

Franklin Public Schools 355 Central Street Franklin, MA 02038 Phone (508) 553-4825

To: Lucas Giguere, Superintendent of Schools

Franklin School Committee

From: Robert Dutch, Ed. D., Interim School Business Administrator

Date: February 6, 2024

Re: Monthly Financial Report

Attached please find the expenditure report for the school department general appropriation including all expenses posted through January 31, 2024.

Total Appropriation:	\$71,989,431
Salaries Expended to date	\$30,176,591
Salaries Encumbered to date	\$32,040,656
Non-Salaries Expended to date	\$ 6,639,375
Non-Salaries Encumbered to date	\$ 7,227,599
Reclassisfication of Revenue	\$ -687,000
Balance	\$(3,407,790)

The following accounts appear over expended at this time. You will notice a negative balance on this report, due to reclassifications of expenses to revolving accounts that have not yet occurred. Specifically, a reclassification of expenses to various accounts equaling \$3.4M, but the expenses have not actually been incurred yet, so the next few months may continue to show a negative balance as a result.

Salary Accounts

1420 Human Resources	1410 Business & Finance	2110 Curriculum/PPS Directors
2130-Instructional Technology	2310-Teachers Classroom-SPED	2354- Instructional Coach
2710- Counseling	3300- Van Drivers	4450-Technology Maintenance

Non-Salary Accounts

1110-School Committee	1210- Superintendent's Office	1420 Human Resources
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1435-Legal Settlements 2320-Therapeutic Services

3200-Medical/Health Services 3300-Transportation 3510-Athletics

Revolving Accounts

Included is a summary of revolving account balances for FY24.

Please contact me prior to the meeting with any questions you might have. Thank you.

REVOLVING ACCOUNT SUMMARY

2/7/2024

		BALANCE	CURRENT			TOTAL	
<u>DEPT</u>	<u>DESCRIPTION</u>	FORWARD	RECEIPTS	YTD ACTUAL	<u>ENCUMBRANCES</u>	EXPENDED	AVAILABLE
302	FRIENDS FAMILY- K S	8,538.16		2,750.00		2,750.00	5,788.16
304	SCHOOL STORE	11,990.24	8,435.42	9,919.66	561.14	10,480.80	9,944.86
305	LOST BOOKS	112,665.95	8,864.59	-		-	121,530.54
306	TECHNOLOGY REVOLVING	73,912.50	64,670.00	69,071.00	-	69,071.00	69,511.50
308	LIFE LONG LEARNING	2,029,666.00	718,382.00	628,519.52	31,615.53	660,135.05	2,087,912.95
309	HS-EXTRA-CURRICNON-INSTRUC.	867,606.00	45,637.50	75.00	-	75.00	913,168.50
310	EXTRA-CURRICULAR-ATHLETICS	718,362.93	229,050.00	78,623.20	-	78,623.20	868,789.73
311	EXTRA CURRICULAR-MUSIC	27,619.11	33,236.96	30,959.42	3,445.00	34,404.42	26,451.65
312	EXTRA CURRNON INSTRUC	90,245.00	300.00	-	-	-	90,545.00
313	ADVANCED PLACEMENT EXAMS	61,101.26	123,783.00	7,944.26	-	7,944.26	176,940.00
314	SUMMER LEARNING	-				-	-
315	PROPERTY RENTAL	18,886.95	33,739.75	9,756.88	-	9,756.88	42,869.82
316	TRANSPORTATION	1,344,460.45	179,748.00	2,448.65	-	2,448.65	1,521,759.80
317	PRE-KINDERGARTEN	1,126,303.85	196,631.00	355.00	356.00	711.00	1,322,223.85
318	FHS FIELD TRIPS	-	8,405.00	4,335.00		4,335.00	4,070.00
320	BEST BUDDIES	690.00				-	690.00
326	OTHER LOCAL GRANTS (OPEN SCI ED)	41,120.00	-	33,154.80	-	33,154.80	7,965.20
330	SCHOOL CHOICE	(0.14)	89,983.14	(0.14)		(0.14)	(89,983.14)
331	CIRCUIT BREAKER	3,337,382.11	1,928,542.00	-		-	5,265,924.11
332	SPECIAL EDUCATION REVOLVING	8,183.91		2,150.00	-	2,150.00	6,033.91
335	GIFT ACCOUNTS	68,376.42	28,566.39	41,330.57	8,583.50	49,914.07	47,028.74
	SUBTOTALS	9,947,110.70	3,697,974.75	921,392.82	44,561.17	965,953.99	12,679,131.46
2200	FOODSERVICE	846,429.06	1,077,383.47	1,561,268.76	247,575.07	1,808,843.83	114,968.70
	TOTAL	10,793,539.76	4,775,358.22	2,482,661.58	292,136.24	2,774,797.82	12,794,100.16

FY2024 SCHOOL COMMIT	TEE BUDGET UPDATE	FY2024 School Committee Budget Approved June 13, 2023	EXPENDED YTD	ENCUMBERED	TRANSFER	FY2024 School Committee Available Budget
1110-School Committee	20-Salaries Secretarial	2,500	954	0		1,546
	40-Contracted Services	1,200	0	0		1,200
	50-Materials and Supplies	250	0	0		250
	60-Other Expenses	11,350	20,820.24	0		(9,470)
1110-School Committee Total		15,300	21,774	0		(6,474)
1210-Superintendent's Office	10-Salaries	208,500	120,139	88,169		192
	20-Salaries Secretarial	71,961	41,516	30,445		0
	40-Contracted Services	21,500	32,746.52	0.00		(11,247)
	40-Professional Development	12,000	4,935.00	550.00		6,515
	50-Materials and Supplies	6,000	5,423.78	1,142.06		(566)
	60-Other Expenses	26,000	21,143	908		3,949
1210-Superintendent's Office Total		345,961	225,903	121,214		(1,156)
1220-Assistant Superintendent's Office	10-Salaries	158,060	99,291	67,506		(8,738)
	40-Contracted Services	31,750	11,375	0		20,375
	50-Materials and Supplies	3,000	93	93		2,814
	60-Other Expenses	1,500	2,076	0		(576)
1220-Assistant Superintendent's Office Total		194,310	112,835	67,599		13,876
1230-District Administration		34,017	10,754	0		23,263
1230-District Administration total		34,017	10,754	0		23,263
1410 Business & Finance	10-Salaries	164,772	129,615	127,385		(92,228)
	20-Salaries Secretarial	252,906	106,616	51,049		95,241
	40-Contracted Services	15,000	3,705	0		11,295
	50-Materials and Supplies	6,000	2,866	281		2,853
	60-Other Expenses	4,000	3,465	0		535
Less Revenue from LLL-Admin offset		(14,000)			(14,000)	
1410 Business & Finance Total		442,678	246,268	178,714	14,000	31,695
1420 Human Resources	10-Salaries	135,000	80,221.20	58,828.80		(4,050)
	20-Salaries Secretarial	76,799	43,146.93	38,428.95		(4,777)
	40-Contracted Services	23,000	7,576	5,950		9,474
	50-Materials and Supplies	2,000	1,290.49	122.50		587
	60-Other Expenses	250	11,562			(11,312)
Less Revenue from LLL-Admin offset		(14,000)			(14,000)	0
1420-Human Resources Total		237,049	143,797	103,330	(14,000)	(24,078)
1430 Legal Services - School Committee	40-Contracted Services	100,000	35,275.94	64,724.06		0
1430 Legal Services - School Committee Total		100,000	35,276	64,724		0
1435 Legal Settlements - School Committee	40-Contracted Services	0	13,689.50	17,810.50		(31,500)
1435 Legal Settlements - School Committee Total		0	13,690	17,811		(31,500)
1450-District-wide Data Processing	40-Contracted Services	302,129	272,447.59	17,943.04		11,738
1450-District-Wide Information Data Processing Tot	al	302,129	272,448	17,943		11,738

FY2024 SCHOOL COMMIT	TEE BUDGET UPDATE	FY2024 School Committee Budget Approved June 13, 2023	EXPENDED YTD	ENCUMBERED	TRANSFER	FY2024 School Committee Available Budget
2110 Curriculum/PPS Directors	10-Salaries	653,390	383,302	281,088		(11,000)
	20-Salaries Secretarial	212,485	120,781	96,057		(4,353)
	40-Contracted Services	31,200	11,736.71	11,272		8,192
	50-Materials and Supplies	4,000	1,764	768		1,468
	60-Other Expenses	6,400	2,754	1,243		2,403
Less Revenue from LLL-Admin offset		(14,000)			(14,000)	
2110-District Wide Curriculum/Instruction Total		907,475	520,338	390,428	(14,000)	(17,291)
2120-Department Head/Curriculum Specialist	10-Salaries Professional	1,586,217	653,121.16	842,352.70	,	90,743
2120-Department Head/Curriculum Specialist Total		1,586,217	653,121	842,353		90,743
2130-Instr. Tech. Leadership	10-Salaries Professional	217,339	224,213.18	243,877.55	226,966	(23,786)
2.00 mour room 2000oromp	10-Travel Stipend	1,590	0	240,077.00	220,000	1,590
2130- Instr. Tech. Leadership Total		220,519	224.213	243.878	226,966	(20,606)
2210-Principal's Office	10-Salaries Professional	2,994,567	1,531,578	1,220,488	220,000	242,501
2210 1 Illiopara Office	20-Salaries Secretarial	748,061	401,032	422,882		-75,853
	30-Other Support Staff	80,727	38,596	422,002		42,131
	34-Salaries Substitute Caller	10,000	11,904	ŏ		-1,904
	40-Contracted Services	15,053	6,068	6,234		2,751
	50-Materials and Supplies	31.408	29,279	3,667		-1,538
	60-Other Expenses	20,411	13,801	388		6.222
2210-Principal's Office Total	00-Other Expenses	3,900,227	2,032,257	1,653,660		214,310
2250-Administrative Technology	40-Contracted Services	7,831	1,472	1,755		4,604
2250-Administrative Technology	50-Materials and Supplies	49,346	37,739	5,119		6,489
2250-Administrative Technology Total	50-iviateriais and Supplies	57.177	39,211	6.873		11.093
	140.0.1	- ,	,	-,		,
2305-Teachers Classroom	10-Salaries	26,287,199	11,241,434	14,916,454		129,311
	61-Lexington Plan/Sick Day BB	149,800	32,632	0	(000,000)	117,168
	62-Degree Advancement	352,086	125,121	0	(226,966)	(0)
2305-Teachers Classroom Total		26,789,085	11,399,187	14,916,454	(226,966)	246,478
2310-Teachers Classroom-SPED	10-Salaries	9,509,485	4,178,970	5,513,203	150,000	(32,688)
	30-ESY Salaries	0	0	0		0
	31-Home Tutor Salaries	2,500	28,427	0	20,000	(5,927)
Less Revenue Pre K Revolving		(450,000)			(170,000)	0
2310-Teachers Classroom-SPED Total		9,511,985	4,207,397	5,513,203	170,000	(38,615)
2320-Therapeutic Services	10-Salaries	2,500,120	1,039,027.01	1,406,329.50		54,763
	40-Contracted Services	929,725	518,829.71	505,422.74		(94,527)
Less Revenue Pre K Revolving		(250,000)				0
2320-Therapeutic Services Total		3,429,845	1,557,857	1,911,752		(39,764)
2325-Subsititutes	33-Salaries-Substitutes	536,200	190,025	0		346,175
2325-Subsititutes Total		536,200	190,025	0		346,175
2330-Educational Assistants	31-Salaries-ESP's 30-ESY Salaries	3,129,779	1,559,777.26 0	271,591.91 0		1,298,410 0
Less Revenue Pre K Revolving	55 25 1 Galarios	(250,000)		U		0
2330-Educational Assistants Total		3,129,779	1,559,777	271,592		1,298,410
2000 Educational Assistants Total		3,129,119	1,000,111	211,332		1,230,410

FY2024 SCHOOL COMMIT	TEE BUDGET UPDATE	FY2024 School Committee Budget Approved June 13, 2023	EXPENDED YTD	ENCUMBERED	TRANSFER	FY2024 School Committee Available Budget
2340-Librarians	10-Salaries	0	0	0		0
2340-Librarians Total	31-Salaries-ESP's	144,852 144,852	83,776.35 83.776	0		61,076 61,076
2345-Distance Learning	40-Contracted Services	8.000	7,744	0		256
2345-Distance Learning	40-Contracted Services	8,000	7,744	0		256
2352-Instructional Coach	10-Salaries	1,304,334	564,524.72	775,558.16		(35,749)
2332-iristi detional coach	50-Materials and Supplies	800	0	773,336.10		800
2352-Instructional Coach Total	Co materiale and Cappings	1,305,134	564,525	775,558		(34,949)
2354-Instructional Coach Stipend	61-Stipends/Curric Teams/Workshops	129,156	8,113.16	0		121.043
2354-Instructional Coach Stipend Total		129,156	8,113	0		121,043
2356-Professional Development	10-Salaries/Stipends	1,700	3,140	0		(1,440)
	60-Other Expenses	169,575	42,522.49	28,292.40		98,760
2356-Professional Development Total		171,275	45,662	28,292		97,320
2358-Vendor Professional Development	40-Contracted Services	35,185	8,640	600		25,945
	50-Materials and Supplies	1,590	0	0		1,590
2358-Vendor Professional Development Total		36,775	8,640	600		27,535
2410-Textbooks/Media/Materials	50-Materials and Supplies	199,195	89,938.24	18,242.20		91,015
2410-Textbooks/Media/Materials Total		199,195	89,938	18,242		91,015
2415-Other Instructional Materials-Library	50-Materials and Supplies	17,201	5,758.22	117.55		11,325
2415-Other Instructional Materials-Library Total		17,201	5,758	118		11,325
2430-General Supplies	50-Materials and Supplies	290,465	229,117.14	44,266.65		17,081
2430-General Supplies Total	··	290,465	229,117	44,267		17,081
2440-Other Instructional Services	60-Other Expenses	8,462	1,824.77	300.00		6,337
2440-Other Instructional Services Total		8,462	1,825	300		6,337
2451-Instructional Technology	50-Materials and Supplies	87,900	24,002.99	801.04		63,096
Less Revenue Technology Revolving		(65,000)				0
2451-Instructional Technology Total		87,900	24,003	801		63,096
2453-Library Technology/Hardware	40-Contracted Services	750	0	0		750
2453-Library Technology/Hardware Total		750	0	0		750
2454-Instructional Hardware	40-Contracted Services	96,335	12,595	50,537		33,203
	50-Materials and Supplies	26,681	3,685	1,035		21,961
2454-Instructional Hardware Total		123,016	16,280	51,572		55,164
2455-Instructional Software	40-Contracted Services	146,638	107,967.75	3,166.39		35,504
2455-Instructional Software Total		146,638	107,968	3,166		35,504
2710-Guidance/Counseling	10-Salaries	2,418,544	1,076,343	1,577,523		1,341,166
	20-Salaries Secretarial	38,771	21,825.90	26,510.67		(9,566)
2710-Guidance/Counseling Total		2,457,315	1,098,169	1,604,033		(244,888)
2720-Testing and Assessment	40-Contracted Services	5,600	7,083	0		(1,483)
	50-Materials and Supplies	17,420	12,385	900		4,135
2720-Testing and Assessment Total		23,020	19,469	900		2,651

FY2024 SCHOOL COMN	IITTEE BUDGET UPDATE	FY2024 School Committee Budget Approved June 13, 2023	EXPENDED YTD	ENCUMBERED	TRANSFER	FY2024 School Committee Available Budget
2800-Psychological Services	10-Salaries	804,972	359,219.29	453,927		(8,175)
, ,	40-Contracted Services	35,000	12,771	6,471		15,757
	50-Materials and Supplies	11,222	5,824	0		5,398
2800-Psychological Services Total	··	851,194	377,815	460,399		12,980
3200-Medical/Health Services	10-Salaries	960.052	481.064.34	461.614.88		17,373
	31-Salaries-EA's	0	0	0		0
	40-Contracted Services	11,319	46,942	63,841		(99,463)
	50-Materials and Supplies	15,418	7,884	882		6,653
	60-Other Expenses	1,600	0	0		1,600
3200-Medical/Health Services Total	· ·	988,389	535,890	526,337		(73,838)
3300-Transportation Services	10-Salaries Van Drivers	367,255	179,466.00	259,036.50	45,000	(26,248)
	30-Trans. Coordinator Salary	31,279	18,290.55	14,199.85	-,	(1,211)
	40-Reg. Day Trans Contr. Svcs	1,544,980	791,605.64	760,714.36		(7,340)
	40-Contr. Svcs Out of District	1,640,000	596,553.07	1,218,215.08	131,000	(43,768)
	40-Contracted Svcs Foster	23,328	0	6,783	,	16,545
	40-Contracted Svcs Homeless	20,020	45,605.60	144,492.50	150,000	(40,098)
Less Revenue Pay to Ride	To Communica Cross Homeless	(1,300,000)	40,000.00	144,402.00	(326,000)	0
3300-Transportation Services Total		3,606,842	1,631,521	2,403,441	326,000	(102,120)
3510-Athletics	10-Salaries	310,000	105,198.00	0.00	,	204.802
	10-Travel Stipend	3,500	0	0		3,500
	40-Contracted Services	170,000	139,554.90	189,701.50	145,000	(14,256)
	50-Materials and Supplies	35,000	60,169.26	4,929.93	31,000	901
	51-Salaries/Athletic Director/Sec	161,526	100,910	72,985	0.,000	(12,370)
	60-Other Expenses	8.000	19,703.00	1,345.00	15,000	1,952
Less Revenue Athletics	or other Expenses	(688,026)	10,1 00.00	1,010.00	(191,000)	1,502
3510-Athletics Total		688.026	425,536	268,962	(- , ,	(6,471)
3520-Other Student Activities	10-Salaries	175,002	44,750	0		130,252
5525 Guillor Guadain / Iouriniago	50-Graduation	17,000	0	11,450		5,550
	60-Other Expenses	23,375	12,010	6,120		5,245
	50-Materials and Supplies	3,423	200	7,556		(4,333)
Less Revenue Extracurricular Participation	по п	(108,000)		.,		0
3520-Other Student Activities Total		218,800	56,960	25,126		136,715
4130-Utilities (Cell Phone)	40-Contracted Services	12,410	7,361.64	972.40		4,076
4130-Uitilities Total		12,410	7,362	972		4,076
4450-Technology Maintenance	10-Salaries	402,438	210,819.89	143,296.20		48,322
	31-Salaries-Tech	404,480	252,031.43	193,790.57		(41,342)
	40-Contracted Services	45,957	26,888	21,053		(1,984)
	50-Materials and Supplies	15,242	3,695.50	209.22		11,337
	60-Other Expenses	1,000	233	203.22		767
Less Revenue from LLL-Admin offset	55 G. 10. Exposico	(14,000)	200	, and the second		0
4450-Technology Maintenance Total		869,117	493,668	358,349		17,100
5200-Fixed Charges/Insurance	40-Contracted Services	8,400	8,820	0		(420)

FY2024 SCHOOL COMM	NITTEE BUDGET UPDATE	FY2024 School Committee Budget Approved June 13, 2023	EXPENDED YTD	ENCUMBERED	TRANSFER	FY2024 School Committee Available Budget
	40-Health Care	6,375,085	4,033,156.25	1,968,143.75		373,785
	40-Long Term Disability	14,700	8,690.15	0.00		6,010
	40-Medicare Payroll Tax Exp.	770,000	367,171.08	402,828.92		0
Less Revenue from LLL/Café/Grants		(280,000)				0
5200-Fixed Charges/Insurance Total		7,168,185	4,417,837	2,370,973		379,375
5500-Other Fixed Charges - Crossing Guards	10-Salaries	50,000	23,660.00	0		26,340
5500-Other Fixed Charges - Medicaid Billing	40-Contracted Services	15,000	5,610.59	6,389.41		3,000
5500-Other Fixed Charges		65,000	29,271	6,389		29,340
9100-Out of District Public	40-Contractual Svcs Public	18,000	16,839	20,943		(19,783)
9200- Out of State	40-Contractual Svcs Out of State	532,471	176,985.50	196,076.50		159,409
9300- Private	40-Contractual Svcs Private	5,489,551	2,112,008.84	2,779,829.85		597,712
9400-Collaboratives	40-Contractual Svcs Collab	1,759,158	770,130.56	1,016,107.91		(27,080)
Less Circuit Breaker		(3,719,794)				0
9000-Out of District Total		7,799,180	3,075,964	4,012,958	0	710,258
OFFSETS	TOTAL	(7.166.820)				

Total FY2024 School Committee Budget	\$ 79,156,251.00	\$ 36,828,937.99	\$ 39,283,2	282.93	(715,000.0	0) \$	(3,407,78
OFFSETS	\$ (7,166,820.00)				-	-	•
Net Budget	\$ 71,989,431.00						
Revenue							
Ch.70 Aid	\$ 29,191,961.00						
Town Appropriation	\$ 42,797,369.66						
Revolving Accounts							
Lifelong Learning	\$ 56,000.00						
Pre-K Revolving	\$ 950,000.00						
Technology Revolving	\$ 65,000.00						
Pay to Ride	\$ 1,300,000.00						
Athletics Revolving	\$ 688,026.00						
Extracurricular Participation	\$ 108,000.00						
Café Revenue/Grants	\$ 280,000.00						
Circuit Breaker	\$ 3,719,794.00						
Total	\$ 7,166,820.00						