schools Student/Family Handbooks as discussed.

Motion: Mrs. Zub
Approve: 7

Second: Mrs. Schultz
Oppose: 0

Mr. Giguere – Our student handbooks are divided into three sections. The principals, central staff and attorneys reviewed all of the handbooks. In section one there were no changes at elementary or middle school. The high school will speak to their changes in this section.

The second piece we updated was student photographs and acceptable use with social media. Parents can opt out of social media. We had the language reworded for consistently

Dr. Ahern - There were previous photograph permission but that was changed to reflect that we could allow parents to opt out of social media.

Mr. Giguere - Two updates to section two, we changed the dress code to not hinder learning and be less gender specific. We changed the meal wording in the elementary schools. The meal charge policy and procedures were updated in all handbooks.

Dr. Linden – Emergency meals is in all three levels, did that change?

Mr. Giguere -Emergency meals were removed.

Dr. Ahern - Thank you Dr. Linden for all your work going over the handbooks

Mr. Peri - Yes, thank you. We updated names.

Mr. Klements - We added an advisory period schedule to this.

Mr. Peri - we also added changes to when departments each lunch and when. We found that some of the lunches were heavy and evened them out

Mr. Klements - We changed the absence policy, students risk losing credits by missing classes. They previously could have 36 absences and that was high. So we decided to use the number of times a class meets, 125 classes and they would risk losing credits at 25 absences. Based on last year, it will double the numbers, but we need to help these families. Our goal is to further reduce that number to 10%. We will be working with those families

Mrs. Feeley - Does it matter if it is excused?

Mr. Klements - When it reaches that level it is lumped together. We look at doctor's notes and factor that into it.

Mr. Peri - There will be situations where we work with families for those students who are ill and need care. We are increasing the tardies for the students. Students can have more tardies without losing credits.

Mrs. Schultz - Can you clarify it?

Mr. Klements - Before it was one free then consequences, we loosened it up a bit.

Mr. Peri - Our nurse met with us and she was experiencing lots of calls going home that students were driving themselves home. She can make the decision when the student can drive home or not. This was a concern.

Mr. Klements – We changed the National Honor Society and the requirements. We have worked over the GPA because it was much lower than other districts. We have changed it to 3.75. This will allow students who may not make it able to reapply.

Mrs. Schultz - Why doesn't the National Honor Society have the guidelines?

Mr. Peri - It depends on the schools because the courses are different and the weighted GPAs are different.

Mr. Klements – We revised the library/media center policy, that section had not been updated for a few years. We had feedback from the staff and students on how and when they can use the center.

Mr. Peri - We have an addition to discipline and vaping. We will increase the consequences doing this in the building.

Mr. Klements – They will get suspended for one day for vaping at the High School. We moved the vaping offense up one category.

Dr. Bergen – Does that impact sports team and participation?

Mr. Peri - Yes, MIAA.

Mrs. Zub - Is there something in the middle school handbooks as well?

Dr. Ahern - The code of conduct is different given the age and they will handle it in a different way.

Mr. Peri - Cigarettes had a fine and we looked into that. We will look into that as well but we need to have consistency.

Mrs. Schultz - I appreciate the increase in penalties for students who are vaping. They look like USB drives. This can fly under the radar.

Mr. Peri - Thank you for saying that. We watched and experience substance abuse decline with events. We almost did away with smoking and now vaping is new and the Juul has changed the market and students don't know there is nicotine in them. It is addictive. We continue to listen to student's who asked us to please do something about this. You need to do something about this.

Mrs. Zub - Do you think we need to educate the students?

Mr. Peri - We should bring in the wellness department. We have a student who is doing research on this and maybe they could do a presentation.

Mr. Klements - The student breathalyzer use was put here to clarify how it will be used.

Dr. Linden - Are we making sure the behavior expectations will carry into the parking lots?

Mr. Klements - We will be communicating this to the students and currently have parking for all students. We may need to adjust this as the year goes on.

Mr. Peri - HMMS and Oak have given us parking spaces over the past year, and some students took over some spaces and we went over to help the students find a parking space.

Mrs. Schultz - As an HMMS parent, the students don't notice there is traffic. Please make them aware.

Dr. Bergen - Thank you.

b. Policy - First Reading

I recommend moving Policy BA - School Committee Operations Goals to a second reading at the next meeting as discussed.

Motion: Mrs. Zub
Approve: 7

Second: Mrs. Schultz
Oppose: 0

4. Discussion Only Items

- a. None

5. Information Matters

a. School Committee Sub-Committee Reports (e.g. Budget; Community Relations; Policy; Transportation; Public Schools Advocacy; Ad Hoc Superintendent's Evaluation)

b. School Committee Liaison Reports (e.g. Joint PCC; Substance Abuse Task Force; School Wellness Advisory Council [SWAC]; School Start Times Advisory Committee [SSTAC]; MASC)

BUDGET Dr Bergen - We will have a meeting on September 25 with Town Council. There will be a November 13 budget workshop.

COMMUNITY RELATIONS Mrs. Zub - No report, will begin scheduling.

PUBLIC SCHOOL ADVOCACY Mrs. Schultz - Attended Resolution Meeting and we voted and will go to the executive board.

AD HOC Dr. Bergen - We did a summer workshop at Dean College to plan our committee meetings and how to proceed.

POLICY Mrs. Scofield - Just met and there are no meetings planned.

JOINT PCC - Dr. Bergen and Mrs. Douglas - No report

SUBSTANCE ABUSE - There is a sub committee working on a booklet for students. We met on August 13.

SWAC Mrs. Douglas - No report, not present at meeting

SCHOOL START TIMES Dr. Linden - No report

6. New Business

- a. To discuss any future agenda items

7. Consent Agenda

- a. Minutes I recommend approval of the minutes from your July 24, 2018 School Committee meeting.

Ms. Scofield - She would like a hold on this.

Dr. Ahern - Correction will be made as the names were incorrect.

- b. Executive Session Minutes I recommend approval of the minutes from your July 24, 2018 Executive Session for release.

- c. Transfers I recommend approval of the budget transfers as detailed.

- d. Best Buddies Donation I recommend acceptance of a check for \$500.00 from William Glynn for the Band "SOAR" and the Orpheum Theatre for in-house enrichment as detailed.

- e. FHS Donation I recommend acceptance of the donation of Cheerleader uniforms, valued at \$2,363.20 from the Cheerleaders' Booster Club as detailed.

- f. Music Donation I recommend acceptance of a check for \$2,975.00 from Franklin Music Parents for in house enrichment as detailed.

- g. Horace Mann Surplus duplicator machines I recommend approval of the request of Mrs. Motte to declare duplicator machines as surplus as detailed

- h. Horace Mann Surplus Books I recommend approval of the request of Mrs. Motte to declare the list of books as surplus as detailed.

Motion for all: Mrs.Zub
Approve: 7

Second: Mrs. Schultz
Oppose: 0

8. Payment of Bills Dr. Bergen - All bills are in order

9. Payroll - Dr. Bergen - Payroll is in order (Mrs. Douglas was not present)

10. Correspondence – None

11. Adjournment at 8:20 pm

Mrs. Zub made a motion to adjourn, seconded by Mrs. Schultz. All were in favor.

Adjourned by 8:20 pm.

Respectfully Submitted,

Beth Simon

SCAgenda 8-14-18.pdf
Summer PD by Teachers 8_18.pdf
1. Discussion ActionA-Handbooks.pdf
2. Student Handbook Changes
3. Student/Parent Handbook Links
Current - BA - School Committee Operational Goals.pdf
4. Discussion ActionB-Policy.pdf
Consent ActionA-Minutes.pdf
Consent Action B-Exec.Session Minutes.pdf
Consent ActionC-Transfers.pdf
Consent ActionD-Best Buddies Donation.pdf
Consent ActionE-FHS Donation.pdf
Consent ActionF-Music Donation.pdf
Consent ActionG-HMMS Surplus.pdf
Consent ActionH-Hmms Surplus books.pdf
FPS Summary & Sign Off 081418.pdf
SCWarrant072618.pdf
SCWarrant063018#2.pdf
SCWarrant071918.pdf
SCWarrant080218.pdf
Payroll Warrant #1903 Summary.pdf
Payroll Warrant #1903.pdf

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Final

