

**Franklin Public Schools
Franklin, Massachusetts 02038**

Action Required

Subject:

Out of State/Overnight Travel

Date:

April 12, 2022

Dept:

FHS

Reason:

Past practice of the Committee
requires a vote to allow
students/staff to travel outside
of the State/Country

Enclosure

Yes

Background

Recommendation:

Cooperstown Field Trip

I recommend approval of the request of Zach Brown to take the FHS Baseball players to Cooperstown, NY from April 18 - 19, 2022 as detailed.

Action Requested of the School Committee:

Majority vote of the Committee is required.

<u>Vote Tabulator</u>	
C. Bernstein: Y / N	D. McNeill: Y / N
D. Callaghan: Y / N	M. Whitmore: Y / N
Al Charles: Y / N	D Spencer: Y / N
E Stokes: Y / N	Action: _____

TRAVEL AUTHORIZATION FORM

A request for travel authorization and funding must be prepared at least 7 months in advance of the time the funds are needed for travel.

Requests shall be submitted by club advisors or other persons responsible for a student activity trip. The request shall be submitted to the Superintendent with the approval of the School Principal in accordance with policy IJOAA or IJOAB and shall abide by the Administrative Procedures for Student Travel.

Please answer all questions

Date of request:	4-7-22
Date funds needed:	NA
Destination and purpose of trip:	CapeTown NY, Baseball Game
Estimated departure and return times:	4-18-22 → 4-19-22
Number of persons traveling:	25 Players 5 Coaches
Estimate of cash required for tips and other various sundry items:	25 ^{\$} - 30 ^{\$} (Lunch + Souvenirs)
Estimate of expenses, inclusive of all costs:	\$ 3,000 w/100 (Through Fundraising)
Check Number and Date of Payment:	NA
Signature of person requesting authorization:	Zach Brown
Signature of the School Principal authorizing the request:	CCA (Joshua F Hema)
Signature of Superintendent* for out of state or extended field trips:	

*Signature of Superintendent indicates recommendation to School Committee in advance of extended field trip.

Adopted March 26, 2019

TRIP INCOME AND EXPENSE REPORT

(Completed by Advisor, submitted to Principal's Office and submitted to Business Office)

ACTIVITY NAME Capestown Trip ADVISOR NAME Zach Brown GRADE(S) 9-12
DATES OF TRIP 4-18-4-19 TRIP DESTINATION Capestown NY

EXPENSE DETAIL

REVENUE DETAIL

(attach additional supporting documentation as necessary)

SEE Presentation

TOTAL COST OF BUSING		NUMBER OF STUDENTS ATTENDING	
TOTAL ADMISSION COST		COST PER STUDENT	
OTHER MISCELLANEOUS COSTS (list):		(A) TOTAL COLLECTED FROM STUDENTS	
		NUMBER OF STUDENTS SUBSIDIZED BY PRINCIPALS ACCOUNT	
		(B) TOTAL DUE FROM PRINCIPAL'S ACCOUNT	
TOTAL COST OF TRIP		TOTAL REVENUE (A+B)	

DETAIL OF PAYMENTS FOR THIS TRIP

CHECK DATE	CHECK NUMBER	VENDOR PAID	AMOUNT
		TOTAL	

DETAIL OF DEPOSITS FOR THIS TRIP

DATE OF DEPOSIT	DEPOSIT PREPARED/SUBMITTED BY	AMOUNT
TOTAL AMOUNT DEPOSITED (MUST EQUAL TOTAL COST OF TRIP):		\$

ADVISOR'S SIGNATURE Zach Brown DATE 3-7-22

PRINCIPAL'S SIGNATURE [Signature] DATE 4-7-22

RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

Cooperstown 2022 - Request for overnight trip



NATICK REDHAWKS



FRANKLIN PANTHERS

Purpose and Objective

- To give student athletes an educational experience through a non traditional athletic setting
- Demonstrate and promote independence, responsibility, and respect while representing each school district
- The National Baseball Hall of Fame and Museum offers trips for students grades 3-12 that offer content rich experiences delivered in a structured setting.
- Student athletes will experience a one of a kind participatory (non MIAA competition) game at the historic Doubleday Field, widely considered “the birthplace of baseball.”

FHS and NHS Coaching Staff

- FHS staff has experience running this trip in the past (2018* This season we won the Super 8)
- NHS staff has experience running this trip in the past (2010, 2012, 2018)
- Both programs share similar goals, values, and high expectations for their student athletes
- Head coaches have a 20+ year baseball and personal history

Rough Itinerary

Monday, April 18th 2022

- 7:30 am - Both teams meet and board charter bus at Mahan field parking lot
- 8:00 am - Bus departs Mahan field
- 12:00 pm - 2:00 pm Arrive in Cooperstown, NY - Lunch and souvenirs shopping
- 2:15pm - Tour National Baseball Hall of Fame and Museum
- 4:00 pm - Check in at hotel (BW Cooperstown)
- 5:30 pm - Team Dinners (Both NHS & FHS)
- 7:00 pm – Team Building Activity (Panic Room/Dessert)
- 9:00 pm – Return to Hotel
- 10:00 pm - Lights out and room checks

Tuesday, April 19th 2022

- 7:00 am - 8:30 am - Breakfast at hotel
- 8:45 am - Depart for Doubleday Field
- 9:00 am - Arrive and pregame
- 10:00 am - 7 Inning joint intersquad with umpires (non MIAA)
- 12:00 pm - 1:30 pm - Lunch and last minute shopping
- 1:45 - 2:00 pm - Board bus
- 2:00 pm - Depart Cooperstown, NY
- 6:00 pm - Arrive at Mahan field parking lot

Anticipated Costs and Responsibility

FHS and NHS Baseball Programs will split the following costs;

- \$3300 - Charter Bus
- \$1200-\$1400 Hotel rooms (appx \$100 per room X 12-14 rooms)
- \$500-\$600 Admission to HOF
- \$600-\$800 Teams dinner
- \$500 - Rental of Doubleday Field
- \$150 - Umpires

Total rough cost \$5,950 - \$6,450

Cost per team \$2,975 - \$3,225

Players and Coaches are independently responsible for the following costs;

- Monday, April 18th - Lunch
- Monday, April 18th - Souvenirs shopping
- Tuesday, April 19th - Lunch and last minute shopping

Miscellaneous Information

- Date could change based on field availability, but only forward or back a day
- Times could fluctuate slightly based on travel/length of game etc.
- Both teams will hold parent/player meetings at their respective schools closer to the date to review all information in detail, as well as team expectations