

**Franklin School Committee
Minutes
August 13, 2019
Municipal Building – Council Chambers**

Meeting are recorded by Franklin TV and shown on Comcast Channel 11 and Verizon Channel 29

Chris Sterns of Franklin TV was present
No one present from the Milford Daily News

Call to order: 7:00 pm

Dr. Bergen

Attendance: Mrs. Dianne Feeley; Mrs. Cindy Douglas; Dr. Monica Linden; Mrs. Mary Jane Scofield; Dr. Anne Bergen; Mrs. Denise Schultz; Mr. Lucas Giguere; Dr. Sara Ahern; Mrs. Miriam Goodman; Dr. Joyce Edwards. Mrs. Gigi Zub was not present.

Pledge of Allegiance

Moment of Silence

1. Routine Business

a. Review of Agenda - All is fine.

b. Citizen's Comments - none

i. In the spirit of open communication, "the School Committee will hear public comment not related to an agenda item at the beginning of each regular School Committee Meeting. The Committee will listen to, but not respond to any comment made. A Committee member may add an agenda item to a future meeting as a result of a citizen comment" – from Policy BEDH

c. FHS Student Representative Comments - none were present

d. Superintendent Report

Dr. Ahern - Thank you. I have a few things to share. Tomorrow and Thursday there will be the leadership training. Our focus is on cultural proficiency. We are looking to be more intentional and do more work. We had a workshop last week as well and

will bring that to the administrative team. On Thursday, we will have another workshop including all the administrators.

We have a few items to continue before August 27. There are lots happening in the schools, and it is a very busy time. We have a lot of school activities at the schools to help ease students anxiety. The high school experience just concluded last week. It was great. We had 350 freshmen participate.

Lastly, we are completing some final hiring and fully staffed buildings. We are excited we have new teachers next week Tue., Wed and Thur. and building expectations. There is a bus tour of Franklin and a surprise for them. A list of new hires will be in your packet for the next meeting.

Dr. Bergen - Thank you.

2. Guests / Presentations - none

- a. None

3. Discussion / Action Items

- a. School Handbooks I recommend approval of the Franklin Public Schools Student/Family Handbooks as discussed.

Mr Giguere - One of the tasks is the development and changes in the handbooks. There are some administrators here and they will speak to the changes if you have any questions. We were able to get the information to you at a quicker pace. We have three sections, district policies.

Section Three

- District policy
- Field trip
- Homework

Section Two

- Education policies
- Military and homeless
- Restraint

Section Two - will be level specific

Elementary

- Attendance notification procedure

- Defined chronic absenteeism

- Moved to appropriate dress

- Bike rider policy - permission from parents needs to be written

Are there any questions?

Dr. Linden - The elementary did not have the core values?

Mr. Giguere - That has been updated.

Middle School

- Vaping, juling

- Food in the classroom

- Field trip policy, the nurse will determine if a nurse is needed

Mrs. Feeley - The birthday, no birthday celebrations, is that new?

Mr. Giguere- It was underlined and it did exist.

Elementary Schools

Section One

- No changes to Davis Thayer

- Jefferson revamped and clarify the departure for parents

- Keller the student arrival times were adjusted

- Oak Street has a new mission and vision

- Parmenter has a new mission and vision also changed dismissal changes

 - If no access to internet, the handwritten note is fine.

Middle Schools

Section One

Attendance that students can check on google
Respectful conduct for stalking and cyber stalking
Student illness, pattern that students dismissed themselves via cell phone,
providing expectations around that. Nurse needs to assess.
HMMS updated their frequently asked questions.

Dr. Linden - In the bike language, it did not include a helmet?

Mr. Giguere - One of the things that came up was trying to look at what is appropriate and managing the law, but not including language to holding them back riding home.

Dr. Linden - All the after school club fees were different?

Mr. Giguere - That was updated

Dr. Linden - Why did Remington not have the Q&A?

Mr. Giguere - They did not have one in the past. We are not mandating.
The administration team recognizes that and they can do it.

High School

Changes:

13 or more absences in a semester and medical and extended hospital to
review the reasons and is it related to waive the credit loss policies.

New bell schedule which reflects the time changes

Any questions?

Dr. Linden - There were typos, were they fixed? Under the academic dishonesty, you get a 0 when caught cheating? Is it the 50 or the real 0?

Mr. Klements- The short version is that this is an area where in next year's handbook you will see a significant change. There are instances where it stays a 0,

and other times it may change depending on the circumstances. There is a large grey area. It is handled on a case by case basis. We are at a point that we need to have a school wide policy for next year.

Mr. Peri - A 0 is not always a 0, you need to look at the student and the case.

Dr. Linden - About the bullying, was less detailed.

Mr. Giguere - That has been updated as well.

Dr. Linden - School councils were added to the high school, they are not in there?

Mr. Giguere - Okay, I will look at that and follow up with that.

Dr. Linden - Vaping was understated in the book

Mr. Klements - We did add that with the alcohol and tobacco. It was added the previous year. We did add suspension for first offense.

Dr Ahern - Thank you Lucas for handling all this and working with the assistant principals and principals.

Motion: Ms. Scofield
Approve: 6

Second: Mrs. Douglas
Oppose: 0

b. Policy – 2 nd Reading / Adoption I recommend adoption of the following policies as discussed:

- i. BEC – Executive Sessions
- ii. BEDG – Minutes
- iii. JKAA – Physical Restraint of Students

Motion: Ms. Scofield
Approve: 6

Second: Mrs. Douglas
Oppose: 0

c. Budget Discussion and Revised Budget I recommend that the School Committee adopt a revised FY 20 budget of \$64,702,500.

Motion: Mrs. Schultz
Approve: 6

Second: Mrs. Douglas
Oppose: 0

4. Discussion Only Items

a. Summer Professional Development and Curriculum Update

Dr. Edwards - As you know the principals not only work over the summer, teachers do as well. I did a similar presentation last year, and it was directed by the district. About 5 years ago we did a proposal form for work they would want to do.

Brief History - Teacher's submit a proposal and we let them know by March if they have been accepted. Can't fund all proposals. They are trying to do work they can't do during the school year. All the work is monitored and work products prior to getting the stipend.

Funding - We funded \$37,000 and \$7,000 was out of special education. This is comparable to previous years.

ECDC is working on report card development using materials from a new program.

Elementary Level -

We had teachers working on reading and writing. Literacy specialist did some work that they will introduce this year.

In science, they are working on science unit plans and STEM scopes.

Math specialist were working on individual profiles of students. Work on a website, word problems.

Music department did some curriculum work.

Are there any questions?

Dr. Bergen - If individuals do a project, is it shared?

Dr. Edwards - They work as a team, not alone. It is shared in google drive.

Middle School

The math specialists did planning on the new math program - Illustrative Math

High School

We had a number of FAA projects and they needed some infusion of new support. They did some work on art integration with core requirements.

There is a capstone project for Junior and seniors.

SEL we had a teacher looking at tier one intervention strategies in ELA area

Humanities course exploration

Science - biology alignment and website

AP course development across several subjects

Middle Schools

Spanish did some work on comprehensible input

High School

Spanish did curriculum work

Nurses

Worked on policies and procedures

Special ED

The ideas program did elementary writing, and math

REACH - did professional develop

Strive - did health curriculum

So looking ahead, we will look at culturally proficient, focus on literacy, implementation of SEL, continued work on PS 12 social area, and launch grading reform committee.

Are there any questions?

Mrs. Schultz - This is fantastic work. How many staff participated?

Dr. Edwards - I can get you the answer. It is about 100 staffers.

Dr. Bergen - Implementation of SEL plan, will those suggestions be part of that?

Mr. Giguere - Some of that will that fit SEL.

Dr. Bergen - We have one person does curriculum, that follows through how we are under resourced on this. Thank you

Mrs. Schultz - Is civics education coming this year?

Dr. Edwards - Not this year. We went a different route and subscribed to Primary Source and we sent two teachers for professional development and all 8th grade teachers have subscriptions to democracy lab. I was able to send two other teachers to a professional development class in June and they have some skills and resources.

5. Information Matters

a. School Committee Sub-Committee Reports (e.g. Budget; Community Relations; Policy; Transportation; Public Schools Advocacy)

b. School Committee Liaison Reports (e.g. Joint PCC; Substance Abuse Task Force; School Wellness Advisory Council [SWAC]; , MASC)

BUDGET Dr Bergen - We will review the status of the budget. We will be working on a five year plan

COMMUNITY RELATIONS Mrs. Schultz - Next meet and greet is at the Farmer's Market on August 23.

PUBLIC SCHOOL ADVOCACY Mrs. Schultz - No updates.

POLICY Mrs. Scofield - Next meeting is August 20 at 7:00 pm.

JOINT PCC - Dr. Bergen and Mrs. Douglas - Will resume in the fall.

SUBSTANCE ABUSE - Mrs. Douglas - Nothing to report. Next meeting August 12.

6. New Business

a. To discuss any future agenda items

Dr. Ahern - I will do an introduction of new administrators and new policies.

7. Consent Agenda

a. Minutes I recommend approval of the minutes from the July 23, 2019 School Committee meeting as detailed.

b. End of Year Transfers I recommend approval of the end-of-year budget transfers as detailed.

c. Surplus Technology Equipment I recommend declaring the detailed list of technology equipment as surplus.

d. Athletics Donation I recommend acceptance of a check for \$200.00 from the Franklin Newcomers and Friends for participation fees for students who otherwise could not afford for sports, clubs, events, etc.

Motion for all: Mrs. Schultz
Approve: 6

Second: Ms. Scofield
Oppose: 0

8. Payment of Bills Dr. Bergen - correct

9. Payroll Mrs. Douglas - correct

10. Executive Session a. Pursuant to M.G.L. c. 30A, §21(a)(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel.

**Roll call vote: Dr. Bergen-yes; Ms. Scofield-yes; Mrs. Schultz-yes;
Mrs. Feeley - yes; Dr. Linden - yes; Mrs. Douglas -yes**

12. Adjournment at 8:00 pm

Mrs. Schultz made a motion to adjourn, seconded by Mrs. Douglas. All were in favor.

Respectfully Submitted,

Beth Simon

SCAgenda 8-13-19.pdf
Current - BEC - Executive Session.pdf
Current - BEDG - Minutes.pdf
Current JKAA - Physical Restraint of Students.pdf
Copy of ASMS Handbook 2019-20 FINAL Updated 8/5/19
Copy of Davis Thayer Handbook 2019-20 Final Updated 8/6/19
Copy of Helen Keller Handbook 2019-20 Final Updated 8/6/19
Copy of HMMS Handbook 2019-20 Final
Copy of Jefferson Handbook 2019-20 Final Updated 8/6/19
Copy of JFK Handbook 2019-20 Final Updated 8/2/19
Copy of Oak Street Handbook 2019-20 Final Updated 8/2/19
Copy of Parmenter Handbook 2019-20 Final - 8/6/19
Copy of Remington Handbook 2019-20 Final Updated 8/6/19
ECDC Handbook 2019-20 Final Updated: 8/3/19
Copy of Student Handbook Changes Summary 2019-20
Discussion Action A - Handbooks.pdf
Discussion Action B - Policy.pdf
Discussion Action C - FY20 Revised Budget.pdf
Teacher Summer Curriculum Work Summer 2019.pdf
Consent ActionA - Minutes.pdf
Consent ActionB - EOY Transfers.pdf
Consent ActionC - Surplus Tech.pdf
Consent ActionD - Athletics gift.pdf
FPS Summary & Sign Off 081319.pdf

SCWarrant071819.pdf
SCWarrant072519.pdf
SCWarrant080119.pdf
Payroll Warrant #2002 Summary.pdf
Payroll Warrant #2002.pdf
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