

**Franklin Public Schools  
Franklin, Massachusetts 02038**

**Action Required**

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**Subject:** New Revolving Account

**Date:** January 23, 2018

**Dept:** School Committee

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**Reason:** Required Vote

**Enclosure:** yes

**Recommendation:**

I recommend approval of a new revolving account at FHS for AP Exams as detailed.

**Action Requested of the School Committee:**

Majority vote of the School Committee is required.

<b><u>Vote Tabulator</u></b>	
A. Bergen: Y / N	D. Schultz: Y / N
C. Douglas: Y / N	MJ Scofield: Y / N
D. Feeley: Y / N	G. Zub: Y / N
M. Linden: Y / N	Action: _____

**Franklin Public Schools  
355 Central Street  
Franklin, MA 02038  
Phone (508) 553-4825**

To: Franklin School Committee

From: Miriam A. Goodman, School Business Administrator

Date: January 17, 2018

Re: Advanced Placement Testing Revolving Account

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An action item is presented for your approval to establish an Advanced Placement Testing Revolving Account as allowed by Massachusetts General Law Chapter 71 Section 47. Franklin High School Guidance Department oversees the administration of the Advanced Placement tests. Currently, revenue is accounted for in the student activity account, however, current school committee policy does not allow for payments for employees proctoring exams to come from student activity funds. In a revolving account, all expenses can be accounted for and offset by the revenue.

I recommend the establishment of an Advanced Placement Testing Revolving Account to properly account for the receipts collected. The fees collected would be ample to cover all expenses incurred. Revenue generated would be used to pay the College Board for the exams and to pay the proctors.

Should you have any questions, please feel free to contact me. Thank you.