



FHS New Student Registration Checklist

Gather the following required documents (Student can't begin school at FHS until we have all these documents in hand)

- ☐ Residency Statement (obtained and stamped at the School Superintendent's Office)
*****This must be done first in order for student to be entered into our electronic system*****
- ☐ Transcript from last school -you may have it faxed to FHS Student Registrar at(508)-613-1510
- ☐ Discipline & Attendance Records from last school -you may have it faxed to FHS Student Registrar at(508)-613-1510
- ☐ Student's Birth Certificate
- ☐ Student's Immunization Records
- ☐ Proof of Physical Examination within the last 13 months
- ☐ Signed Release of Information Form for obtaining additional records from last school (print this form on the FHS Website/ABOUT US/ New Student Registration page- section #2 and complete)
- ☐ Home Language Survey (print this form on the FHS Website/ABOUT US/ New Student Registration page- section #2 and complete)

Online forms that must be completed for FHS Students:

Links to these Forms can be found on FHS Website/**About Us**/New Student Registration page- section#3

- ☐ New Student Information Form
- ☐ Nurse Emergency Card- online form on New Student Registration Page
- ☐ Beginning of School Year Form
- ☐ Chromebook Consent form

If applicable gather these additional documents:

- ☐ Custody documentation-Single parents must bring legal documentation verifying they have physical custody of the child/children (i.e. court order, divorce document, or a notarized custody form provided by central office). This includes separations, shared and joint custody arrangements.
- ☐ Legal Guardianship documentation if guardian is not parent/or Foster Parent Documentation

Once you have your documents ready, call the Student Registrar to make a Guidance appointment:

Student Registrar: Ms. Ivy Patten

Tel: (508) 613-1424 FAX (508) 613-1510

Email: patteni@franklinps.net

School year hours: Tues-Weds-Thurs 8:30 AM -3:00 PM

Summer Hours Tues-Weds-Thurs 8:30 AM-2:00 PM

Franklin High School Website: www.franklinhigh.vt-s.net