

**Franklin Public Schools  
Franklin, Massachusetts 02038**

**Action Required**

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**Subject:**

Out of State Travel

**Date:**

December 12, 2017

**Dept:**

FHS

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**Reason:**

Past practice of the Committee requires a vote to allow students/staff to travel outside of the State/Country

**Enclosure**

Yes

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**Background**

I recommend approval of the request to take Select Chorus students to Smith Center for the Arts at Providence College, RI on February 23, 2018 to attend the PC Choral Festival as discussed.

**Recommendation:**

I recommend approval for this trip with the understanding that there would be sufficient chaperones.

**Action Requested of the School Committee:**

Majority vote of the Committee is required.

<u><b>Vote Tabulator</b></u>	
A. Bergen:    Y / N	D. Schultz:   Y / N
C. Douglas:   Y / N	MJ Scofield: Y / N
D. Feeley:    Y / N	G. Zub:        Y / N
M. Linden:    Y / N	Action: _____

- a. **Destination:** Smith Center for the Arts, Providence College - 1 Cunningham Sq.  
Providence, RI 02918
- b. **Departure and return date:** Friday, February 23, 2018. 10am - 5pm.
- c. **Itinerary:**
  - i. 10am: Depart from FHS
  - ii. 10:30/10:45am: Arrive at Smith Center for the Arts, Providence College
  - iii. 11am - 12:15pm: Participate in a brief campus tour
  - iv. 12:15pm - 1pm: Brief soundcheck in Ryan Concert Hall
  - v. 1pm - 4pm: Adjudicated Providence College Choral Festival in the Ryan Concert Hall
  - vi. 4:30pm: Depart from Smith Center for the Arts
  - vii. 5pm: Arrive at FHS
- d. **Summary of trip:** Students in the FHS Select Chorus will travel to Providence College to participate in an invitational high school choral festival. They will have the opportunity to perform pieces for the other high schools in attendance, receive feedback, work with another professional conductor and educator to improve their work. They will also have the chance to listen to other choirs perform and be adjudicated, and hear the Providence College FriarChoirs sing. Finally, they will be given a short tour of the campus.
- e. **Trip expense:** ~ \$510 - 600 total. (\$150 festival fee, \$360 - 450 bus fee [between \$60/75 an hour]).
- f. **Description of how trip will be accessible to all:** There will be no cost to the student; all expenses will be paid for using the travel and festival budget from the Music Department line.
- g. **Accessibility for students with disabilities:** N/A
- h. **Number of students needed to support trip:** 20
- i. **Number of chaperones in attendance:** 1 (teacher), plus any parents desiring to come.
- j. **Method of transportation and/or travel agency information:** School bus
- k. **Documentation that all students, advisors and chaperones will have full trip insurance:** N/A
- l. **Emergency plan including medical care plan:** Nurse/Doctor/Health services on site.

Olivia Goliger