

**Franklin Public Schools  
Franklin, Massachusetts 02038**

**Action Required**

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**Subject:**

Out of State/Overnight Travel

**Date:**

November 22, 2022

**Dept:**

HMMS

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**Reason:**

Past practice of the Committee requires a vote to allow students/staff to travel outside of the State/Country

**Enclosure**

Yes

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**Background**

**Recommendation:**

Recurring Field Trip - HMMS

I recommend approval of the request of Mallori Polucha to take HMMS 7th Grade Science students to Colt's State Park in Bristol, RI on May 30 & 31, 2023 for a *Save the Bay* program as detailed.

**Action Requested of the School Committee:**

Majority vote of the Committee is required.

<u><b>Vote Tabulator</b></u>	
C. Bernstein:	Y / N
D. Callaghan:	Y / N
Al Charles:	Y / N
E Stokes:	Y / N

C. Bernstein:	Y / N	D. McNeill:	Y / N
D. Callaghan:	Y / N	M. Whitmore:	Y / N
Al Charles:	Y / N	D Spencer:	Y / N
E Stokes:	Y / N	Action:	_____

### Trip Approval Process for Extended Field Trip

The trip advisor(s) shall submit a proposal to the School Committee providing the following information:

<b>Destination</b>	Save the Bay Colt State Park Bristol, RI
<b>Departure / expected return dates</b>	May 30 & 31, 2023 Depart - 8:00am Return - 1:30pm
<b>Itinerary</b>	8:00am - Depart HMMS 9:30am - Arrive at Colt State Park 9:30am - 12:00pm - Students will work through stations led by Save the Bay staff 12:00-12:20pm - Lunch 12:30pm - Depart Colt State Park
<b>Summary of trip purpose / educational alignment</b>	<p>"Discover the beauty of the Bay's diverse habitats. Our coastal programs offer students hands-on exploration of the shoreline and introduce age-appropriate scientific concepts such as life cycles, diversity, adaptations, and geology. "</p> <p>Students will work toward 7th grade science standards:</p> <ul style="list-style-type: none"> <li>- 7.MS-LS2-1. Analyze and interpret data to provide evidence for the effects of periods of abundant and scarce resources on the growth of organisms and the size of populations in an ecosystem.</li> <li>- 7.MS-LS2-2. Describe how relationships among and between organisms in an ecosystem can be competitive, predatory, parasitic, and mutually beneficial and that these interactions are found across multiple ecosystems.</li> <li>- 7.MS-LS2-3. Develop a model to describe that matter and energy are transferred among living and nonliving parts of an ecosystem and that both matter and energy are conserved through these processes.</li> <li>- 7.MS-LS2-4. Analyze data to provide evidence that disruptions (natural or human-made) to any physical or biological component of an ecosystem can lead to shifts in all its populations.</li> </ul>
<b>Trip expenses, inclusive of all costs</b>	a. 110 students over 2 days (55 each day) = \$2000.00 b. Busing: \$500 c. Total Cost = \$2500
<b>Description on how the trip will be accessible to students from limited income families / fundraising plan</b>	
<b>Accessibility for students with</b>	

<b>disabilities</b>	
<b>Number of students needed to support trip</b>	110 students
<b>Number of chaperones in attendance</b>	14 students per 1 chaperone (4 chaperones per day)
<b>Method of transportation and / or travel agency / organization information</b>	Holmes Bus Company
<b>Documentation that all students, advisors, and chaperones will have full trip insurance</b>	??
<b>Emergency plan including medical care plan including plan for administration of medication</b>	A school nurse will be in attendance, with all of the necessary information about students and their medical needs.
<b>CORI for chaperones</b>	All chaperones will go through the CORI process prior to the trip

Proposal should be submitted to principal for initial approval then forwarded to Superintendent of Schools.

The Superintendent will review and present to the School Committee as an Action Item without requirement of presentation by the trip advisor.