

Welcome Back to School (2023-2024)

Annie Sullivan Middle School

Welcome Back!

We had a great first day with our staff today and look forward to another productive day tomorrow. Then, on Wednesday, August 30th, we will open the doors and welcome our sixth, seventh, and eighth grade students to ASMS! We have been busy preparing for the start of the school year and in this newsletter, you will read about many important topics in preparation of the first day of school.



When dropping off students in the morning, please enter the ASMS/Keller complex and stay to the right to follow the traffic pattern. Cars will line up along the driveway and follow the staff members as we wave you through the line. Students should be dropped off at the top of the hill. Students should exit the car on the right side to ensure safety. Please do not drop students off in the parking lots or on the hill leading up to the building. Cars should not block traffic on Lincoln Street and should loop around in the lower parking lot as the line of cars grows. Please be courteous and allow the next car in line from the lower lot to re-enter the driveway. This system has been developed in coordination with the Franklin Police Department and does run smoothly.

Bus students will exit the school buses near the cafeteria doors and proceed into the ASMS main doors.

On the first day of school, the ASMS doors will open at 7:10am and students should report to the following areas to meet their teachers:

- 6th grade: ASMS gym
- 7th grade: ASMS cafeteria
- 8th grade: Keller gym

Staff members will be in the hallways to direct students to the locations. Students will be greeted by their teachers and will be walked to their Flex (homeroom) classes. We will follow a modified schedule for the day to help ease the students back to school.

During the first day of school, students will receive the following items:

- school agenda book
- bus pass (if registered)
- necessary paperwork
- class schedule

Students will use lockers to store belongings during the school day. Backpacks will be kept in lockers and will not be carried from class to class. If students bring phones to school, they should be turned off and left in lockers throughout the day.

Lunch times this year will be:

- 8th grade: 10:36-10:57am
- 6th grade: 11:02-11:23am
- 7th grade: 11:34-11:55am

We will begin the dismissal process at 1:55pm. Our dismissal is systematic to ensure the safety of all of our students. For safety sake, please follow the drop off and pick up procedures by looping in the lower parking lot to avoid a backup on Lincoln Street and dropping off and/or picking up students in front of the ASMS/Keller front doors.

Please reach out with any questions and we look forward to working with you this year!

Lizzie Morrison, Principal (morrisone@franklinps.net)

Cory Cox, Assistant Principal (coxc@franklinps.net)

Tinna Baldwin, Secretary (baldwint@franklinps.net)

Lisa Daly, Director of Student Health Services (dalyl@franklinps.net)

Beginning of the Year Forms

Please use this [link](#) to complete the electronic beginning of the year forms. Students and families should read through the policies listed on the form:

- Student Photographs/Videos/Audio District Policy
- Student Data Privacy Permissions
- Sora Library App
- Information Technology Acceptable Use Students Agreement Grades 6 - 12

The deadline to submit the form is September 29, 2023.

Students will be bringing home a white card for families to fill out and it will be kept in the health office.

Student Schedules

Student schedules have been posted in Aspen for students and families to view the schedules.

Aspen Information:

All students have Aspen student accounts created for them. Parents/guardians can also request a separate family Aspen account. Families and students should check to make sure their accounts are active in order to view team placement and schedules. To request a password reset for your existing

Aspen account or to create a new family account, please email Mrs. Baldwin (baldwint@franklinps.net).

The link for Franklin's Aspen portal is: <https://ma-franklin.myfollett.com/aspen/logon.do>



Chromebook Registration and Insurance

All Franklin Public School middle and high school students will have a Chromebook assigned to them.

Parents/Guardians of seventh and eighth grade students will need to register the Chromebooks as soon as possible using this [link](#). Once the device is registered, the Chromebook will be activated for another year of school. If the Chromebook registration is not filled out, the Chromebook will be disabled and will only be reactivated once the device has been successfully registered (within 24 hours). The devices (and chargers) should be brought to school daily.

Sixth grade and new students to ASMS will receive a Chromebook and charger on the first day of school. These devices will be active and families will have the first week of school to register the Chromebooks.

During the registration process you will have the opportunity to purchase OPTIONAL Chromebook insurance for the year. The Franklin Public Schools Chromebook optional insurance program provides coverage against accidental damage (drops, spills, etc.) There is no deductible and no limit to the number of claims that can be made for a Chromebook. Insurance can be purchased only via online payment and only during the open enrollment window, beginning now through October 13, 2023. This form must be completed for each device your child/children may have.

Coverage Option - The cost for coverage is \$45 per year, per device with lower rates for those who qualify for free/reduced meals. Coverage includes Accidental Damage from cracked screens and liquid spills, liquid submersion, fire, flood damage, vandalism, natural disasters, and power surge due to lightning.

NOT COVERED: Intentional damage, case carvings, broken chargers, will not be covered. Additionally, if a device is lost or stolen (as determined by our insurance provider), families may be responsible for the total cost of the device. Please note that full loss due to theft is only covered when accompanied by a police report.

Note: While the insurance is OPTIONAL, those choosing NOT to insure devices will be responsible for the full replacement cost of \$250.00 should an accident or loss occur. Full replacement cost will be the only option available and partial costs to repair a damaged

Chromebook will not be considered regardless of the damage as we do not repair these devices in-house.

Breakfast and Lunch

School breakfast and lunch will be free for students for the 2023-2024 school year. If students would like to purchase an extra meal, the breakfast price is \$2.00 and the lunch price is \$3.50.



Families can apply on line for free or reduced prices using this [link](#). Students who qualify for reduced prices will pay \$0.30 for breakfast and \$0.40 for lunch.

To create or access your account, use this [link](#) to make online payments, monitor purchases and transactions, set up automatic payments, view the balance, or transfer funds between accounts.

Menus can be found using this [website](#).



Weekend Backpack Program

Annie Sullivan Middle School has partnered with the Franklin Food Pantry to provide food to students who might benefit from this support. Together, we will gather, package and provide bags of food for students during the school year to take home over the weekend. Students who participate in this program are kept confidential to appropriate school personnel. Names are not shared with food pantry personnel.

The packaged food will be sent home on Fridays and this will continue through the end of the school year. This is a free program for all participating families. The backpacks will contain a variety of child friendly foods. Some examples are granola bars, oatmeal, SpaghettiOs, shelf stable milk and Ritz crackers. The backpacks will be distributed to students in a discreet and caring manner.

If you are interested in receiving the Backpack or have questions about the program, please call Elizabeth Robles, at 508-553-0322 or email roblese@franklinps.net.

Supply Lists

Our teachers have put together some recommended supplies for each grade level. These are general supplies that students will need in the fall and additional items may be added by individual teachers. Here is the link to the [website](#).

Medication Orders for 2023-2024

Medication order forms need to be completed by both the physician and parent for medications to be administered for the 2023-2024 school year. Please arrange for your child's physician to complete these forms during the summer. They must be dated on or after July 1, 2023. Medication orders need to be renewed every school year.

ASMS PCC

We are always looking for new members to join our Parent Communication Committee. We meet monthly to discuss happenings at our school and are interested in your input.

If you are interested in joining our PCC, please reach out! Our first meeting is on Friday, September 8th at 11:00am. Here is the [link](#) to join the Google Meet.

Important Dates:

August:

- Wednesday, August 30: First Day of School for Students (7:10am-1:55pm)

September:

- Friday, September 1: No School
- Monday, September 4: No School (Labor Day)
- Wednesday, September 20: Picture Day at ASMS
- Monday, September 25: No School (Yom Kippur)
- Tuesday, September 26: Half Day for Students (10:45am dismissal)



Annie Sullivan Middle School

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