Description of Revenue Source and Use of Revolving Funds

Public schools in Massachusetts are authorized to maintain revolving and special revenue accounts which are not subject to fiscal year boundaries and do not close out to the Town's general fund (unless specified in the authorizing legislation). The Franklin Public Schools has several revolving funds common to school districts, including Athletics and Activities, Transportation, Tuition funds and other funds that relate to activities engaged in by schools. In FY18 revolving funds were applied to offset operating budget costs. Some of the amounts will be sustained year after year, such as Athletics based on the number of students participating in sports. Others, will not, such as School Choice.

In accordance with the School Committee's philosophy, the District maintains a balance in revolving funds that is sufficient to cover one year's planned offsets. For example, the balance at the end of FY118 carries into FY19. This balance would be sufficient to offset costs in FY19 should anything change significantly in either revenue collections or expenses during FY18. The timing would allow for some planning to address any changes. In this FY20 budget cycle, there are projected amounts that deviate from this philosophy in order to balance the FY20 budget.

Revolving funds are used to separately account for actual receipts from particular fees or charges that are earmarked for expenditure without appropriation to support the activity, program or service that generated the receipts.

These funds are typically authorized for programs or services with expenses that (1) fluctuate with demand and (2) can be matched with the fees or other charges collected during the year from program users. The director operating the program is usually given spending authority, but can only spend from actual collections on hand and available (unspent and unencumbered).

The following pages provide an explanation and financial status of the revolving funds maintained by the District. All balances are as of June 30th in each fiscal year with a year-to-date amount for the current year.

FRIENDS/FAMILY OF BEST BUDDIES

Director/Program Coordinator: School Business Administrator

Program Description: Established many years ago, this privately funded revolving account is used to award scholarships to graduating seniors who have demonstrated outstanding service to students with disabilities.

Fee Structure: Unspent funds from the Best Buddies Revolving account are transferred annually to fund this account

Fund Restrictions: Funds are only used to provide scholarship awards to graduating seniors.

	FY15	FY16	FY17	FY18	FY19YTD
Beginning Balance	$9,239	$8,583	$9,765	$12,965	$14,538
Revenue	$2,844	$4,382	$5,200	$5,323	$0
Expenditures	$3,500	$3,200	$2,000	$3,750	$1,250
Ending Balance	$8,583	$9,765	$12,965	$14,538	$13,288

LOST BOOKS

Director/Program Coordinator: Building Principals

Program Description: The Lost Books Revolving Fund is used to collect fees from students who lose school property. While initially established for school textbooks, funds are also collected for lost or damaged chromebooks or other equipment issued to students. Funds can be used to purchase replacement materials.

Fee Structure: The cost of the book/item, or
$200 for lost chromebooks

Fund Restrictions: Funds can be used to purchase replacement textbooks or chromebooks.

	FY15	FY16	FY17	FY18	FY19YTD
Beginning Balance	$23,152	$30,377	$38,959	$56,716	$58,628
Revenue	$9,353	$19,606	$19,804	$16,390	$1,095
Expenditures	$2,128	$11,024	$2,047	$14,478	$1,134
Ending Balance	$30,377	$38,959	$56,716	$58,628	$58,589

TECHNOLOGY REVOLVING

Director/Program Coordinator: Technology Director

Program Description: The student technology revolving account was established in July, 2014 as the district began implementation of a 1:1 initiative at Franklin High School. Parents are offered the option to purchase insurance for the chromebook that is issued to their student.

Fee Structure: $25 per year per chromebook

Fund Restrictions: Funds can be used to cover accidental damage to chromebooks and the cost of repairs and/or replacement of chromebooks. The future cost of insurance for additional chromebooks can be also be funded from this account.

	FY15	FY16	FY17	FY18	FY19YTD
Beginning Balance	$0	$23,050	$56,325	$89,880	$98,137
Revenue	$23,050	$33,475	$34,050	$40,947	$40,642
Expenditures	$0	$200	$495	$32,690	$41,066
Ending Balance	$23,050	$56,325	$89,880	$98,137	$97,713

LIFELONG LEARNING REVOLVING

Director/Program Coordinator: Executive Director of Lifelong Learning

Program Description: The Lifelong Learning Institute is the community education branch of the Franklin Public Schools. Lifelong Learning provides educational experiences for Franklin residents (and those from surrounding towns) from pre-school through retirement and beyond. This all-encompassing mission is accomplished through the efforts of dedicated employees of the Franklin Public Schools, and is supplemented with the talents of a number of our "friends in education" who partner and collaborate with us. The Lifelong Learning Institute is a fully functioning part of the Franklin Public Schools and has been in existence since the fall of 1998.

The Lifelong Learning Institute provides opportunities for Town residents (and those from surrounding towns), who may or may not have school-aged children, to access a level of educational support, a sense of belonging and a feeling of ownership, while simultaneously enjoying a quality learning experience.

Fee Structure: Varies per program and class

Fund Restrictions: Funds can be used to compensate employees and pay for their related healthcare costs and to pay for contracted services, equipment and materials to operate the lifelong learning program.

Link to Website: http://franklinlifelonglearning.com/

	FY15	FY16	FY17	FY18	FY19YTD
Beginning Balance	$537,111	$608,093	$691,204	$608,024	$516,338
Revenue	$1,280,628	$1,395,475	$1,462,755	$1,594,005	$553,128
Expenditures	$1,209,646	$1,312,364	$1,545,935	$1,685,691	$721,022
Ending Balance	$608,093	$691,204	$608,024	$516,338	$348,444

EXTRA CURRICULAR REVOLVING

Director/Program Coordinator:	School Business Administrator in conjunction with Building Principals
Program Description:	The Extracurricular Non-Instructional Revolving account is used to account for the student activity fees that cover all clubs in which a student may participate at the High School and each Middle School.
Fee Structure:	$50 participation fee per year allows unlimited access to all clubs.
Fund Restrictions:	Funds can be used to compensate employees or pay for contracted services, equipment and materials to operate the clubs or after-school activities.

	FY15	FY16	FY17	FY18	FY19YTD
Beginning Balance	$79,619	$118,444	$117,481	$57,009	$53,863
Revenue	$48,875	$55,560	$51,950	$53,863	$23,200
Expenditures	$10,050	$56,523	$112,422	$57,009	$0
Ending Balance	$118,444	$117,481	$57,009	$53,863	$77,063

ATHLETIC REVOLVING

Director/Program Coordinator:	Athletic Director
Program Description:	The Athletic Department has a broad range of opportunities for students to participate in competitive sports. The Athletic Department is funded from multiple sources: the operating budget for the District, fees charged to students for participation, donations from various team/parent supporting groups, and gate receipts. A combination of all of these funds is used to pay for coaches, officials, transportation, equipment, supplies and use of specialized facilities (ice rink, pool, gym).
Fee Structure:	$125 for strength/conditioning participants (summer $175) $350 for gymnastics participants $450 for hockey participants $200 for other sports
Fund Restrictions:	Funds can be used to compensate employees, coaches, or pay for contracted services, equipment and materials to operate the athletic program.
Link to Website:	https://www.franklinps.net/franklin-high-school/athletics-department

	FY15	FY16	FY17	FY18	FY19YTD
Beginning Balance	$186,844	$240,867	$342,910	$267,258	$389,767
Revenue	$406,567	$495,758	$453,453	$459,602	$148,212
Expenditures	$352,544	$393,715	$529,105	$337,093	$78,634
Ending Balance	$240,867	$342,910	$267,258	$389,767	$459,345

MUSIC REVOLVING

Director/Program Coordinator: Music Department Director

Program Description: The Music Department has a broad range of opportunities in which students may participate. The Department is funded from multiple sources: the operating budget for the District, and donations from parent supporting groups. A combination of all of these funds is used to pay for accompanists, competition fees, transportation to events, equipment, and supplies.

Fee Structure: Privately funded from donations from Music Booster organizations

Fund Restrictions: Funds can be used to compensate accompanists, pay for competition fees, contracted services, equipment and materials to supplement the district's music program.

	FY15	FY16	FY17	FY18	FY19YTD
Beginning Balance	$15,963	$18,471	$18,960	$10,429	$11,745
Revenue	$17,045	$19,659	$14,797	$18,680	$4,205
Expenditures	$14,537	$19,170	$23,328	$17,364	$1,339
Ending Balance	$18,471	$18,960	$10,429	$11,745	$14,611

PROPERTY RENTAL REVOLVING

Director/Program Coordinator:	School Business Administrator/ Building Use Coordinator
Program Description:	The School Department allows the public to use the school building facilities for events that include meetings, sporting events, and various ceremonies. The School Department charges a rental fee to the public groups and schedules events so that there is no disruption to school activities.
Fee Structure:	Various rate schedules are available on the Building Use website.
Fund Restrictions:	Funds can be used to compensate the building use coordinator and other employees to be on duty for a rental event or to pay for maintenance needs for the proper upkeep of the facilities. Periodically, funds are transferred to the Town accounts to cover expenses paid for these events.
Link to Website:	https://www.franklinps.net/district/building-use

	FY14	FY15	FY16	FY17	FY18	FY19YTD
Beginning Balance	$19,503	$19,608	$19,608	$19,608	$19,608	$19,608
Revenue	$33,447	$25,934	$26,210	$35,845	$35,598	$19,492
Expenditures	$33,342	$25,934	$26,210	$35,845	$35,598	$10,994
Ending Balance	$19,608	$19,608	$19,608	$19,608	$19,608	$28,106

TRANSPORTATION REVOLVING

Director/Program Coordinator:	School Business Administrator/Coordinator of Transportation Services
Program Description:	State regulations mandate that the District transport students in grades K-6 who live more than 2.0 miles from the school they attend. The District may provide transportation to students in grades K-6 who live less than 2.0 miles from the school, or those who are enrolled in grades 7-12, but is not under legal mandate to do so. The District may charge for this optional transportation service. Parents needing transportation for their student who does not fall within the regulated grades or miles may avail themselves of this opportunity should they choose to pay the fee.
Fee Structure:	$325 per student annually: $975 family cap after 3 students
Fund Restrictions:	Funds can be used to compensate transportation employees, contracted services, equipment and materials to operate the transportation program.
Link to Website:	https://www.franklinps.net/district/transportation

	FY15	FY16	FY17	FY18	FY19YTD
Beginning Balance	$1,102,495	$1,296,417	$1,445,503	$1,366,571	$1,010,273
Revenue	$596,368	$563,127	$626,133	$547,171	$160,970
Expenditures	$402,446	$414,041	$705,065	$903,469	$301,324
Ending Balance	$1,296,417	$1,445,503	$1,366,571	$1,010,273	$869,918

PRE-KINDERGARTEN REVOLVING

Director/Program Coordinator:	School Business Administrator/Early Childhood Development Center Director
Program Description:	The Francis X. O' Regan Early Childhood Development Center is an integrated preschool program operated by the Franklin Public Schools. The program is designed for children who are three to five years old. Parent and community involvement is an integral part of our preschool program. The highly trained staff provides a nurturing environment that utilizes a developmentally appropriate curriculum. Multi-sensory and hands-on experiences maximize learning opportunities in the areas of social/emotional, language, motor, cognition, and daily living skills. Our early childhood program features low student-teacher ratios and highly qualified public school early childhood and special education teachers and support staff. We strive to provide a smooth transition through open communication between adults and educators. Tuition fees are collected from parents choosing to enroll their student.
Fee Structure:	Rates vary based on the number of days a student attends the program on a weekly basis. They can be found on the district's website
Fund Restrictions:	Funds can be used to compensate employees and to pay for the related healthcare costs, or to pay for contracted services, equipment and materials to operate the early childhood program.
Link to Website:	https://www.franklinps.net/early-childhood-development-center

	FY15	FY16	FY17	FY18	FY19YTD
Beginning Balance	$552,337	$769,888	$826,061	$515,848	$452,484
Revenue	$226,950	$212,673	$206,132	$188,005	$79,483
Expenditures	$9,399	$156,500	$516,345	$251,369	$676
Ending Balance	$769,888	$826,061	$515,848	$452,484	$531,291

BEST BUDDIES REVOLVING

Director/Program Coordinator: Best Buddies Coordinators

Program Description: Best Buddies Franklin is a program dedicated to establishing a volunteer movement that creates opportunities for one-to-one friendships, integrated employment and leadership development for students with intellectual and developmental disabilities.

Franklin chapters are at the High School, each middle school, and beginning in FY15, the Keller Elementary School. Keller Elementary established the first Best Buddies chapter in the country at the elementary level.

Fee Structure: Private donations and support from Best Buddies International support this revolving account

Fund Restrictions: Funds can be used to pay for special events for students and provide transportation or to pay for contracted services, supplies and materials to operate the Best Buddies program.

	FY15	FY16	FY17	FY18	FY19YTD
Beginning Balance	$3,924	$7,476	$10,644	$9,276	$200
Revenue	$11,214	$15,595	$15,077	$0	$500
Expenditures	$7,662	$12,427	$16,445	$9,076	$0
Ending Balance	$7,476	$10,644	$9,276	$200	$700

FRANKLIN EDUCATIONAL FOUNDATION REVOLVING

Director/Program Coordinator:	Building Principals/Grant Recipients
Program Description:	The Franklin Educational Foundation (FEF) was founded in 1997 to help all grade levels in the Franklin Public Schools achieve excellence. Since inception, the FEF has donated in excess of $300,000 to the Franklin Public Schools to benefit students in Franklin's six elementary schools, three middle schools, high school, and early childhood development center.
Fee Structure:	Various grant awards from the FEF to support projects initiated by teachers and administrators within the district
Fund Restrictions:	Funds can be used to purchase supplies and materials in compliance with the grants awarded or to pay for contracted services, equipment and materials to carry out the project as approved by the district and the Foundation.

	FY15	FY16	FY17	FY18	FY19YTD
Beginning Balance	$683	$660	$1,262	$1,059	$2,894
Revenue	$13,241	$17,567	$17,751	$32,355	$0
Expenditures	$12,102	$16,965	$17,954	$30,520	$1,861
Ending Balance	$1,822	$1,262	$1,059	$2,894	$1,033

SCHOOL CHOICE REVOLVING

Director/Program Coordinator: School Business Administrator

Program Description: The school choice program allows parents to send their children to schools in communities other than the city or town in which they reside. Tuition is paid by the sending district to the receiving district. Districts may elect not to enroll school choice students if no space is available. In the past 6 years, Franklin has elected not to enroll school choice students. Revenue collected is generated from students previously accepted into the program who are moving through grade levels toward graduation.

Fee Structure: No fees are associated with this program

Fund Restrictions: Funds can be used to support the any expenditures for staff, materials, equipment, or services that directly enhance the quality of a district's educational programs and benefit students who currently attend a district's schools.

	FY15	FY16	FY17	FY18	FY19YTD
Beginning Balance	$1,126,264	$1,176,732	$1,216,749	$554,302	$20,543
Revenue	$50,468	$40,017	$37,553	$18,112	$10,181
Expenditures	$0	$0	$700,000	$555,000	$0
Ending Balance	$1,176,732	$1,216,749	$554,302	$17,414	$30,724

CIRCUIT BREAKER REVOLVING

Director/Program Coordinator:	School Business Administrator/Special Education Director
Program Description:	The Circuit Breaker law (MGL Ch. 44:53A) authorizes the legislature to appropriate up to 75% of the cost of Special Education students that exceed four times the state average foundation cost. State reimbursement rates have averaged 72.5% in recent years.
Fee Structure:	No fees are associated with this program
Fund Restrictions:	Funds are used to offset high tuition costs for students who access the curriculum in a placement outside of the Franklin Public Schools.

	FY15	FY16	FY17	FY18	FY19YTD
Beginning Balance	$2,121,655	$1,980,294	$1,893,457	$1,453,496	$2,393,056
Revenue	$1,982,664	$1,894,163	$1,952,039	$2,493,560	$0
Expenditures	$2,124,025	$1,981,000	$2,392,000	$1,554,000	$0
Ending Balance	$1,980,294	$1,893,457	$1,453,496	$2,393,056	$2,393,056

SPECIAL EDUCATION REVOLVING

Director/Program Coordinator: Special Education Director

Program Description: The Special Education revolving fund was established to accept tuitions paid by other public school districts which sent a student or students to the Franklin Public Schools for a particular program that FPS offered that fit the needs of the tuitioned-in student.

Fee Structure: Established by the Special Education Director

Fund Restrictions: Funds can be used to compensate employees, or pay for contracted services, equipment and materials to operate the program.

	FY15	FY16	FY17	FY18	FY19YTD
Beginning Balance	$34,706	$29,701	$30,844	$34,327	$12,683
Revenue	$0	$1,143	$9,328	$0	$0
Expenditures	$5,005	$0	$5,845	$21,644	$0
Ending Balance	$29,701	$30,844	$34,327	$12,683	$12,683

GIFT REVOLVING

Director/Program Coordinator: Building Principals

Program Description: Local organizations generously donate funds to provide supplemental support to the schools. Field trips and other enrichment opportunities might not otherwise be available to students without this support. The Franklin Public Schools is grateful for this incredible financial support, as well as the countless hours of volunteer time and effort that the community contributes to ensure a high quality educational experience for its students.

Fee Structure: No fees associated with this program

Fund Restrictions: Funds can be used to pay for enrichment activities, contracted services, equipment and materials to supplement the educational program.

	FY15	FY16	FY17	FY18	FY19YTD
Beginning Balance	$70,432	$86,299	$82,433	$89,338	$91,529
Revenue	$86,291	$68,844	$78,195	$75,265	$24,287
Expenditures	$70,424	$72,710	$71,290	$73,074	$37,905
Ending Balance	$86,299	$82,433	$89,338	$91,529	$77,911

SCHOOL LUNCH REVOLVING

Director/Program Coordinator: School Business Administrator/Food Service Director

Program Description: The United States Department of Agriculture (USDA) and the Massachusetts Department of Elementary and Secondary Education (MA DESE) oversee the National School Lunch and Breakfast programs. As a participant in the programs, Franklin is required to serve meals that meet the Federal requirements. Families with income at or below 130 percent of the poverty are eligible for free meals. Families with income between 130 and 185 percent of the poverty level are eligible for reduced-price meals (40 cents per meal). Annual revenue receipts vary based on the number of meals served.

Fee Structure: Breakfast and Lunch fees are set annually by the School Committee and can be found on the district's website. Current pricing for FY19 is as follows:

Elementary Lunch	$2.75
Middle School Lunch	$3.00
Breakfast	$1.80
High School Lunch	$3.25
Reduced Price Lunch	$0.40
Milk	$0.50

Fund Restrictions: Funds can be used to compensate employees or to pay for related healthcare costs. In addition, funds can be used for maintenance of equipment, purchase of new equipment, or to pay for contracted services, and materials to operate the food service program.

Link to Website: https://www.franklinps.net/district/food-services

	FY15	FY16	FY17	FY18	FY19YTD
Beginning Balance	$83,099	$114,011	$131,780	$141,611	$236,571
Revenue	$1,365,886	$1,396,314	$1,432,755	$1,601,054	$411,651
Expenditures	$1,334,974	$1,378,545	$1,422,924	$1,506,094	$607,036
Ending Balance	$114,011	$131,780	$141,611	$236,571	$41,186

PROFESSIONAL DEVELOPMENT REVOLVING

Director/Program Coordinator: School Business Administrator

Program Description: The Professional Development Revolving Account was established in February, 2015 under Massachusetts General Law Chapter 71 Section 47. Franklin High School Science Department will be hosting a two week Modeling Workshops in Physics and Chemistry for science teachers around the area this summer, and the goal is to host this workshop at Franklin every summer. Modeling is a type of science inquiry strategy that was developed by the American Modeling Teacher's Association (AMTA) in conjunction with Arizona State University. Modeling is supported by the National Science Foundation and has been cited as exemplary teaching pedagogy by the MA DESE. Maine and Vermont are the closest states to hold modeling workshops in this area, so it is beneficial to Franklin science teachers in the area, as well as our Hockomock neighbors, to hold these workshops here in Franklin.

Fee Structure: Varies based on the expenses incurred to hold the workshop

Fund Restrictions: Funds can be used to compensate consultants leading workshops and related travel expenses as well as and supplies, refreshments, equipment and materials to operate the professional development program.

	FY15	FY16	FY17	FY18	FY19 YTD
Beginning Balance	$0	$9,100	$0	$0	$0
Revenue	$9,100	$8,000	$0	$0	$0
Expenditures	$0	$17,100	$0	$0	$0
Ending Balance	$9,100	$0	$0	$0	$0

SCHOOL STORE REVOLVING

Director/Program Coordinator: Building Principals

Program Description: The School Store Revolving Account was established in August, 2015 under Massachusetts General Law Chapter 44 Section 53E1/2. Franklin High School Business Department began operating the school store at the new FHS, and with the revised guidance on Student Activities, the school store is best be accounted for in a revolving account, rather than the Student Activities account. Middle Schools also operate a school store and they are currently accounting for operations in this revolving account. All purchasing of inventory for resale is funded from this account and the revenue from sales is deposited here as well.

Fee Structure: Varies based on the items sold.

Fund Restrictions: Funds can be used to purchase additional inventory or other items needed to operate the school store.

	FY15	FY16	FY17	FY18	FY19YTD
Beginning Balance	$0	$0	$3,139	$2,713	$3,583
Revenue	$0	$5,464	$3,913	$5,106	$1,147
Expenditures	$0	$2,325	$4,339	$4,236	$1,221
Ending Balance	$0	$3,139	$2,713	$3,583	$3,509