

**Franklin Public Schools
Franklin, Massachusetts 02038**

Action Required

Subject:

Out of State/Overnight Travel

Date:

December 12, 2023

Dept:

Music

Reason:

Past practice of the Committee requires a vote to allow students/staff to travel outside of the State/Country

Enclosure

Yes

Background**Recommendation:**Recurring Vet's Auditorium Field Trip - Parmenter/JFK

I recommend approval of the request of Mary MacMurray to take music students to the Veteran's Auditorium, Providence, RI, on May 23 (Parmenter) and May 24 (JFK), 2024 to see a concert and perform with the musicians as detailed.

Action Requested of the School Committee:

Majority vote of the Committee is required.

Vote Tabulator

E. Gallagher: Y / N

D. McNeill: Y / N

D. Callaghan: Y / N

R O'Sullivan: Y / N

Al Charles: Y / N

KP Sompally: Y / N

P. Griffith: Y / N

Action: _____

Trip Approval Process for Extended Field Trip

The trip advisor(s) shall submit a proposal to the School Committee providing the following information:

- a. Destination – **1 Avenue of the Arts, Providence, RI 02903**
- b. Departure/expected return dates –
 - A. **Parmenter Thursday, May 23, 2023**
 - B. **JFK Friday, May 24, 2023**
 - C. **Itinerary – 10:00-1:00, 11:30 am show**
- c. Summary of trip purpose/educational alignment –
This trip connects to our fourth music unit: Recorders. Students will be able to cover all the standards with concert repertoire and then perform live with professional musicians. This is also a great review of instrument families from 3rd grade and preview into future band or orchestra ensembles for 5th or 6th grade.
- d. Trip expense, inclusive of all costs
 - A. **JFK \$1,275**
 - B. **Parmenter \$1,025**
- e. Description on how the trip will be accessible to students from limited income families-fundraising plan – **Trip is paid for by the PCC, Parmenter receives free tickets due to title I support**
- f. Accessibility for students with disabilities – **Theater is accessible to all students.**
- g. Number of students needed to support trip – **JFK 52 students, Parmenter 71 students**
- h. Number of chaperones in attendance – **JFK 10 chaperones, Parmenter 13 chaperones**
- i. Method of transportation and/or travel agency/organization information – **Holmes bus transportation**
- j. Documentation that all students, advisors and chaperones will have full trip insurance – **N/A**
- k. Emergency plan including medical care plan including plan for to administration of medication – **A nurse will be accompanying students with all necessary medication and plans.**
- l. CORI for Chaperones – **Only parents with a completed CORI will chaperone this field trip.**

Trip Advisor: Mary MacMurray
Music Department
John F. Kennedy Elementary School
Parmenter Elementary School

Proposal should be submitted to principal for initial approval then forwarded to Superintendent of Schools

The Superintendent will review and present to the School Committee as an Action Item without requirement of presentation by the trip advisor.

Sarravy Connolly, Ed.D.

