

**Franklin Public Schools
Franklin, Massachusetts 02038**

Action Required

Subject: Digital Learning Integrationist

Date: August 25, 2020

Dept: District

Reason: Required Vote

Enclosure: yes

Recommendation:

Digital Learning Integrationist

I recommend the approval of three Digital Learning Integrationist positions in Franklin Public Schools as detailed.

Action Requested of the School Committee:

Majority vote of the School Committee is required.

<u>Vote Tabulator</u>	
A Bergen:	Y / N T Keenan: Y / N
J D'Angelo:	Y / N M J Scofield: Y / N
J Pond-Pfeffer:	Y / N D Spencer: Y / N
E Stokes:	Y / N Action: _____



Franklin Public Schools

*Office of the Superintendent
355 East Central Street; Suite 3
Franklin, Massachusetts 02038
Phone: 508-553-4819*

To: Franklin School Committee

From: Sara E. Ahern, Ed.D., Superintendent

Date: August 21, 2020

RE: Digital Learning Integrationist

I recommend the creation of three Digital Learning Integrationists positions in Franklin Public Schools. These positions are being proposed as part of the Comprehensive Re-opening Plan for the 2020-2021 school year. As FPS will open in a predominantly remote instructional model and plans to transition to a hybrid instructional model in the fall, the District will need to significantly invest in sustained integration of digital tools into our curriculum, instruction, and assessment.

The first ten days of the school year will provide an opportunity for educators to develop and prepare intensely for a remote start. While Franklin educators possess many technological skills, digital technology tools are plentiful and the landscape changes quickly. A Digital Learning Integrationist would be charged with the responsibility of coaching and modeling the effective use of digital tools with faculty and administrators; the Digital Learning Integrationist would also assist with the meaningful integration of digital learning standards into content area curriculum; lastly, the Digital Learning Integrationist would provide support to students and families within the remote and hybrid learning settings. Having dedicated integrationists at each level would facilitate sustained, job-embedded, “just in time” professional learning that will be required to support on-going digital learning in developmentally appropriate ways.

Although novel for Franklin, Digital Learning Integrationists are common positions within the field of education, having expanded their reach within the last 10-15 years, as a result of expanding technological opportunities. Ideal candidates would have experience as classroom teachers, sophisticated technology skills, and specialized licensure. As a result, these proposed positions would reside within the Franklin Educators’ Association Unit A bargaining unit.

A Draft Job Description is being provided to the Committee. The District proposes hiring three Digital Learning Integrationists for 2020-2021 using CvRF (Coronavirus Relief Funds) to support the positions in the first half of the school year. We anticipate that we will be able to fund these positions throughout the entire fiscal year.. The exact funding source will be more clear as the FY 21 budget becomes more certain; additional federal stimulus funding or budget favorability within the District's operating budget could be two possible sources. Anticipating that these positions will be successful in the meaningful integration of technology in the district, the Superintendent’s Recommended Budget for FY 22 would seek to account for the positions in the operating budget.

JOB DESCRIPTION
DIGITAL LEARNING INTEGRATIONIST
FRANKLIN PUBLIC SCHOOLS

POSITION: Digital Learning Integrationist

The Digital Learning Integrationist (DLI) primary responsibilities are to model, co-teach, and coach the professional learning community on the effective integration of digital tools and resources within the curriculum. The DLI will collaborate with Principals, Assistant Superintendents and Technology Department to support the integration of technology resources into the curriculum. This job description will be reviewed annually to maintain currency with changing technology needs.

REPORTS TO: Principal/ Assistant Superintendent

EFFECTIVE DATE: 2020-2021 School Year

UNION: Franklin Education Association

COMPENSATION: Salary and benefits per the contract between the Franklin School Committee and Franklin Education Association which can be found on our website under Human Resources/Collective Bargaining Agreements

QUALIFICATIONS/EXPERIENCE/TRAINING/SKILLS:

- **Masters in Education, subject area or equivalent, with appropriate MA teaching license - (Instructional Technology, Digital Learning, or equivalent preferred)**
- Google Apps for Education Level 1 Certification (or higher)
- GSuite applications and Chrome apps/extensions
- Video creation/editing tools
- Working knowledge of Windows, iOS, Chrome operating systems, hardware and peripherals
- Knowledge and understanding of MA Curriculum Frameworks for the appropriate grade spans, as well as the 2016 Digital Learning and Computer Science Standards
- Experience with integration across content subject area
- Previous teaching experience required - has experience working with students and adult learners in a teaching, coaching, or mentoring capacity
- Demonstrates an understanding of and ability to teach students with diverse learning styles and needs

PRIMARY RESPONSIBILITIES

- Co-teach/model/support digital and blended learning in the classroom utilizing digital tools and resources to promote empowering learners staff and students to be collaborators, communicators, creators, and critical thinkers.

- Facilitate the development of curriculum units in lessons where the use of technology actively engages students in transforms lessons extending the reach of learning to a global scale (I.e., SAMR model)
- Facilitate research and information literacy skills geared towards project-based learning activities to develop critical-thinking, problem-solving skills in creating projects that focus on real-world and relevant issues
 - This includes teaching modeling digital citizenship online safety validating online resources
- Develop resources and conduct professional development activities including workshops and video
- Collaborate with teachers to incorporate the Digital Literacy and Computer Science Standards into curricular areas
- Support the development/incorporation of assessments that provide immediate feedback to students and teachers to improve instructional practice and maximize student learning
- Maximize the use of existing digital applications in subscriptions by identifying components that meet the learning needs
- Provide support to all staff in the use of administrative tools and applications
- Provide training and support for parent/guardians on the use of technology and online resources
- Collaborate with staff to guide the evaluation and recommendation of technology and digital learning tools and resources
- Develop lead and facilitate innovative learning experiences (i.e., Maker Spaces, Project-based learning)
- Provide end-user training on basic operation navigation safety and security of hardware, software Google apps digital subscriptions students and staff user accounts internet connectivity
- Oversee software subscription implementation, training, maintenance, and user account management
- Support online assessments including state-mandated test as well as building-based subscriptions
- Maintain updated skills in order to meet ever-changing technical environments