

FRANKLIN PUBLIC SCHOOLS TRAVEL POLICY
IN ACCORDANCE WITH THE GOVERNOR'S STATE TRAVEL ORDER

EMPLOYEES

I. Purpose:

This policy aims to implement Governor Baker's Travel Order, relating to the COVID-19 public health emergency. Governor Baker's Travel Order requires that all travelers arriving in Massachusetts from out-of-state must self-quarantine for fourteen (14) days, with some exempted states and circumstances. Due to the evolving nature of the COVID-19 pandemic, the District reserves the right to amend this policy as necessary and/or to reflect any amendments to Governor Baker's Travel Order.

II. Duration of Policy

This policy is effective immediately and will end upon the Governor's complete rescission of travel restrictions pursuant to the Travel Order.

III. Procedure

A. Covered Travel:

Employees traveling to any area that is not explicitly exempted from the Governor's Travel Order must self-quarantine for fourteen (14) days upon returning to Massachusetts or test negative for COVID-19 within 72 hours.

- I. If an employee took a test prior to their arrival but have not received their negative result, they must quarantine until they receive the negative result. They may obtain a test at their own expense after their arrival in Massachusetts, but they must quarantine until they obtain a negative result. ([Testing as an Alternative to Quarantine](#))

B. Prior Approvals Required:

While this policy is in effect, employees who plan to travel out of state to a non-exempt area must inform their Supervisor prior to traveling. Employees are expected to request their leave in accordance with the procedures set forth by the District, including District Policies and applicable collective bargaining agreements. Employees who are required to self-quarantine following their leaves must also discuss the self-quarantine period with their Supervisor prior to taking leave so that the Supervisor may make necessary arrangements.

C. Work & Compensation During Quarantine Period:

If the Supervisor has determined that an employee can perform the essential functions of their position remotely, that employee will be permitted to work remotely and receive regular pay during the fourteen (14) day self-quarantine period. Employees are expected to make arrangements for necessary files, equipment, and other considerations prior to taking their out-of-state leave.

If the Supervisor has determined that the employee cannot perform the essential functions of their position remotely, the employee will be required to use available accrued sick, vacation, or personal time. Eligible employees may also use any available leave under the Families First Coronavirus Relief Act (FFCRA) during the self-quarantine period.

STUDENTS: COVID Addendum to Student Handbooks

Student Travel and Quarantine

Governor Baker, urging Massachusetts residents to limit any out-of-State travel, issued a [State Travel Order](#), relating to the COVID-19 public health emergency. Governor Baker's Travel Order requires that all travelers arriving in Massachusetts from out-of-state must self-quarantine for fourteen (14) days, with some exempted states and circumstances. Due to the evolving nature of the COVID-19 pandemic, the FPS reserves the right to modify, amend, adapt, etc. its policy as necessary to conform with any changes to the State Travel Order.

All students, **including those 10 and under**, arriving in Massachusetts by any means or mode, including Massachusetts residents who have left the state for anything more than transitory travel, **MUST quarantine for 14 days** unless they:

- I. are coming from a lower-risk state as identified by the governor, or
2. can produce, on request, proof of negative test result for COVID-19 from a test administered on a sample taken not longer than 72 hours before their arrival in Massachusetts, or meet the exemption criteria (see below).

If a student took a test prior to their arrival but did not yet receive a negative result, the student must quarantine until they receive the negative result. The student may obtain a test at their own expense after arrival in Massachusetts but must quarantine until they obtain a negative result. ([Testing as an Alternative to Quarantine](#)) Per the Governor's Travel Order, all individuals who fail to quarantine are subject to a \$500 fine per day. Students arriving from an international destination and must quarantine for 14 days or meet the 72-hour testing rule.

Children who travel into and out of Massachusetts because of transfers of custody or visitation between parents or guardians are exempt from the order's requirements. Parents and guardians may rely on the transitory travel exemption, provided they comply with its limitations.

FPS students must follow this state order. Further, in the absence of essential travel needs, FPS students should make sure to be in Massachusetts at least 14 days before the start of school. Suppose the District is made aware of non-essential travel requests that require students to quarantine upon returning to Massachusetts. In that case, the District reserves the right to require remote instruction as the student(s) must be out of school upon their return. FPS will take appropriate action and report any student who fails to follow this Travel Order to the Franklin Board of Health.